

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
OCTOBER 22, 2026

Acronyms for Butte County Association of Governments

ACRONYM	MEANING
ACOE	Army Corps of Engineers
AFR	Accident Frequency Ratio
APS	Alternative Planning Strategy
AQMD	Air Quality Management District
ARB	Air Resource Board
AVL	Automatic Vehicle Location
BCAG	Butte County Association of Governments
BRT	Butte Regional Transit/B-Line
Cal+A3:B51	Assembly Bill
CALCOG	California Association Council of Governments
CalSTA	California State Transportation Agency
Caltrans	California Department of Transportation
CAPTI	Climate Action Plan for Transportation Infrastructure
CARB	California Air Resource Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation & Air Quality
CON	Construction
CTC	California Transportation Commission
CTIPS	California Transportation Improvement Program System
DFG	California Department of Fish and Game
DOT	Department of Transportation
EIR	Environmental Impact Report
EMFAC	Emissions Factors
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
FY	Fiscal Year
GARVEE	Grant Anticipation Revenue Vehicle Program
GhG	Greenhouse Gas Emissions
GIC	Geographical Information Center
GIS	Geographic Information Systems
GPS	Global Positional Satellite
HCP	Habitat Conservation Plan
IIP	Interregional Improvement Program
IPG	Intermodal Planning Group
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Fund
MPO	Metropolitan Planning Organization
NAAQS	National Air Quality Standards
NCCP	Natural Community Conservation Plan
NEPA	National Environmental Policy Act
NMFS	National Marine Fisheries Service (Also NOAA Fisheries)
NOAA	National Oceanic and Atmospheric Administration Fisheries (Also NMFS)

ACRONYM	MEANING
OWP	Overall Work Program
PA&ED	Project Approval & Environmental Document
PDT	Project Development Team
PEER	Permit Engineering Evaluation Report
PL	Federal Planning Funds
PLH	Public Lands Highway
PPH	Passengers Per Revenue Hour
PPM	Planning Programming & Monitoring
PPNO	Project Programming Number
PS&E	Plans, Specifications & Estimates
PSR	Project Study Report
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account
PUC	Public Utilities Code
R/W	Right of Way
REAP	Regional early Action Planning
RFP	Request for Proposals
RHNA	Regional Housing Needs Allocation
RHNP	Regional Housing Needs Plan
RIP	Regional Improvement Program
RTAC	Regional Target Advisory Committee
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
SACOG	Sacramento Area Council of Governments
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users
SCEA	Sustainable Community Environmental Assessment
SCS	Sustainable Community Strategy
SDP	Strategic Deployment Plan
SGR	State of Good Repair
SHOPP	State Highway Operation Protection Program
SSTAC	Social Services Transportation Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAC	Transportation Advisory Committee
TAOC	Transit Administrative Oversight Committee
TCRP	Transportation Congestion Relief Program
TDA	Transportation Development Act
TE	Transportation Enhancements
TIP	Transportation Improvement Program
TIRCP	Transit and Intercity Rail Capital Program
TPP	Transit Priority Project
TSGP	Transit Security Grant Program
USACE	United States Army Corps of Engineers
USFWS	United States Fish and Wildlife Service
UTN	Unmet Transit Needs
WE	Work Element
ZETCP	Zero Emission Transit Capital Program



Bill Connelly, Chair
Supervisor, District 1

Andy Newsum
Executive Director

Bryce Goldstein, Vice Chair
Councilmember, Chico

Peter Durfee
Supervisor, District 2

Tami Ritter
Supervisor, District 3

Tod Kimmelshue
Supervisor, District 4

Doug Teeter
Supervisor, District 5

Anita Wilks
Councilmember, Biggs

Bruce Johnson
Councilmember, Gridley

David Pittman
Mayor, Oroville

Ron Lassonde
Councilmember, Paradise

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS - BOARD OF DIRECTORS

Regular Meeting Agenda

October 22, 2026 - 9:00 a.m.

Meeting Location:

Butte County Association of Governments Board Room 326
Huss Drive, Suite 100, Chico, CA 95928

Members of the public may attend the meeting in person or via
Zoom through the following link:

[BCAG Board Meeting Live](#)

Zoom Meeting ID: 892 4925 9806 Password: 101541 Public
comments may also be sent to: board@bcag.org To join the
meeting by phone: +1 669 900 6833

*****Board Meeting transit service is available on meeting days only*****

To/from the Chico Transit Center
Depart - 8:35 AM & Return - 10:50 AM

Copies of staff reports and other written documentation relating to agenda items can be made available at the office of the Butte County Association of Governments (BCAG). Persons with questions concerning agenda items and/or who may have special needs can contact BCAG at (530) 809-4616 48 hours in advance of the meeting. Every reasonable effort will be made to provide identified and required accommodation.

1. Pledge of Allegiance
2. Roll Call

CONSENT AGENDA

3. Draft Meeting Minutes of the Butte County Association of Governments Board of Directors September 24, 2026 – **Ashley**
4. Approval of 2026 Annual Agency Safety Plan (ASP) Review & Update – **Amy**
5. Approval of **Resolution 2026/27-05** for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for B-Line Microtransit Operations – **Sara**
6. Approval of Amendment #1 (A1) to the 2026/27 Overall Work Program and Budget and Overall Work Program Agreement (OWPA) – **Andy/Julie**

ITEMS REMOVED FROM CONSENT AGENDA

REGULAR AGENDA

ITEMS FOR ACTION

7. Approval of Software License and Maintenance Agreement Amendment #4 - **Victoria**
8. Approval to Develop Approach for Final Chico and Oroville Routing for Butte Regional Transit - **Victoria**
9. Approval of Resolution Delegating Claim-Rejection Authority to the Executive Director - **Cheryl**

ITEMS FOR INFORMATION

10. Annual Transit Asset Management (TAM) Plan Review & Update - **Amy**
11. Butte Regional Transit 2027 Unmet Transit Needs (UTN) Process - **Amy**

ITEMS FROM THE FLOOR

12. Members of the public may present items to the BCAG Board of Directors, but no action will be taken other than placement on a future agenda. Handouts presented by speakers are to be distributed to the Board by the Clerk of the Board.

