



BCAG

**BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS**

OVERALL WORK PROGRAM & BUDGET

Fiscal Year 2018/19

*Adopted
May 24, 2018*

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Butte County Association of Governments

Fiscal Year 2018-19 Overall Work Program & Budget



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BCAG's 2018/19 Overall Work Program & Budget (OWP) identifies the specific state and federal required regional transportation planning and programming activities that will be developed during the fiscal year. In addition, the 2018/19 OWP includes other regional transportation planning studies and projects that have been determined necessary by staff and the BCAG Board of Directors.

Implementation of BCAG's 2018/19 OWP will be done in consultation with the BCAG member agencies, the public, tribal governments, and BCAG's state and federal transportation planning partners. The 2018/19 OWP will be administered in compliance with BCAG's adopted Public Participation Plan, which includes public noticing of standing committees, Board of Director meetings, noticed public hearings and workshops for the appropriate work elements.

The implementation of the 2018/19 OWP will be accomplished by funding revenues provided from the Federal Highway Administration, the Federal Transit Administration, the California Department of Transportation (Caltrans) under the Metropolitan Planning Program, Section 104(f) of Title 23, U.S. Code, the US Fish & Wildlife Service, and from member agencies for specific projects being developed on their behalf. The contents of this 2018/19 Overall Work Program & Budget does not necessarily reflect the official views or policies of the U. S. Department of Transportation.

BCAG 2018/19 OWP & BUDGET FUNDING SOURCES



Federal Highway Administration (FHWA)

Federal Metropolitan Planning Funds (PL)

Congestion Mitigation Air Quality Funds (CMAQ)

FHWA Partnership Planning Grant



Federal Transit
Administration

Federal Transit Administration (FTA)

Section 5303 Metropolitan Planning

Section 5304 Statewide Planning



California Department of Transportation (Caltrans)

Regional Improvement Program (RIP) Funds

Planning, Monitoring and Maintenance (PPM) Funds

Local Transportation Funds (LTF) Toll Credits



California Department of Fish & Wildlife

Section 6 Habitat Conservation Planning

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INTRODUCTION

Originally formed in 1969, the Butte County Association of Governments (BCAG) is a Joint Powers Agency (JPA) between the County of Butte and the cities of Biggs, Chico, Gridley, Oroville and the Town of Paradise.

BCAG includes representatives from the County and the five incorporated cities/town located within the political boundary of Butte County, California. Incorporated cities include: Biggs (population 1,905), Chico (Population 93,383), Gridley (population 6,704) Oroville, the County Seat (population 18,037), and Town of Paradise (population 25,841). Unincorporated Butte County has a population of 80,534 making the **total county population 226,404**.¹

BCAG RESPONSIBILITIES

Metropolitan Planning Organization (MPO) – BCAG is the federal designated Metropolitan Planning Organization (MPO) for Butte County, in accordance with the “*Fixing America’s Transportation (FAST) Act*” of 2015. The designation as the MPO for Butte County is also made in agreement with the California State Transportation Agency (CalSTA). BCAG’s MPO planning area boundary includes the entire geographic area of Butte County.

Regional Transportation Planning Agency (RTPA) - BCAG is the Regional Transportation Planning Agency (RTPA) for Butte County, as designated by the Secretary of the California State Transportation Agency (CalSTA). BCAG and the State of California Department of Transportation (Caltrans) have formally agreed to a comprehensive, continuous, and cooperative transportation planning process through a signed Memorandum of Understanding (MOU).

Butte Regional Transit Policy Board & Operator - BCAG is the Policy Board and operator for Butte Regional Transit, “B-Line”, a consolidated public transit system serving the cities, town and county.

Area-Wide Clearinghouse - BCAG is the area-wide Clearinghouse as designated by the Office of Management and Budget (OMB) Circular A-95, “Evaluation, Review and Coordination of Federal and Federally Assisted Programs and Projects.” Under this designation, BCAG is responsible for local review of proposed federal financial assistance, direction of federal development activities and environmental documents, and coordination with state plans.

Census Affiliate Data Center - BCAG is the US Census affiliate data center within the California State Data Center Program for census-related services to the residents of Butte

County. BCAG assists with the coordination of the decennial Census and maintains the Census data information for the member agencies and public.

Butte Regional Transportation Corporation – BCAG established a 501 (c)(3) non-profit public benefit corporation in 2013 named the *Butte Regional Transportation Corporation* (BRTC). The purpose for establishing the non-profit public benefit corporation was to allow BRTC and BCAG to utilize funding available under the New Market Tax Credit (NMTC) Program administered by the Department of the Treasury. NMTC funds may be used for projects located in distressed areas as defined by the US Census and the NMTC program. BRTC was established specifically to receive funds for construction of the Butte Regional Transit Operations & Maintenance Facility in Chico and other regional transportation projects.

