



## BCAG Board of Directors

### Agenda Item #3 – Consent

**Date:** October 23, 2025

**Subject:** APPROVED Meeting Minutes of the Butte County Association of Governments Board of Directors September 25, 2025

**Contact:** Ashley Carriere, Administrative Assistant

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG’s office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Connelly called the meeting to order at 9:00 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico, CA.

#### **MEMBERS PRESENT IN PERSON**

Bill Connelly	Supervisor	District 1
Tami Ritter	Supervisor	District 3
Tod Kimmelshue	Supervisor	District 4
Doug Teeter	Supervisor	District 5
David Pittman	Mayor	City of Oroville
Bryce Goldstein	Councilmember	City of Chico
J Angel Calderon	Councilmember	City of Gridley
Ron Lassonde	Councilmember	Town of Paradise

#### **MEMBERS ABSENT**

Doug Arnold	Councilmember	City of Biggs
Peter Durfee	Supervisor	District 2

#### **STAFF PRESENT**

Andy Newsum	Executive Director
Cheryl Massae	Human Resources Director
Amy White	Transportation Analyst
Ashley Carriere	Administrative Assistant
Ivan Garcia	Programming Director
Chris Devine	Planning Director
Victoria Proctor	Transportation Analyst
Julie Quinn	Chief Fiscal Officer

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### **OTHERS PRESENT**

Lance Atencio  
Dawson Stroud  
Jesse Horgan  
John Stonebraker

Transdev  
Caltrans/ District 3 Liaison (Zoom)  
Chico State (In-Person)  
Upper Ridge Community Council (In-Person)

1. **Pledge of Allegiance**
2. **Roll Call**

### **CONSENT AGENDA**

3. Approval of Minutes from the May 22 ,2025 BCAG Board of Directors Meeting
4. Approval of Minutes from the August 28,2025 BCAG Board of Directors Meeting
5. Approval of Resolution No. 2025/26-03 Acceptance of Project List for FY 2025/26 California State of Good Repair Program
6. Approval of Social Services Transportation Advisory Council (SSTAC) Appointments 2025
7. Approval of Notice of Completion-Paradise Transit Center
8. Approval of Annual Review/Updates of Disadvantaged Business Enterprise (DBE) Program Document and Activity
9. Approval of 2025 Annual Agency Safety Plan (ASP) Review/Update
10. Approval of Resolution 2026/26-02 for FY 2025/26 Preliminary Transportation Development Act (TDA) Claims

On motion by Board Member Ritter and seconded by Board Member Kimmelshue, the Consent Agenda was unanimously approved.

### **ITEMS FOR ACTION**

#### **11: Public Hearing and Approval of Resolution No. 2025/26-01 – BCAG’s FY 2025 5310 Application**

BCAG is applying for Federal Transit Administration (FTA) Section 5310 funds for FY 2025. These funds support transit services for the elderly and disabled.

BCAG Staff Clarified that holding a public hearing is a mandatory step in the application process to determine if there are any non-profit agencies in Butte County capable of providing such services.

Stated that if no qualified non-profit agencies are identified during the hearing, BCAG will proceed with including **Resolution 2025/26-01** in its FTA Section 5310 application. The resolution supports BCAG’s request for funding to replace existing paratransit vehicles.

On motion by Board Member Goldstein and seconded by Board Member Ritter, Public Hearing and Approval of Resolution No. 3025/26-01 – BCAG’s FY 2025 5310 Application, was unanimously approved.

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#### **ITEMS FOR INFORMATION**

##### **12: 2026 Regional Transportation Improvement Program (RTIP)-Draft Project Recommendations**

BCAG staff discuss the preparation and adoption of the 2026 Regional Transportation Improvement Program (RTIP), and to consider project nominations for inclusion prior to submission to the California Transportation Commission (CTC).

BCAG is required to prepare and adopt a Regional Transportation Improvement Program (RTIP) every two years in compliance with state transportation planning requirements.

The 2026 RTIP must be submitted to the California Transportation Commission (CTC) by December 15, 2025, for approval and subsequent inclusion into the State Transportation Improvement Program (STIP).

BCAG Reported that the deadline for project nominations was September 4, 2025.

One project proposal for consideration — the Eaton Road at State Route 99 Southbound Roundabout Project, requesting \$3.2 million in RTIP funding.

Staff acknowledged receipt of the proposal and confirmed that it will be evaluated for consistency with regional priorities and funding eligibility under the STIP guidelines.

This item was presented for information purposes.

##### **13: Revised TIRCP Application for Chico to Sacramento Intercity Bus Service**

In 2023, BCAG received an allocation of approximately \$21 million in Transit and Intercity Rail Capital Program (TIRCP) funds through SB 125.