ADJOURN TO CLOSED SESSION (Item will be sent separately)

13. Conference with Legal Counsel – Existing Litigation
(Paragraph (1) of subdivision (d) of Government Code section 54956.9)
Name of case: Lisa Perez v. Butte County Association of Governments
Butte County Superior Court Case No. 26SC03491

ADJOURNMENT The next meeting of the BCAG Board of Directors has been scheduled for December 10, 2026, at the BCAG Board Room & via Zoom.

Meetings held the 4th Thursday of every month at 9 a.m., unless otherwise notified

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #3



BCAG Board of Directors

Agenda Item #3 – Consent

Date: October 22, 2026

Subject: Draft Meeting Minutes of the Butte County Association of Governments
Board of Directors September 24, 2026

Contact: Ashley Carriere, Administrative Assistant

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG's office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Connelly called the meeting to order at 9:01 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico, CA. All members who joined via Zoom disclosed their location.

MEMBERS PRESENT IN PERSON

Bill Connelly	Supervisor	District 1
David Pittman	Mayor	City of Oroville
Bruce Johnson	Councilmember	City of Gridley
Ron Lassonde	Councilmember	Town of Paradise
Peter Durfee	Supervisor	District 2
Tod Kimmelshue	Supervisor	District 4
Tami Ritter	Supervisor	District 3
Bryce Goldstein	Councilmember	City of Chico

MEMBERS ABSENT

Doug Teeter	Supervisor	District 5
Anita Wilks	Councilmember	City of Biggs

STAFF PRESENT

Andy Newsum	Executive Director
Cheryl Massae	Human Resources Director
Amy White	Transportation Analyst
Ashley Carriere	Administrative Assistant
Victoria Proctor	Transportation Analyst
Sara Cain	Transportation Grants Manager
Kong Yang	IT Manager
Brian Lasagna	Regional Analyst
Ivan Garcia	Programming Director

OTHERS PRESENT

Dawson Stroud
John Stonebraker
Michael Miller
Gavin Prichard
Jarrett Walker
Jesse Horgan

Caltrans/ District 3 Liaison
Upper Ridge Community Council (Zoom)

JWA (Zoom)
JWA (Zoom)
Chico State (In-Person)

1. **Pledge of Allegiance**
2. **Roll Call**

CONSENT AGENDA

3. Approval of Minutes from the August 27, 2026 BCAG Board of Directors Meeting
4. Denial of Application for Leave to Present a Late Claim to BCAG

ITEMS FOR ACTION

5: Approval of Resolution 2026/27-01 2027 Federal Transportation Improvement Program (FTIP) and Air Quality Conformity Determination Adoption

Staff reported that the draft 2027 Federal Transportation Improvement Program (FTIP) and Air Quality Conformity Determination had been prepared and made available for public review.

The required 30-day public review period began on August 13, 2026, and concluded on September 14, 2026, with no significant public comments received.

The BCAG Board of Directors is required to hold a public hearing to solicit final comments before adopting the FTIP.

All projects included in the FTIP must also be included in the current Regional Transportation Plan/Sustainable Communities Strategy. The complete FTIP document is available on the BCAG website.

On motion by Board Member Goldstein and seconded by Board Member Durfee, approval of Resolution 2026/27-01 Federal Transportation Improvement Program (FTIP) and Air Quality Conformity Determination Adoption was unanimously approved.

ITEMS FOR INFORMATION

6: Chico and Oroville Concept Maps Presentation, Jarret Walker and Associates

A presentation by Jarret Walker & Associates was given to inform the Board of the different options for routing changes in the cities of Chico and Oroville. The concepts were presented with discussion on ridership versus coverage.

An action item will be brought before the Board at the October 22nd board meeting for a vote on which concept to develop for implementation.

This item was presented for information purposes.

7: FY 2024/25 Title VI Program- Annual Review

Staff presented the 2026 annual review of BCAG's Title VI Program, which ensures BCAG services are provided without discrimination based on race, color, or national origin, in accordance with Title VI of the Civil Rights Act of 1964.

The current Board-approved program is effective from June 1, 2025, through May 31, 2028. The annual review, covering June 1, 2025, through May 31, 2026, found an average of six encounters per month with Limited English Proficient (LEP) customers. No additional languages were significantly encountered beyond the currently designated LEP language groups. Staff continued to use language identification flashcards, smartphone translation applications, and assistance from bilingual Spanish- and Hmong-speaking staff.

Staff reported that existing language assistance programs, communication aids, and financial resources remain sufficient to meet current needs. B-Line's full schedule brochure, system map, and paratransit informational brochures were recently translated into Spanish and Hmong.

BCAG and B-Line staff continue to comply with the goals of the current Title VI Program, and no valid Title VI complaints were received during the review period.

This item was presented for information purposes.

8: Butte Regional Transit Paradise Routing and Ridership

In response to a request made at the August 27, 2026, Board meeting, staff prepared a report summarizing routing changes and ridership fluctuations in Paradise and Magalia.

To provide context for the analysis of transit service in the Town of Paradise, staff included historical data beginning with FY 2017/18, the last complete fiscal year before the Camp Fire in November 2018.

This item was presented for information purposes.

9: Butte Regional Transit (B-Line) FY 25/26 Fourth Quarter Report

Staff presented key operational data measuring the performance of the five B-Line service modes for FY 2025/26. Quarterly reviews allow staff to monitor ridership and financial performance, identify issues, and manage expectations.

Ridership is reported monthly to the Federal Transit Administration (FTA), while financial data is reported annually to the FTA and Caltrans. Rural microtransit operated for only the final five weeks of the quarter, and its figures were compared to the monthly budget rather than the annual budget.

Performance data showed rural fixed-route ridership increased by 1.9%, while urban fixed-route ridership decreased by 0.4%. Rural paratransit ridership decreased by 20.1%, and urban paratransit ridership increased by 3.6%. Rural microtransit recorded 1.7% farebox coverage and 18% of budgeted fares during its initial period of operation.

During the quarter, B-Line recorded one preventable accident over 356,395 miles driven and nine valid complaints across 152,488 rides provided.