Urbanized Area Boundary

The City of Chico was designated by the Bureau of Census as an Urbanized Area (UA) — an area with a population greater than 50,000 after the 1980 census. As a result, Butte County was designated a Metropolitan Statistical Area (MSA).

Designation of the Urbanized Area also provided for BCAG to be designated the Metropolitan Planning Organization (MPO) for Butte County. The MPO designation provides BCAG with additional transportation planning responsibilities and funding, and the local control to ensure that a comprehensive, cooperative, and continuing transportation planning process is being implemented in Butte County. Included within the Appendix is a map of the current Urbanized Area boundary as defined by the 2010 Census. This boundary will be updated to reflect the Urbanized Area as defined by the 2020 Census once that information is available.

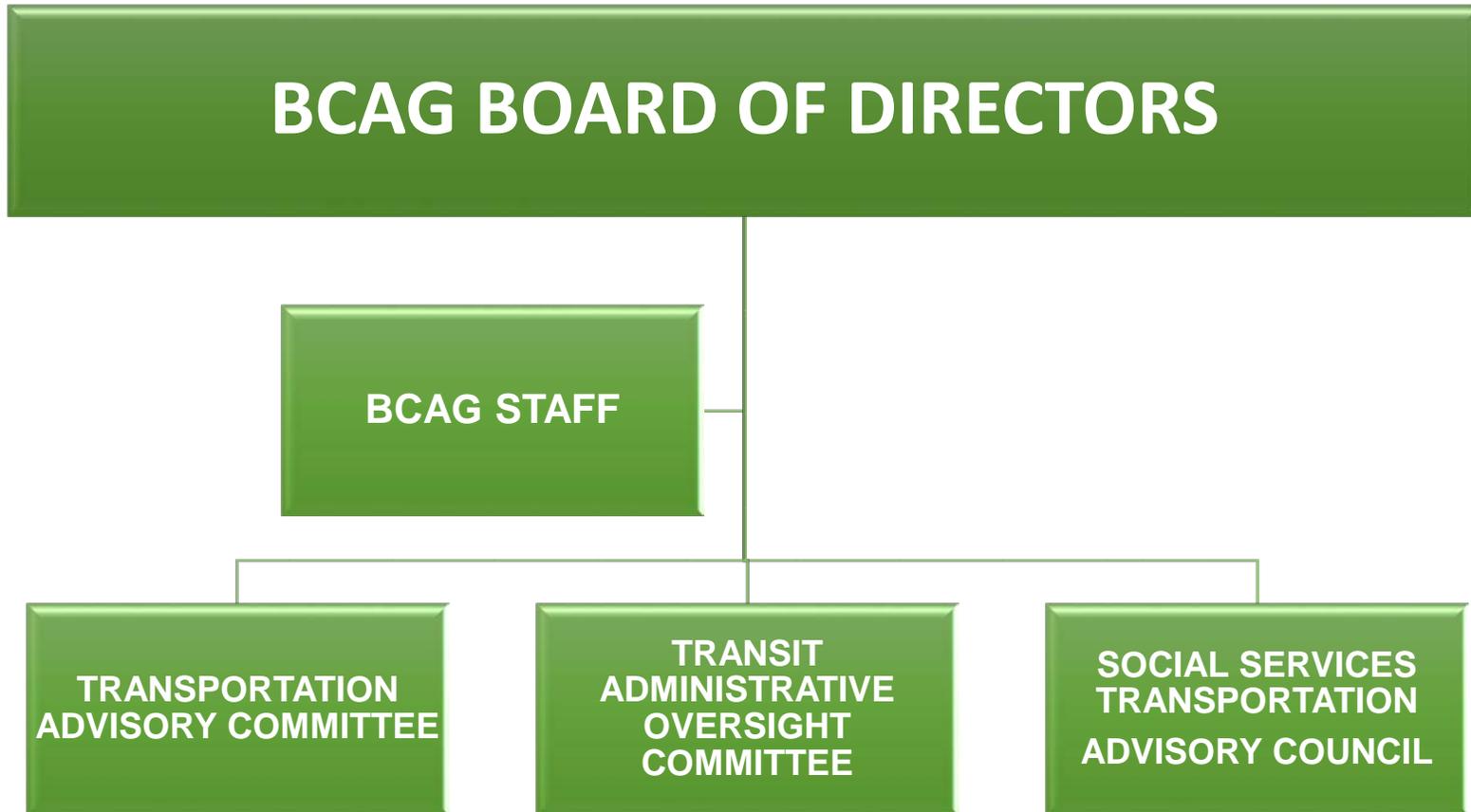
Metropolitan Planning Area Boundary

The Statewide and Metropolitan Planning Regulations promulgated in October 1993, provide the criteria to be used in defining the planning area of the MPO or “Metropolitan Planning Area.” At a minimum, the Metropolitan Planning Area is to cover the Urbanized Area and the contiguous geographic area likely to become urbanized within the next twenty years. Further, for geographic areas designated as non-attainment or maintenance areas under federal air quality standards, the Metropolitan Planning Area boundary must include the non-attainment area. The map of the Metropolitan Planning Area Boundary Map is included in the Appendix.