Explained that a portion of these funds was originally proposed for project development components of the North Valley Rail service, and an application for this purpose was submitted in late 2023.

Due to delays in the San Joaquin Joint Powers Authority’s “Valley Rail” program and a lack of state support for the North Valley Rail project, staff are now redirecting the use of these funds.

BCAG will pursue the development of an intercity bus service connecting Chico and Sacramento, utilizing the reallocated TIRCP funds.

BCAG will resubmit the TIRCP application to the California State Transportation Agency (CalSTA) in October 2025, reflecting this updated project focus.

BCAG is also revising portions of the 2022 Chico to Sacramento Intercity Transit Strategic Plan to ensure the updated study reflects current travel demand, service needs, and funding conditions.

This item was presented for information purposes.

#### **14: Annual Transit Asset Management (TAM) Plan Review and Update**

Staff Explained that BCAG, as the administrator of Butte Regional Transit (B-Line) and the region's Metropolitan Planning Organization (MPO), is responsible for maintaining a Transit Asset Management (TAM) Plan covering all agency-owned vehicles and assets in accordance with 49 CFR Part 625.

The current TAM Plan cycle spans September 2023 through August 2027, with the next full plan update scheduled for September 2027 for review by the BCAG Board and Federal Transit Administration (FTA).

BCAG Staff Reported that as a Tier II agency, B-Line must complete annual reporting to the FTA via the National Transit Database (NTD) Asset Inventory Module, including a narrative update with revised performance measures. The annual review, covering the prior September–August period, is completed each October and serves as the required annual TAM plan review.

Bus replacement targets for FY 2025/26 were updated to 11% (fixed-route) and 48% (paratransit cutaways). The update reflects adoption of standard FTA Useful Life Benchmarks (ULBs) in July 2025, replacing the previously approved special exception. This change affected the operational status of the four 2011 fixed-route buses still in service.

Approximately half of the paratransit cutaway fleet remains beyond their ULB and are currently in replacement stages.

Six new Freightliner buses were placed into service, though they had minimal impact on overall replacement targets due to the revised ULB standards and other fleet changes, including permanent vehicle removals due to damage or mechanical failure.

BCAG Executive Director Confirmed that the annual TAM review and narrative document will be signed by the Accountable Executive and submitted to the FTA in October 2025, in compliance with federal reporting regulations.

This item was presented for information purposes.

#### **15: Title VI Program-Annual Review for FY 2024/25**

BCAG maintains a Title VI Program in accordance with Section 601 of Title VI of the Civil Rights Act of 1964, as required by the U.S. Department of Justice and the Federal Office of Civil Rights. The program ensures equitable service levels and quality regardless of race, color, or national origin.

Title VI annual review covers the period from June 1st of the previous year through May 31st of the current year, serving to maintain ongoing administrative oversight and ensure compliance with the Limited English Proficient (LEP) population engagement requirements.

During early 2025 surveys, staff encountered customers speaking Russian, Hindi, and other Asian languages, along with BCAG's designated LEP languages of Spanish and Hmong.

Communication aids used by staff included Language Identification Flashcards and assistance from bilingual personnel.

Translation apps on smartphones have proven additionally effective in facilitating communication with LEP customers. LEP communication needs have remained stable, with no increase or decrease compared to the prior year.

The Fall 2025 marketing and materials update is expected to slightly increase translation needs, as new printed outreach materials are produced.

Language assistance programs and financial resources remain sufficient to meet current community needs.

Title VI complaints were received between June 1, 2024, and May 31, 2025, and BCAG and B-Line staff continue to fully comply with the goals and commitments of the current Title VI Program.

This item was presented for information purposes.

### **16: Butte Regional Transit (B-Line) FY 24/25 Fourth Quarter Report**

BCAG Transit Analyst Presented FY 2024/25 operational data for the Butte Regional Transit (B-Line) system, which encompasses four distinct service modes: Rural Fixed Route, Urban Fixed Route, Rural Paratransit, and Urban Paratransit.

Ridership data is reported monthly to the Federal Transit Administration (FTA), while financial data (farebox revenue and expenses) is reported annually to both the FTA and Caltrans. Quarterly reviews allow staff to identify emerging operational issues and manage expectations for future performance outcomes.

This item was presented for information purposes.

### **ITEMS FROM THE FLOOR**

#### **17: Members of the public may present items to the BCAG Board of Directors, but no action will be taken other than placement on a future agenda.**

There were no items from the floor.

### **ADJOURNMENT**

With no further items to discuss, the BCAG Board meeting adjourned at 9:48 AM.

**Attest:**

*Andy Newsum, Executive Director*

*Ashley Carriere, Board Clerk*

*Butte County Association of Governments*