Staff reported combined fixed-route farebox coverage of 12.19% for the fiscal year. Beginning in FY 2026/27, the Transportation Development Act (TDA) farebox recovery minimum will be 15.6% for fixed-route services and 10% for on-demand services.

Staff noted that under post-COVID TDA regulations, the farebox ratio can be met by including federal funding.

This item was presented for information purposes.

ITEMS FROM THE FLOOR

12: Members of the public may present items to the BCAG Board of Directors, but no action will be taken other than placement on a future agenda. Handouts presented by speakers are to be distributed to the Board by the Clerk of the Board.

There were no items from the floor.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 10:21 AM.

Attest:

Andy Newsum, Executive Director

Ashley Carriere, Board Clerk

Butte County Association of Governments

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #4

BCAG Board of Directors

Agenda Item #4 – Consent

Date: October 22, 2026

Subject: Approval of 2026 Annual Agency Safety Plan (ASP) Review & Update

Contact: Amy White, Transportation Analyst

Summary: On July 19, 2018, FTA issued the Public Transportation Agency Safety Plan (PTASP) Final Rule (49 CFR Part 673), requiring certain transit operators receiving FTA Urbanized Area Formula (5307) funds to adopt Agency Safety Plans (ASPs) incorporating Safety Management Systems (SMS). BCAG/B-Line completed its initial ASP on June 25, 2020. Board approval is only required when significant changes occur within the agency or in safety-related regulations, requirements, or processes.

The ASP is subject to annual review for minor updates (e.g., procedures, targets, or agency information). This review requires Board approval via consent item and the Accountable Executive's (BCAG Executive Director) signature and must be completed by October 31 each year. At staff discretion, the item may be advanced earlier in August or September.

Staff has completed the FY 2026/27 ASP annual review and update as required by 49 CFR Part 673. Updates, including agency data and safety performance targets, are documented in the review checklist in Appendix VI of the ASP, attached for reference.

The updated ASP document for 2026 is available upon request or by following this link:
<https://www.bcag.org/files/fafda393c/ASP+2020+ASP+Full+-+Updaed+-+Annual+Review+2026.pdf>

Action Requested: Approve and authorize the Executive Director to sign the ASP annual review and updates for FY 2026/27.

Attachment: Summary of actions completed during the ASP annual review process.

Attachment
Summary of Actions – ASP Review 2026

Location	Change/Comment
Cover page	Updated plan review/approval date
Page 6	Updated plan review/signature page
Page 8	Updated Transit Agency Information & Staff – Operations staff and Board Chairman service year
Page 8	Updated Modes of Service & Details
Page 9	Updated Transdev agreement/amendment end date
Page 12	Updated organization chart
Pages 16-25	Reviewed Chapter 1 per auditing cycle – Year 1 (Ch 5.1.3.3) – no changes or updates required
Pages 26-30	Reviewed Chapter 2 per auditing cycle – Year 1 (Ch 5.1.3.3) – no changes or updates required
Page 31	Corrected grammar in table
Appendix 3	Updated fleet lists to reflect added/disposed vehicles and associated mileage as of 6/30/2026.
Appendix 5	Updated text on page 61 to reflect correct number of Safety Performance Measures (SPMs) established in the 2024 update to the National Safety Plan (NSP). Performed target analysis for FY 26/27 targets using data from FY 25/26. The update to the fixed route/microtransit system reliability target for 26/27 remained about the same at 23,000, despite the slight increase in incidents and the SPM changes. The paratransit target was reduced significantly to 18,000 due to data from 2022-23 no longer being required for the calculation process.
Appendix 6	Updated ASP Review Summary list
Note:	Email response on file for contractor review of ASP and section audit (Chapters 1 & 2) – back up documents will be provided upon request

Annual ASP Review Completion/Approval Date: 10/22/26

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #5



BCAG Board of Directors

Agenda Item #5 – Consent

Date: October 22, 2026

Subject: Approval of Resolution 2026/27-05 for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for B-Line Microtransit Operations

Contact: Sara Cain, Transportation Grants Manager

Summary: BCAG is applying for FY 2025/26 Low Carbon Transit Operations Program (LCTOP) Cycle "B" funds for \$235,706 for B-Line microtransit operations.

This year, the LCTOP program allocations were released in two cycles following the re-authorization of Cap and Trade funds, now known as Cap and Invest. There was a total of \$132 million for allocation in Cycle "A" and \$85 million in Cycle "B". Staff applied Cycle "A" funds for free fares and marketing. Resolution 2026/27-05 authorizes the Cycle "B" project for microtransit operations to be submitted to LCTOP.

Action requested: Approve and Authorize the Chair to Sign Resolution 2026/27-05.

Attachment: Resolution 2026/27-05

**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2026/27-05**

**RESOLUTION OF THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES
AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT
OPERATIONS PROGRAM (LCTOP) FOR B-LINE MICROTRANSIT OPERATIONS
(\$235,706)**

WHEREAS, the Butte County Association of Governments is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has development guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Butte County Association of Governments wishes to delegate authorization to execute these documents and any amendments to the Executive Director; and

WHEREAS, the Butte County Association of Governments wishes to implement the following LCTOP project, listed above,

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Butte County Association of Governments that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED the Executive Director is authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Butte County Association of Governments that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY 2025/26 LCTOP funds for “Cycle B”:

Project Name: Operations Assistance Project – Microtransit

Amount of LCTOP funds requested: \$235,706

Short description of project: As the owner and operator of Butte Regional Transit (B-Line), BCAG is requesting LCTOP funds to continue microtransit operations in Paradise and Magalia.

Benefit to a Priority Populations: The Town of Paradise and nearby community of Magalia was destroyed by the Camp Fire in 2018, which was the state’s deadliest and most destructive wildfire. Continuing the specialized microtransit service on the Ridge continues investing in a community that has been ravaged by destruction in recent years.