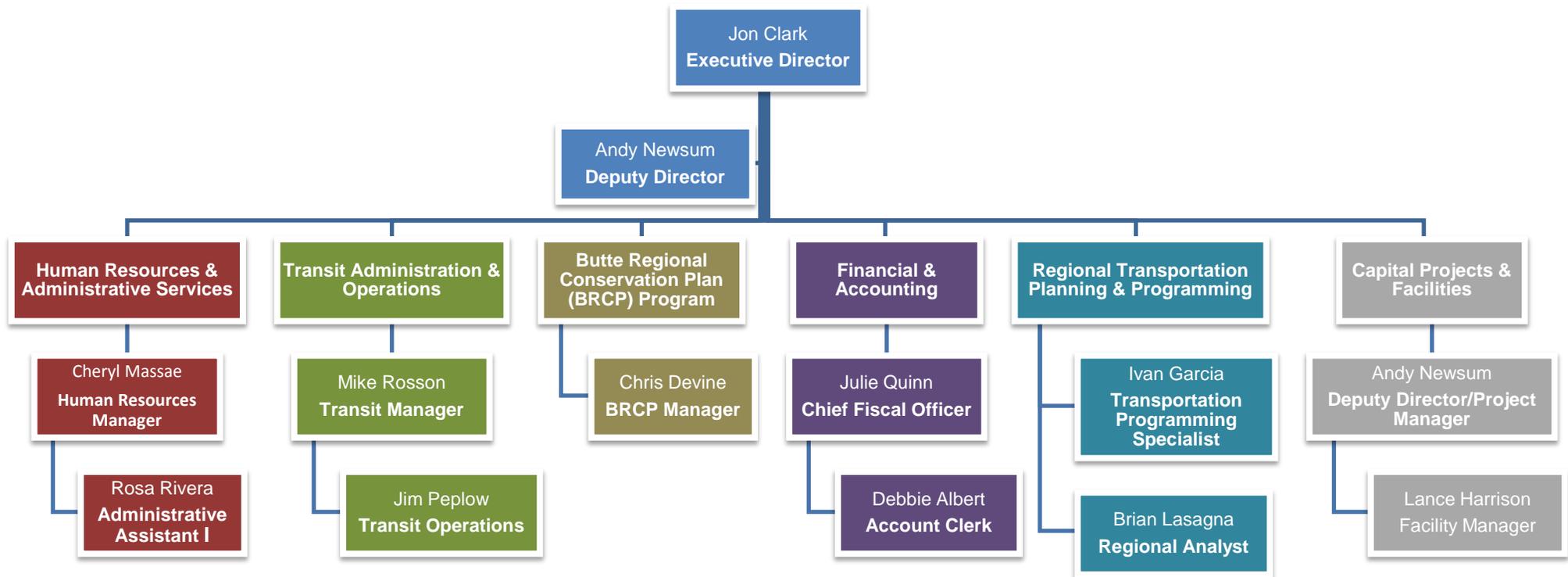
BCAG Organizational Structure

BCAG is governed by a ten-member Board of Directors. The BCAG Board of Directors includes the five Butte County Board of Supervisors and five representatives, one each, from the five incorporated cities/town within Butte County. The BCAG Board of Directors is responsible for policy decisions under the authority of BCAG, as the designated MPO and RTPA for Butte County, and for Butte Regional Transit.

BCAG ORGANIZATIONAL STRUCTURE



2018/19 BCAG STAFF ORGANIZATIONAL CHART



Tribal Governments within Butte County

Butte County is home to four Tribal Governments (see map, Page 6). These include the Berry Creek Tribal Government, the Mechoopda Tribal Government, Enterprise Tribal Government, and the Mooretown Tribal Government.

As prescribed by CFR 23, Subpart A, §450.104, BCAG has conducted consultation with the regions four Tribal Governments through formal meetings with the Tribal Chairpersons in accordance with their respective consultative procedures. Through this consultation process BCAG has made every effort to consider each of the four Tribal Government Communities transportation planning and programming needs. These factors are part of the required state and federal planning responsibilities, as required by CFR 23, Subpart B, §450.208(b) and §450.312(i).