Amount to benefit Priority Populations: \$235,706

Contributing Sponsors (if applicable): City of Gridley

PASSED AND ADOPTED by the Butte County Association of Governments on the 22nd day of October 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

BILL CONNELLY, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:

ANDY NEWSUM, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #6

BCAG Board of Directors

Agenda Item #6 – Consent

Date: October 22, 2026

Subject: Approval of Amendment #1 (A1) to the 2026/27 Overall Work Program (OWP) and Budget and Overall Work Program Agreement (OWPA)

Contact: Julie Quinn, Chief Fiscal Officer / Andy Newsum, Executive Director

Summary: Following the approval of the 2026/27 Overall Work Program (OWP) and Budget, at the April 23, 2026, BCAG Board of Directors meeting, OWP amendments are required throughout the fiscal year to include the expected changing of revenues and expenditures in cooperation with FHWA, FTA and Caltrans.

Amendment #1 to the 2026/27 OWP and Budget is required to adjust the FHWA and FTA 25/26 carryover from the prior year. There is no adjustment to the current year's allocation at this time. In addition, two projects are added to the work elements: a consultant will be added to improve the BCAG website and a consultant will be added to prepare the next Coordinated Transit and Human Services Plan.

Amendment #1 increases the overall budget from \$4,475,956 to \$4,585,956: a net increase of \$110,000.

The following changes in funding across multiple Work Elements are:

- 25/26 FHWA planning carryover increased by \$22,471
- 25/26 FTA 5303 transit planning funds decreased by \$10,715
- Carryover of 23/24 FTA 5307 transit planning funds of \$16,000 were added to continue the Transit Marketing Plan
- CRRSAA funds decreased by \$20,000, adjusting the funding for the Routing Study project
- SB125 TIRCP funds of \$90,000 were added to cover the Coordinated Transit and Human Services project
- LTF Planning Funds increased by \$12,244

Action requested: Approve Amendment #1 to the FY26/27 Overall Work Program & Budget.

Attachments:

- 26-27 OWP Amendment #1 Summary
- Amended 2026-27 Overall Work Program and Budget [\(link to document\)](#)

FISCAL YEAR 2026/27
SUMMARY OF OWP/OWPA AMENDMENT 1

<u>27-101 Outreach, Education & Coordination</u>			
	PRIOR	AMENDED	NET CHANGE
FHWA Planning	144,791	156,547	11,756
LTF	18,760	40,283	21,523
TOTAL REVENUE	163,551	196,830	33,279
SALARIES & BENEFITS	85,171	92,085	6,914
CONSULTANT- Website review	-	20,000	20,000
INDIRECT	78,380	84,745	6,365
TOTAL EXPENDITURES	163,551	196,830	33,279

<u>27-301 Transit Planning & Coordination</u>			
	PRIOR	AMENDED	NET CHANGE
FHWA Planning	177,021	187,736	10,715
FTA 5303	90,000	79,285	(10,715)
LTF Planning	34,596	38,596	4,000
CRRSAA (PPM)	378,173	358,173	(20,000)
FTA 5307 Planning	-	16,000	16,000
TIRCP	-	90,000	90,000
TOTAL REVENUE	679,790	769,790	90,000
SALARIES & BENEFITS	249,855	249,855	-
CONSULTANTS Marketing/Chico>Sac/Routing	200,000	200,000	-
CONSULTANTS- Coordinated Transit & Human Se	-	90,000	90,000
INDIRECT	229,935	229,935	-
TOTAL EXPENDITURES	679,790	769,790	90,000

<u>27-303 ADA Certification</u>			
	PRIOR	AMENDED	NET CHANGE
Butte Regional Transit	35,000	35,000	-
LTF Planning	24,870	11,591	(13,279)
TOTAL REVENUE	59,870	46,591	(13,279)
SALARIES & BENEFITS	31,178	24,264	(6,914)
INDIRECT	28,692	22,327	(6,365)
TOTAL EXPENDITURES	59,870	46,591	(13,279)

<u>NET CHANGE IN BUDGET REVENUE:</u>	PRIOR	AMENDED	NET CHANGE
FHWA Planning	\$ 1,051,996	1,074,467	22,471
FTA 5303	\$ 133,217	122,502	(10,715)
LTF PLANNING	\$ 469,264	481,508	12,244
FTA 5307	\$ -	16,000	16,000
CRRSAA	\$ 378,173	358,173	(20,000)
TIRCP	\$ -	90,000	90,000

NET BUDGET REVENUE CHANGE	110,000
PREVIOUS OWP REVENUE	4,475,956
AMENDED TOTAL OWP REVENUE	\$ 4,585,956

SALARIES	\$ 2,385,546	\$ 2,385,546	-
INDIRECT	\$ 1,240,006	\$ 1,240,006	-
SERVICES & SUPPLIES	\$ 2,677,799	\$ 2,787,799	110,000

NET BUDGET EXPENDITURE CHANGE	\$ 110,000
PREVIOUS OWP EXPENDITURES	4,475,956
AMENDED TOTAL OWP EXPENDITURES	\$ 4,585,956

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #7

BCAG Board of Directors

Agenda Item #7 – Action

Date: October 22, 2026

Subject: Approval of Software License and Maintenance Agreement Amendment #4

Contact: Victoria Proctor, Transportation Analyst

Summary: Staff is requesting approval to sign Amendment #4 to the existing Software License and Maintenance Agreement with TripSpark Technologies to support bus equipment upgrades in the amount of \$443,258.20 over the course of the next three fiscal years.

TripSpark Technologies (also known as Trapeze) has provided the necessary software to manage the B-Line fixed routes and on-demand services since 2010. This software amendment covers the necessary upgrade of the Ranger MDT units with the newer myDrive MDT units. These units are a vital part of the backend of providing public transit service in Butte County, as they provide the connection between dispatch, drivers, and the scheduling software. It also provides the real time GTFS location used for public facing trip planning.

This is a sole source acquisition due to the proprietary nature of the Streets software and the need for this MDT upgrade to be fully integrated with it.

Action requested: Authorize Executive Director to sign the Software License and Maintenance Agreement Amendment #4 with TripSpark Technologies.

Attachment: None.