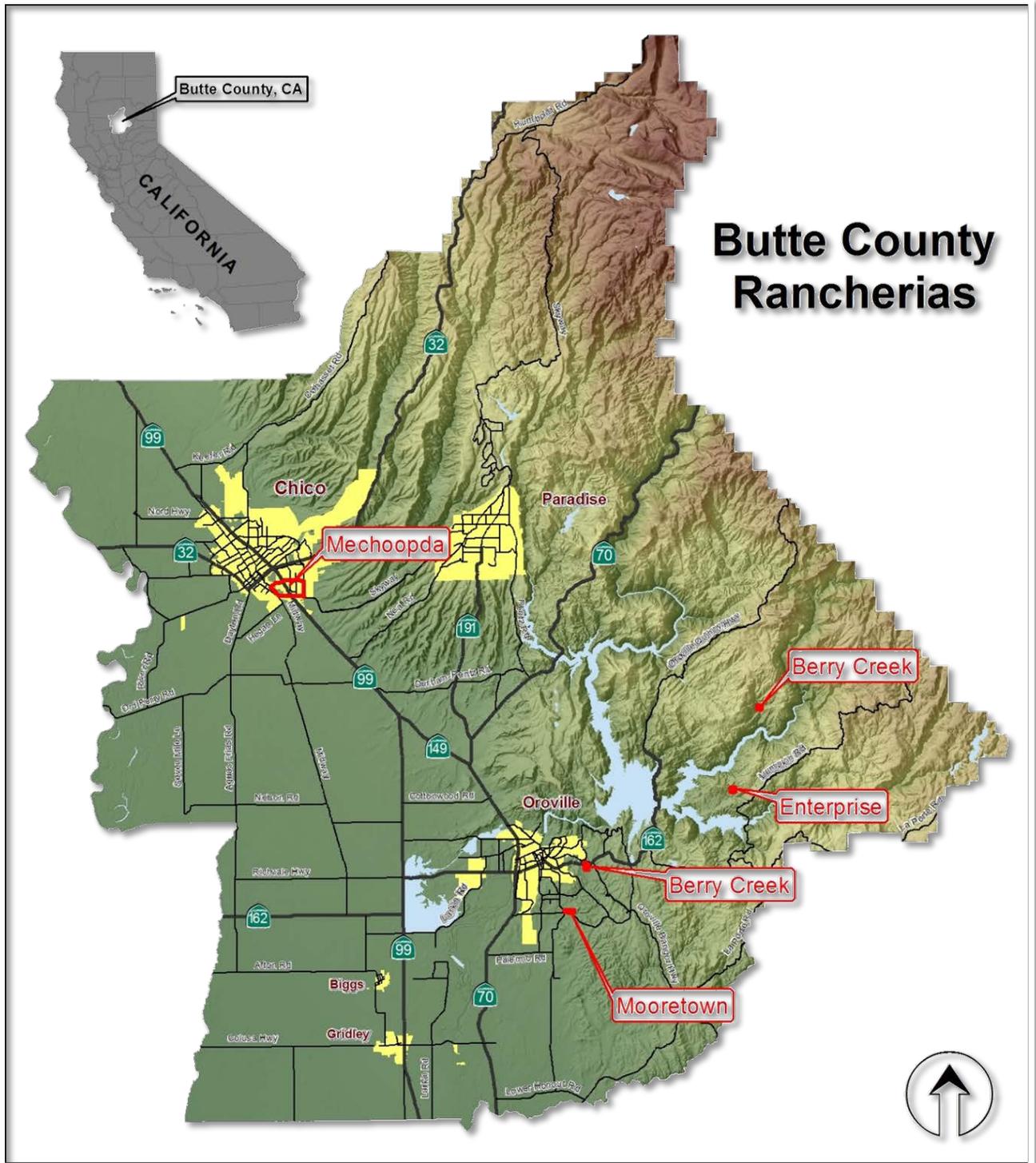
During the 2016/17 FY, BCAG prepared “stand alone” consultation procedures for BCAG’s ongoing consultation with tribal governments within Butte County. The following is a brief description of the four Tribal Governments in the Butte County region.

The Berry Creek Tribal Government – The Maidu Indians have an enrollment of 544 members. The tribal lands are situated near State Route 162 near the City of Oroville and occupy 65 acres. The Berry Creek Rancheria operates a casino (Gold Country Casino and Hotel) and other recreational facilities on their tribal grounds located east of the City of Oroville on SR 162.

BCAG has conducted formal consultation with Berry Creek tribal leaders to initiate dialogue on transportation and other issues between the agencies. BCAG also invited tribal leaders or designated representatives to participate on BCAG’s Transportation Advisory Committee. To date, Berry Creek has chosen not to participate on the BCAG Transportation Advisory Committee however; there have been follow-up meetings with tribal leaders and representatives to discuss recent expansion impacts to the adjacent SR 162. Resolution on traffic issues concerning the pending expansion has not been completed.

Mechoopda Indian Tribal Government – The Mechoopda Tribal Government is located in the City of Chico and has a tribal enrollment of 409.