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #8



BCAG Board of Directors

Agenda Item #8 - Action

Date: October 22, 2026

Subject: Approval to Develop Approach for Final Chico and Oroville Routing for Butte Regional Transit

Contact: Victoria Proctor, Transportation Analyst

Summary: Staff has been working with Jarrett Walker & Associates to study fixed routes in the cities of Chico and Oroville. Consulting staff presented concept draft maps to the Board at the September 24th meeting.

At this time, staff is requesting formalized direction from the Board on the coverage versus ridership priority split.

Action requested:

- 1) Provide staff with direction on the approach for routing in Chico.
- 2) Provide staff with direction on the approach for routing in Oroville.

Attachment: Staff Report and Concept Maps for Oroville and Chico

Staff Report

Since February 2026, staff has worked with Jarrett Walker & Associates to understand the distinct transit needs of Chico and Oroville and identify the best approach for meeting them. Both cities have changed significantly since 2005, when Butte Regional Transit was consolidated and its routes were last redesigned on a major scale.

Several approaches could be used to update routing in Chico and Oroville. The traditional B-Line model falls in the very middle of maximizing ridership and providing coverage. At this stage, the Board is not being asked to select specific routes or schedules. Instead, it is being asked to provide high-level direction on the guiding concept that staff will use to develop routes and timetables.

With ridership declining year after year, maintaining the status quo is not a viable option. Even if the Board chooses to retain the current balance between ridership and coverage reflected in the existing Chico and Oroville maps, routes will still need to change to account for how both cities have evolved over the last 20 years.

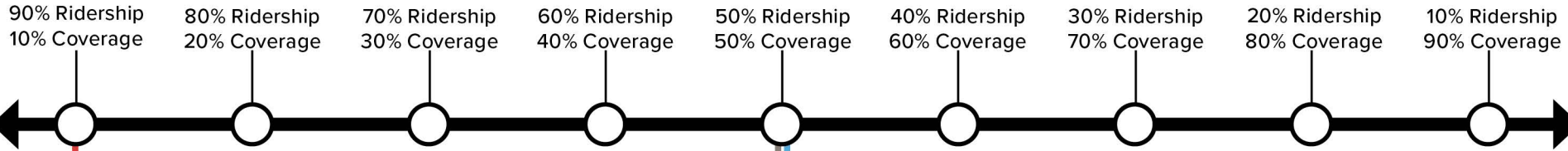
Funding availability and restrictions cannot be ignored when discussing routing and potentially shifting routing priorities. In California, system efficiency and farebox recovery are longstanding concerns for public transit. Continued funding under the Transportation Development Act—which supports approximately 45% of B-Line operations—depends on local investment in and support for the transit system.

B-Line is required to achieve a 15.6% farebox recovery ratio for fixed-route service and 10% for all on-demand services. As illustrated in the year-end report presented to the Board in September 2026, B-Line is not currently meeting those thresholds.

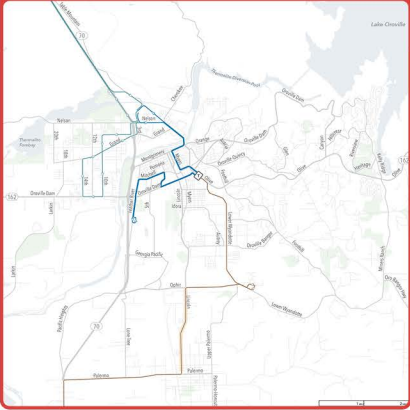
As the following maps illustrate, a coverage-focused network would still include routes with stronger ridership than others. Coverage prioritization does not mean that every bus would operate empty or carry only one or two passengers per hour. Higher-performing routes would help sustain the broader network, allowing B-Line to continue providing lifeline service to areas that need it while remaining mindful of funding requirements.

Once direction is provided, staff will work with the consultant team to create draft maps for the two cities. Those will then be shared with key stakeholders and the public before being brought before the Board again in early 2027 for final approval and adoption.

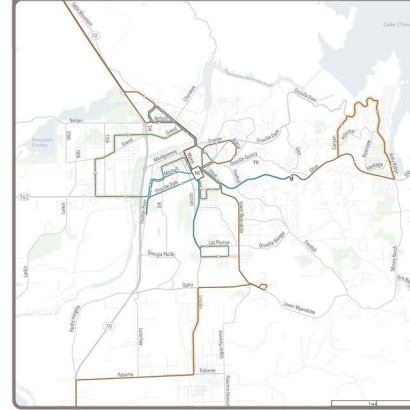
Where along this Ridership / Coverage Spectrum should the Draft Local Oroville Bus Network land?



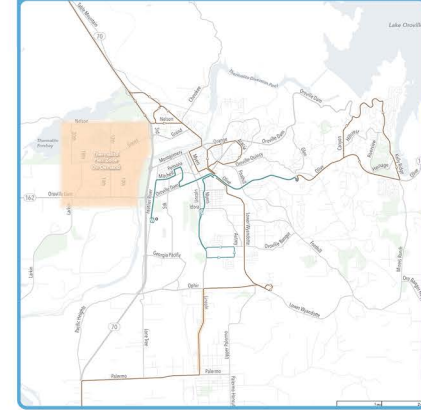
Oroville Ridership Concept
(90% Ridership / 10% Coverage)



Oroville Current Network
(50% Ridership / 50% Coverage)



Oroville Coverage Concept
(50% Ridership / 50% Coverage)



**HIGHER
RIDERSHIP**

**HIGHER
COVERAGE**

Where along this Ridership / Coverage Spectrum should the Draft Local Chico Bus Network land?