The Mechoopda are currently a landless tribe and are in the process of securing tribal lands (650 acres) adjacent to SR 149 between Oroville and Chico. Should the land be taken into trust and become a Native American Reservation, the Mechoopda Tribe intends to establish a gaming casino. BCAG will continue to have formal consultative meetings with tribal leaders and representatives to discuss transportation issues concerning their proposed tribal lands and eventual uses. The Mechoopda Tribe has a representative appointed to the BCAG Transportation Advisory Committee.



Mooretown Tribal Government – The Mooretown Tribal Government includes a Maidu enrollment of 1162 and is located in the City of Oroville. Mooretown Rancheria operates the Feather Falls Casino & Lodge.

Representatives of the Mooretown Tribal Government participate on the BCAG Transportation Advisory Committee. During the 2018/19 FY, BCAG will continue working with tribal representatives concerning transit services.

Enterprise Tribal Government – The Enterprise Tribal Government has a Maidu enrollment of 420 and is located near Oroville. BCAG has not yet established formal consultation with the Enterprise Rancheria; tribal leadership has not been provided.

During the 2018/19 FY, BCAG will continue consultation and planning efforts with the Native American Tribal Governments, Communities, organizations, groups and individuals within Butte County in accordance with federal and state transportation planning and programming needs. BCAG's activities with the Native American Communities will be coordinated with the Caltrans Native American Liaison, where appropriate.

Air Quality Status

With the promulgation of the 8-hour ozone standard in 2004, Butte County is now classified as “basic – subpart one non-attainment” for ozone countywide. The urbanized area of Chico is classified as a “maintenance area” for carbon monoxide under the Federal Clean Air Act. In addition, Butte County is non-attainment for PM 2.5. Because of these designations, BCAG's transportation planning requirements are subject to the Air Quality Conformity provisions per EPA's Transportation Conformity Rule. Air Quality Conformity is the requirement to quantify and document that all federally funded transportation projects, or projects requiring federal approval as proposed for funding in BCAG's Regional Transportation Plan (RTP), will not further degrade air quality and are consistent with the goals in the appropriate State Implementation Plans (SIPs).

As a result of being non-attainment for ozone and maintenance carbon monoxide, BCAG receives federal Congestion Mitigation and Air Quality (CMAQ) funds to implement projects that reduce vehicle emissions.

BCAG includes a work element in the Overall Work Program (OWP) to identify the transportation-air quality planning activities that will be undertaken for the fiscal year.

BCAG staff also works in consultation with the Butte County Air Quality Management District on coordination of transportation-air quality planning activities.

BCAG Planning Responsibilities

As the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA), BCAG has a responsibility to develop several transportation planning and programming documents that ensure transportation funding for the region. BCAG's transportation planning and programming must also demonstrate compliance with all applicable state and federal air quality statutes and must include a planning process that assures public participation.

BCAG's state and federal planning responsibilities are directed by MAP 21 and the Regional Transportation Planning Agency guidelines under the California State Transportation Agency. BCAG's specific state, federal, and regional transportation and other planning responsibilities include administration and development of the following plans and programs:

- 1) **Overall Work Program (OWP) & Budget** – *Federal & state guidelines require BCAG to annually prepare an Overall Work Program & Budget to identify the specific state and federal transportation planning requirements for the coming fiscal year. BCAG's OWP also addresses other regional transportation planning issues that require study/resolution. The BCAG OWP is adopted in May of every year.*
- 2) **Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS)** – *The Regional Transportation Plan (RTP) is a comprehensive long-range (20-year) transportation plan that covers all transportation modes within Butte County. The RTP evaluates future growth impacts to these transportation systems and includes an action plan for future improvements. The RTP is updated every four years and must conform to the State Implementation Plan. The Sustainable Communities Strategy (SCS) is a new component included in the RTP as required by AB 32. The SCS is incorporates the Regional Housing Needs projections and identifies a land use scenario to accommodate regional housing needs, while reducing greenhouse gas emissions. The current RTP and SCS were adopted in December 2016.*
- 3) **Regional Transportation Improvement Program (RTIP)** – *The Regional Transportation Improvement Program (RTIP) is a short-range (4-year) plan that identifies all the transportation projects for the region that are eligible for funding in the State Transportation Improvement Program (STIP). The RTIP is updated every two years. The current RTIP was adopted in December 2017.*
- 4) **Administration of the Local Transportation Fund (LTF) and State Transit Assistance (STA)** – *BCAG is responsible for the administration of the Local Transportation Fund (LTF)*

and State Transit Assistance (STA) funds as required under the Transportation Development Act (TDA). LTF funds are derived from local sales taxes, of which a quarter cent are sub-vented back to BCAG for allocation to the local jurisdiction for transit and other transportation modes. STA funds are allocated to local transit operators. Administration of the LTF and STA funds also includes the implementation of the annual unmet transit needs finding process, which is required annually under the TDA.

- 5) **Federal Transportation Improvement Program (FTIP)** – The Federal Transportation Improvement Program (FTIP) is a short-range (4-year) plan that identifies all regionally significant transportation projects that are to be funded during the four-year period. The FTIP is also required to include an air quality conformity determination that is adopted as part of the plan. The FTIP is updated every two years with various amendments occurring during the year. The current 2017 FTIP was adopted in September 2016.
- 6) **Air Quality Conformity Determinations** – In accordance with the Clean Air Act Amendment and the Transportation Conformity Rule, BCAG as the MPO is required to prepare an air quality conformity analysis and determination for the RTP and FTIP. The purpose of the air quality conformity determination is to demonstrate that federally funded projects and/or regionally significant projects within the region will achieve an emissions reduction for those pollutants for which Butte County is non-attainment. The emissions analysis between the RTP and FTIP must conform to the applicable State Implementation Plan (SIP). BCAG is the lead agency for development of conformity analysis and determinations in Butte County.
- 7) **Regional Housing Needs Assessment (RHNA) Study** – BCAG is responsible for preparing the Regional Housing Allocation Plan for BCAG member agencies in accordance with Section 65584 of the California Government Code. The current RHNP was adopted by December 2012.
- 8) **Transportation Studies** – As the Regional Transportation Planning Agency, BCAG may prepare transportation studies/plans that seek to improve a specific transportation problem within the region, at the request of member agencies or the public.
- 9) **Administration & Operation of Butte Regional Transit (BRT)** – BCAG has been the owner & operator for Butte Regional Transit since 2004. BCAG is responsible for preparing the annual Service Plan & Budget for Butte Regional Transit in cooperation with BCAG member agencies.

BCAG Consultation and Public Participation

One of the most important components to BCAG's transportation planning is consultation and public participation during the development of transportation plans, programs and projects. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. BCAG has developed specific

procedures for consultation and public participation through the “Public Participation Plan”, policies that are implemented on an ongoing basis (see Appendix).

BCAG maintains a continuous and cooperative consultation and public participation process that allows all levels of local government, Caltrans, the Federal Transit Administration, the Federal Highway Administration, local representatives from the regions aviation facilities, the Air Resources Board, the Environmental Protection Agency, Tribal Governments and the public, the opportunity to review and comment on transportation planning activities being prepared by BCAG.

One way that BCAG accomplishes the consultation and public participation dialogue is through the BCAG *Transportation Advisory Committee* and the *Social Services Transportation Advisory Council*.

The BCAG Transportation Advisory Committee (TAC) includes representatives from each of the local jurisdictions public works and planning departments, city, town and county technical staff, up to five citizen representatives, representatives from the Air District, Caltrans, Tribal Governments and other affected agencies that have a technical interest in the BCAG planning process. The TAC is a vital link in the transportation planning process in that, the Committee provides the technical and laypersons analysis and input required in transportation project/program development. The TAC meets on a monthly basis.

The BCAG Social Services Transportation Advisory Council (SSTAC) was established under the requirements of the Transportation Development Act (TDA), to ensure that unmet transit needs are identified within Butte County. The SSTAC meets on an as needed basis during the year to review information on possible unmet transit needs within Butte County, as part of the unmet transit needs process. The SSTAC is a direct advisory council to the BCAG Board of Directors, and includes representatives as needed by statute.

BCAG encourages public participation at all levels of the planning and project development process by engaging the public participation early in the study and project development process. All BCAG Board of Directors, TAC, SSTAC meetings are open to the public. BCAG also schedules public hearings during the development of the Regional Transportation Plan, Federal Transportation Improvement Program, Unmet Transit Needs process, and Air Quality Conformity process to allow for public review and comments. All public hearings are noticed thirty days in advance in the local media. The BCAG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether a public hearing is required by law.

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The certification of this planning and public participation process is executed with the adoption of the FY 2018/19 Overall Work Program & Budget and authorizing resolution.

North State Super Region Coordination

In October 2010, an alliance between the sixteen Northern California Regional transportation planning agencies was established to form the North State Super Region. The sixteen Northern California counties include Del Norte, Siskiyou, Modoc, Humboldt, Trinity, Shasta, Lassen, Mendocino, Lake, Tehama, Glenn, Colusa, Butte, Plumas, Sierra, and Nevada. To formalize this alliance, a Memorandum of Agreement (MOA) was signed by each of the Executive Directors for the sixteen agencies.

The mission of the Super Region is to work together to identify common transportation, growth, and land use issues, and formulate unified strategies that can be advocated to implementing agencies and the public.

During the 2018/19 FY, BCAG will continue meeting and coordinating our respective planning issues with the Super Region Group to ensure that there is cooperation and consensus on regional issues affecting our agencies. It is anticipated that the Super Region Group will meet quarterly throughout the year.