90% Ridership
10% Coverage

80% Ridership
20% Coverage

70% Ridership
30% Coverage

60% Ridership
40% Coverage

50% Ridership
50% Coverage

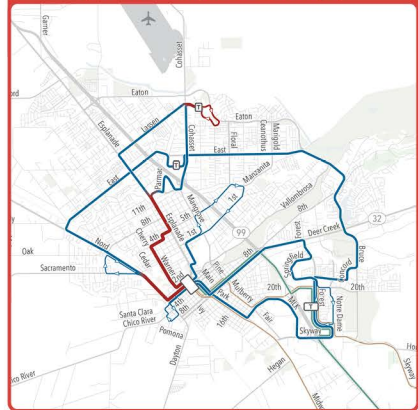
40% Ridership
60% Coverage

30% Ridership
70% Coverage

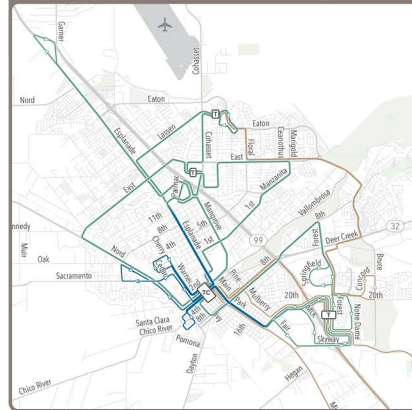
20% Ridership
80% Coverage

10% Ridership
90% Coverage

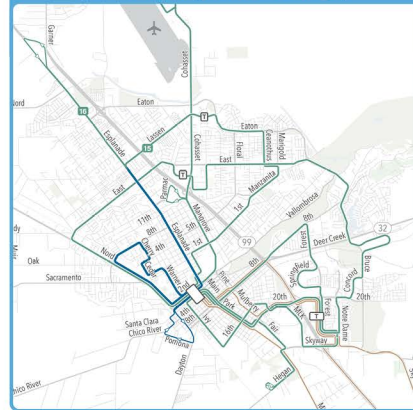
Chico Ridership Concept
(90% Ridership / 10% Coverage)



Chico Current Network
(60% Ridership / 40% Coverage)



Chico Coverage Concept
(50% Ridership / 50% Coverage)



**HIGHER
RIDERSHIP**

**HIGHER
COVERAGE**

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #9



BCAG Board of Directors

Agenda Item #9 – Action

Date: October 22, 2026

Subject: Approval of Resolution Delegating Claim-Rejection Authority to the Executive Director

Contact: Cheryl Massae, Human Resources Director

Summary: BCAG has received an increase in claims related to transit activities from bus accidents to policy enforcement. The delegation of authority for claim-rejection by the Executive Director is requested to keep BCAG responses timely in cases where there may not be a monthly BCAG Board meeting held.

Government Code Section 935.4 lets the Board adopt regulation allowing a Designated Officer to perform the Board's functions on claims. The Executive Director, as the Designated Officer, would perform this function with the advice of legal counsel and report to the Board any action taken at the next regularly scheduled meeting.

Action requested: Approve and authorize the chair to sign Resolution 2026/27-06.

Attachment: Resolution 2026/27-06

**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2026/27-06**

**RESOLUTION OF THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
APPROVING THE DELEGATING AUTHORITY TO THE EXECUTIVE DIRECTOR TO
ACT ON CLAIMS PRESENTED UNDER THE GOVERNMENT CLAIMS ACT**

WHEREAS, The undersigned, representing a majority of the directors of BUTTE COUNTY ASSOCIATION OF GOVERNMENTS (“BCAG”) plus one present at a meeting of the board held October 22, 2026, do hereby adopt the following resolution:

WHEREAS, BCAG is a local public entity within the meaning of Government Code section 900.4, and claims for money or damages against BCAG are governed by Division 3.6 of Title 1 of the Government Code (commencing with section 810); and

WHEREAS, Government Code section 935.4 provides that a charter provision, ordinance, or regulation of a local public entity may provide that the functions of its governing body under Part 3 and Part 4 of Division 3.6 with respect to claims may be performed by an officer or employee designated by or pursuant to such charter provision, ordinance, or regulation; and

WHEREAS, Government Code section 912.4 provides that a claim is deemed rejected by operation of law if the governing body fails or refuses to act upon the claim within forty-five (45) days after the claim is presented; and

WHEREAS, a rejection occurring by operation of law does not commence the six-month period within which suit must be filed under Government Code section 945.6 unless written notice conforming to Government Code section 913 is given to the claimant, and in the absence of such notice a claimant may have as long as two years within which to bring suit; and

WHEREAS, Government Code sections 910.8 and 911 require that notice of the insufficiency of a claim be given within twenty (20) days after the claim is presented, and provide that the failure to give such notice waives any defense as to the sufficiency of the claim based upon a defect or omission in its form or presentation; and

WHEREAS, Government Code section 911.3 requires that notice that a claim was not presented within the time allowed be given within forty-five (45) days after the claim is presented, and provides that the failure to give such notice waives that defense; and

WHEREAS, the regular meeting schedule of the Board does not reliably permit the Board to act within the periods prescribed by the foregoing sections; and the Board finds that the timely performance of these functions is an administrative matter appropriately delegated to a designated officer, while all authority to allow, compromise, settle, or pay a claim should remain with the Board; and

WHEREAS, the Board desires to adopt a regulation for that purpose pursuant to Government Code section 935.4.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that this resolution constitutes a regulation of BCAG within the meaning of Government Code section 935.4; and it is

RESOLVED FURTHER, that the Executive Director of BCAG, and in the Executive Director's absence or unavailability such other officer or employee as the Executive Director shall designate in writing (each, a "Designated Officer"), is hereby authorized to perform, on behalf of the Board, the following functions with respect to claims presented to BCAG under Division 3.6 of Title 1 of the Government Code:

- a) to reject a claim in whole pursuant to Government Code section 912.6, and to give written notice of the rejection or of a rejection occurring by operation of law, in the form prescribed by Government Code section 913;
- b) to give notice of the insufficiency of a claim pursuant to Government Code sections 910.8 and 911;
- c) to give notice that a claim was not presented within the time allowed by law pursuant to Government Code section 911.3;
- d) to grant or deny an application for leave to present a late claim pursuant to Government Code sections 911.4 and 911.6, and to give notice of the action taken as required by Government Code section 911.8; and
- e) to take such further ministerial actions as are necessary to carry out the foregoing; and it is

RESOLVED FURTHER, that the Designated Officer shall perform the functions delegated hereby upon the advice of BCAG's legal counsel; and it is

RESOLVED FURTHER, that the authority delegated hereby does not include, and the Board expressly reserves to itself, the authority to allow, compromise, or settle any claim, in whole or in part, and the authority to authorize the payment of any sum in satisfaction of any claim, in any amount; and it is