FY 2018/19 State Planning Emphasis Areas and Factors

The Federal Highway Administration (FHWA) California Division and the Federal Transit Administration (FTA) Region 9 annually identify areas of emphasis for California's transportation and air quality planning programs. Metropolitan Planning Organizations and Regional Transportation Planning Agencies are to give the planning emphasis areas consideration in developing the annual Overall Work Programs (OWP).

There are three California Planning Emphasis Areas for the 2018/19 FY:

- 1) Core Planning Functions
- 2) Performance Management
- 3) State of Good Repair

Core Planning Functions

Development of BCAG's 2018/19 Overall Work Program & Budget has been done in compliance with all federal and state planning directives and guidance regulations, including 23 CFR 450.308 (c), and BCAG's adopted Public Participation Plan procedures.

BCAG 2018/19 OVERALL WORK PROGRAM & BUDGET

The BCAG 2018/19 OWP & Budget identifies all core planning functions as required under the federal and state planning guidelines, in addition to other regional planning studies that support our state and federal planning and programming requirements.

Each work element included in the Draft 2018/19 OWP identifies the specific tasks, products, schedule, staffing, revenues and expenditures that will be made for implementation of the work element. The work element description also provides a discussion of how the work element supports BCAG's state and federal planning and programming requirements.

Performance Measures

During the 2018/19 FY, BCAG will include a Work Element *19-120 Performance Measures*, in the OWP focused on addressing the Federal Performance Measures for the Butte County Region. Moving forward, BCAG will work to develop and utilize the performance measures as a basis for future transportation planning and programming.

BCAG staff will work with Caltrans, the Federal Highway Administration, the Federal Transit Administration and our City and County member agencies during the 2018/19 FY to review the performance measure requirements, determine standards and targets, and incorporate recommendations and measures into the 2016 Regional Transportation Plan (RTP) and Sustainable Communities Strategy.

State of Good Repair

The FAST Act continues to emphasize restoring and replacing ageing transportation infrastructure by establishing a needs-based formula program, with a new tier for high intensity bus needs. The program defines eligible recapitalization and restoration activities, with a goal of bringing all systems into a state of good repair. Grantees are required to establish and use an asset management system to develop capital asset inventories and condition assessments, and report on the condition of their system as a whole.

Maintaining transit systems in a high state-of-good repair is essential for the provision of safe and reliable service. SGR is the effective recapitalization of transit asset, identifying critical timing for preventative maintenance and increasing the focus on asset management practices. It also includes the assessment of capital asset condition, strategies to obtain additional local re-investment including innovative financing strategies and additional identification of preventative maintenance practices.

MPO's are encouraged to support planning strategies for the effective recapitalization of

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transit assets that would include:

- Asset Management, Assessment and Replacement Planning;
- Planning and Programming for Effective Preventative Maintenance, and;
- Planning Innovative Financing Strategies for System Repair and Expansion.

The following Table 1 identifies all of the work elements included in the 2018/19 Overall Work Program & Budget. Table 1 also indicates if the work element addresses or is a component of the Core MPO Planning Functions, the California Planning Emphasis Areas and the federal PEAs for 2018/19.

TABLE 1 – STATE PLANNING EMPHASIS AREAS ADDRESSED IN BCAG’S 2018/19 OVERALL WORK PROGRAM

BCAG 2018/19 WORK ELEMENT		CORE MPO PLANNING FUNCTIONS					PLANNING EMPHASIS AREAS			
Regional Transportation Planning & Programming Work Elements		Overall Work Program	Public Participation & Education	Regional Transportation Plan	Federal Transportation Plan	Annual Listing of Projects	Performance Management	Safety	Livability & Sustainability	State of Good Repair
19-999	2018/19 Indirect Cost Allocation Plan	o								
19-100	Administration of the 2018/19 OWP & Budget	o	o	o	o	o	o	o	o	o
19-101	Intergovernmental Coordination & Information Distribution	o	o	o	o	o			o	
19-102	Regional Transportation Model	o	o	o	o	o	o	o	o	o
19-103	Regional Geographic Information System (GIS)	o	o	o	o	o	o	o	o	o
19-104	Regional Transportation Air Quality Planning	o	o	o	o		o	o	o	
19-105	2019 Federal Transportation Improvement Program (FTIP)	o	o	o	o	o	o	o	o	o
19-106	2018 Regional Transportation Improvement Program	o	o	o	o	o	o	o	o	o
19-107	2020 Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS)	o	o	o	o	o	o	o	o	o
19-109	US Census Data Affiliate Center Administration	o	o	o			o	o	o	
19-110	Intelligent Transportation System – Regional Architecture Maintenance	o	o	o	o	o	o	o	o	o
19-114	Butte Regional Conservation Plan (BRCP)	o	o	o	o				o	
19-119	Butte Regional PEV Readiness Plan	o	o	o	o		o		o	o
19-120	Regional Performance Measures for Planning & Programming	o	o	o	o	o	o	o	o	o
19-121	SB 1 Sustainable Communities Planning	o	o	o	o	o	o	o	o	o