RESOLVED FURTHER, that the Designated Officer may refer any claim to the Board for action in lieu of acting under this resolution, and shall refer to the Board any claim that in the judgment of the Designated Officer warrants the Board's consideration;

and that the Designated Officer shall report to the Board, at its next regular meeting, each action taken under this resolution since the last such report; and it is

RESOLVED FURTHER, that nothing in this resolution shall be construed to extend, shorten, or otherwise alter any period prescribed by Division 3.6 of Title 1 of the Government Code, or to waive any defense available to BCAG; and it is

RESOLVED FURTHER, that this resolution shall apply to claims presented to BCAG on and after the effective date set forth above; and this resolution shall remain in full force and effect until amended or repealed by the Board; and the foregoing actions shall be effective as of the date set forth above; and it is

RESOLVED FURTHER, that this resolution may be signed in any number of counterparts, each of which shall be deemed an original, and all of which shall be deemed one instrument.

PASSED AND ADOPTED by the Butte County Association of Governments on the 22ND day of October 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

BILL CONNELLY, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:

ANDY NEWSUM, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #10

BCAG Board of Directors

Agenda Item #10 – Information

Date: October 22, 2026

Subject: Annual Transit Asset Management (TAM) Plan Review & Update

Contact: Amy White, Transportation Analyst

Summary: BCAG, as administrator of Butte Regional Transit (B-Line) and the Metropolitan Planning Organization (MPO), is responsible for maintaining a Transit Asset Management (TAM) Plan for agency-owned vehicles and assets, per 49 CFR Part 625. The current plan covers September 2023–August 2027, with the next full update due to the BCAG Board and Federal Transit Administration (FTA) in September 2027.

As a Tier II agency, B-Line must complete annual reporting to FTA through the National Transit Database (NTD) Asset Inventory Module, including a narrative report with updated performance measures. This review, covering the prior September–August period, is completed each October and serves as the annual plan review, with updates made as needed.

Following are findings of the FY 2025/26 review:

- Bus replacement targets for 2026/27 were updated to 12% (fixed route) and 24% (paratransit cutaways) of the current fleet.
- Vans purchased for microtransit were included in the review for the first time with a 0% target as they are under the standard 5-year Useful Life Benchmark (ULB).
- Replacement of B-Line's older paratransit cutaways made significant progress with the addition of nine new paratransit-focused vehicles.
- Five new battery electric buses were placed into service and allowed the disposal/surplus of several older or damaged fixed-route vehicles.

The review and narrative document will be signed by the Accountable Executive and submitted in October 2026 per FTA reporting regulations.

Action requested: This item is presented for information.

Attachment: None.

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #11

BCAG Board of Directors

Agenda Item #11 - Information

Date: October 22, 2026

Subject: Butte Regional Transit 2027 Unmet Transit Needs (UTN) Process

Contact: Amy White, Transportation Analyst

Summary: The Transportation Development Act (TDA) mandates that every year an Unmet Transit Needs Assessment be performed before TDA funds can be expended on streets and roads. The Assessment entails soliciting comments and feedback from riders of the B-Line system and the public on perceived unmet needs pertaining to the fixed route system.

Comments are received and reviewed year-round. The Unmet Transit Needs process provides a formalized method of cataloguing those comments and entering them into the public record. All comments received within the year prior to the annual hearing are categorized based on the BCAG Board's adopted definitions of "Unmet Transit Need" and "Reasonable to Meet." They are then compiled into a document that is reviewed by the Social Services Transportation Advisory Council (SSTAC) and the BCAG Board before being adopted and sent to Caltrans for final approval. If any unmet needs are found that are reasonable to meet, those needs must be met before TDA funds can be expended on non-transit projects.

The public outreach period for the FY 2027/28 Unmet Transit Needs Assessment has started and will culminate in a public hearing before the Board of Directors at the December 2026 board meeting. The public hearing notice and UTN information have been posted on the B-Line and BCAG websites. The hearing notice will be published in local newspapers and outlets such as social media in the weeks leading up to the hearing.

The Public Notice for the hearing and more information on the hearing and the UTN process can be found on the following web pages.

<https://bcag.specialdistrict.org/public-notices-outreach>
<https://www.blinetransit.com/unmet-transit-needs-process>

Action requested: This item is presented for information.

Attachment: Samples of print and digital outreach media for solicitation of UTN comments

Attachment

Sample #1 - Print Outreach Media - Newspaper Ads / Bus Posters

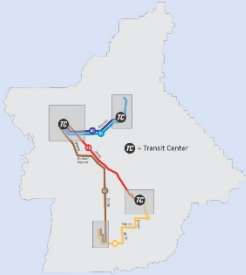
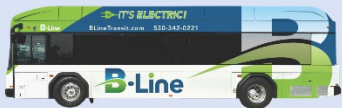
Building a Better B-Line

Butte County Association of Governments operates B-Line and is requesting comments from the community on unmet transit needs as part of the Unmet Transit Needs (UTN) process. Members of the public are invited to submit comments via mail, email, phone, online, or in person at our public hearing.

For consideration in the 2027/28 Unmet Transit Needs Assessment, comments need to be received by:

5:00 p.m., Thursday, December 10, 2026

All comments received are given equal consideration.



Please submit comments via the following:

Mail: 326 Huss Drive, Suite 150
Chico CA 95928

Email: awhite@bcag.org

Phone: (530) 809-4616, ex. 1

Online: Go to the following page:
[www.blinetransit.com/Contact- B-Line/Comment-Form/](http://www.blinetransit.com/Contact-B-Line/Comment-Form/)
*Select UTN in the comment/topic line.

In Person: Public Hearing (at BCAG Board Meeting)

Date: Thursday, December 10, 2026, 9:00 a.m.

Location: BCAG Board Room (326 Huss Dr., Bldg. E, Chico, CA)

Online: Go to www.bcag.org/About-BCAG/Board-of-Directors/
*Zoom link available after December 1, 2026.



La Asociación de Gobiernos del Condado de Butte (BCAG) está solicitando comentarios del público sobre las necesidades de tránsito no satisfechas. Los miembros del público están invitados a enviar comentarios por correo, correo electrónico, teléfono, Internet o a través de Zoom en nuestra audiencia pública. Todos los testimonios recibidos serán considerados por igual. Para ser considerados en la Evaluación de Necesidades de Tránsito 2027/28, los comentarios deben ser recibidos antes del:

5:00 p.m., jueves, 10 de diciembre de 2026

Lub Koom haum BCAG tab tom thov cov lus xam pom los ntawm pej xeev txog kev tu ncu ntawm kev thauj mus los.

Cov pej xeev raug caw kom xa cov lus tawm tswv yim los ntawm kev xa ntawv, email, hu xov tooj, hauv is los sis hauv Zoom thaum peb lub rooj sab laj rau pej xeev. Txhua zaj lus tawm tswv yim uas tau txais yog xam tias muaj vaj huam sib luag. Rau kev txiav txim siab nyob rau hauv 2027/28 Kev Ntsuam Xyuas Cov Kev Xav Tau Ntawm Kev Thauj Mus Los, cov lus tawm tswv yim yuav tsum tau txais tsis pub dhau:

5:00 p.m., Hnub Thursday, Kaum Ob Hlis 10, 2026

B-Line is your system! Where do *you* need to go?

B-LINE IS YOUR SYSTEM! Where do **YOU** need to go?

Unmet Transit Needs (UTN)
is an annual process to address gaps
in transit service in Butte County.

Public Hearing @ 9:00 a.m.

Thursday, December 10, 2026

UTN Comment Period Open!



What are **Unmet Transit Needs**?



Unmet Transit Needs, also referred to as the **UTN** process, are those trips that individuals dependent on public transit feel are required to maintain a minimum standard of living but that the system is not currently offering and/or are not scheduled to be provided within Butte County.

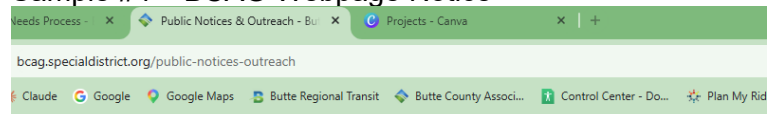
UTNs must be determined as “Reasonable To Meet” by the following criteria before can be moved forward as a project.

- **Cost Effectiveness:** The cost to provide the service will meet the minimum farebox recovery ratio.
- **Economy:** The project can be implemented at reasonable cost.
- **Community Acceptance:** Support exists as indicated through the public hearing process.
- **Operational Feasibility:** The service must be safe to operate.

All comments received by individuals or agencies within the open comment period or at the public hearing are taken into consideration by the transit administrator (BCAG). If an idea is accepted for new or changed service, it will be integrated into future transit planning and programming.



Sample #4 – BCAG Webpage Notice



Public Notices & Outreach

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2026 Public Notices

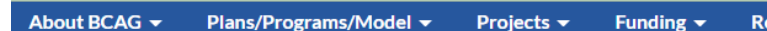
Unmet Transit Needs (UTN)

A Public Hearing for the 2027/28 UTN reporting will be held at 9:00 a.m. on Thursday, December 10, 2026, in the BCAG Board Room, (326 Huss Drive, Building E, Chico CA).

Please visit the following page for more information on this process.

<https://www.blinetransit.com/unmet-transit-needs-process>

bcag.org/unmet-transit-needs



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Unmet Transit Needs

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Please refer to the following page for more details on the Unmet Transit Needs (UTN) process.

[Unmet Transit Needs \(B-Line\)](#)

This is an annual cycle process used to determine reasonable-to-meet needs from public input and the publication of annual review report. Annual UTN hearing is held at the December BCAG Board Meeting. The assessment is presented to the Board in April for final approval via consent.

The current approved UTN assessment is linked here:

[Final FY 26/27 UTN Assessment](#)

Unmet Transit Needs (UTN) - 2027/28

A Public Hearing for the 2027/28 UTN cycle will be held at 9:00 a.m. on Thursday, December 10, 2026, in the BCAG Board Room, (326 Huss Drive, Building E, Chico CA).

Please visit the following page for more information on this process.

<https://www.blinetransit.com/unmet-transit-needs-process>

Sample #5 – B-Line Webpage Notice

blinetransit.com/unmet-transit-needs-process

ChatGPT Claude Google Google Maps Butte Regional Transit Butte County Associ... Control Center - Do...

12/26. The B-Line office (Suite 125) and the Chico Transit Center will be open. The BCAG office (Suite 150) will be closed in honor of the Indigenous People's Day holiday.**



Search... BCAG | Translate

About B-Line ▾ Fixed Route ▾ Rider Tools ▾ FLEX (Microtransit) PLUS (Paratransit) ▾ Resources ▾ Contact B-Line ▾

SOURCES

- TRANSIT LINKS & LOCAL ORGANIZATIONS
- REGULATIONS & COMPLAINTS
 - ADA COMPLAINT PROCESS
 - AGENCY SAFETY PLAN (PTASP/ASP)
 - DBE PROGRAM
 - TITLE VI PROGRAM
 - UNMET TRANSIT NEEDS
- PUBLIC INFORMATION REQUESTS

Unmet Transit Needs Process

Si necesita ayuda en Español, llame a nuestra oficina el (530) 809-4616.

Yog tias koj xav tau kev pab ua lus Hmoob, thov hu rau peb lub hoobkas ntwam (530) 809-4616.

Comments for inclusion in the 2027/2028 report must be received before 5:00 p.m. on Thursday, Decemebr 10, 2026.
Comments may be submitted via one of the following actions:

Mail: 326 Huss Drive, Suite 150, Chico CA 95928

Email: awhite@bcag.org

Phone: (530) 809-4616, ex. 1135

Online: Go to the following page: <https://www.blinetransit.com/comment-form>

*Select "UTN" in the Comment/Topic line.

In Person/Public Hearing: Date: Thursday, December 10, 2026 - 9:00 a.m.

Location: BCAG Board Room (326 Huss Drive, Bldg. E, Chico, CA) or Online

To join the hearing online, go to:
<https://www.bcag.org/board-meetings>

*Zoom link posted on above page after December 1.