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BCAG 2018/19 WORK ELEMENT		CORE MPO PLANNING FUNCTIONS					PLANNING EMPHASIS AREAS			
Regional Transportation Project Development & Management		Overall Work Program	Public Participation & Education	Regional Transportation Plan	Federal Transportation Plan	Annual Listing of Projects	Performance Management	Safety	Livability & Sustainability	State of Good Repair
19-208	State Route 70 Ophir Road Mitigation	0	0	0	0	0			0	
19-212	Singer Creek Preserve Management	0	0	0	0	0	0	0	0	0
19-213	Butte Regional Transit Maintenance & Operations Facility	0	0	0	0	0			0	
19-214	State Route 70 Project Approval & Environmental Documents (PA&ED)	0	0	0	0	0	0	0	0	0
19-215	Paradise Transit Center	0	0	0	0	0	0	0	0	0
19-216	State Route 191 Mitigation Project	0		0	0					
Transportation Development Act (TDA) Administration & Butte Regional Transit Administration/Planning										
19-300	Transportation Development Act (TDA) Administration	0	0	0	0	0	0	0	0	0
19-301	Public Transit System Planning & Coordination	0	0	0	0		0		0	0
19-302	Butte Regional Transit Administration & Operations	0	0	0	0	0		0	0	0
19-303	Americans with Disabilities Act (ADA) Certification Program Administration	0	0	0	0	0		0	0	
19-306	ADA Bus Stop Compliance Transition Plan	0	0	0	0		0	0	0	0
19-308	Zero-Emission Battery Electric Bus and Infrastructure	0	0	0	0	0	0	0	0	0

TABLE 2 – WORK ELEMENT DESCRIPTION & BENEFITS

2018/19 OVERALL WORK PROGRAM WORK ELEMENT DESCRIPTIONS & BENEFITS		FEDERAL REQUIREMENT	STATE REQUIREMENT	REGIONAL PLANNING NEED	SUPPORTS CITY- COUNTY PROGRAMS	WORK ELEMENT SUMMARY
19-999	2018/19 Indirect Cost Allocation Plan (ICAP)	✓	✓			The ICAP is required for all monthly, quarterly billings for all planning revenues identified in the 2018/19 OWP. An ICAP is prepared annually and is approved by FHWA and Caltrans.
19-100	Administration of 2018/19 Overall Work Program & Budget	✓	✓	✓	✓	Administration of the OWP includes monthly meetings of the Board of Directors; billing and invoicing; attendance at local, state and federal meetings; and other activities that support implementation of the OWP and budget.
19-101	Intergovernmental Coordination & Information Distribution	✓	✓	✓	✓	Tasks under this work element include meetings of the Transportation Advisory Committee (TAC); meetings of the City/County Planning Directors Working Group; distribution of BCAG's eNewsletter; and distribution of state and federal funding or planning regulation important to BCAG member agencies.
19-102	Regional Transportation Model Program	✓	✓	✓	✓	BCAG is required to maintain and update a regional traffic model for analysis of land use impacts on the regional road network and state highways. The model is also used to prepare the air quality conformity determinations that are required in order to receive federal and state funding. The regional model is also used by the cities and county for evaluation of land use or project proposals that require a CEQA analysis.
19-103	Regional Geographic Information System (GIS) Maintenance & Coordination			✓	✓	BCAG established a countywide Geographic Information System (GIS) database program in 1998. The GIS program was established to provide BCAG and the cities and county with a parcel based GIS database for transportation and land use planning. BCAG maintains the GIS database under an agreement with the Assessors office, and CSU Chico.
19-104	Regional Transportation Air Quality Planning	✓	✓	✓	✓	BCAG is required to model & prepare an air quality conformity determination for all federal/state funded transportation projects, in addition to regionally significant local projects. Air quality conformity determinations are required for the RTP and FTIP, in order to receive federal/state transportation funding. BCAG also keeps BCAG member jurisdictions apprised of federal/state air quality regulations that may affect land use and transportation decisions.
19-105	2019 Federal Transportation Improvement Program (FTIP)	✓	✓	✓	✓	BCAG is required to prepare the FTIP every three years. The FTIP includes a listing of all projects and programs that will receive federal transportation funding. Projects of regional significance are also included in the FTIP. An air quality conformity determination is also required with the FTIP.
19-106	2018 Regional Transportation Improvement Program (RTIP)		✓		✓	The Regional Transportation Improvement Program or RTIP is a state required programming document that identifies all state funded projects included in the State Transportation Improvement Program (STIP). The RTIP is updated every two years and is submitted to the California Transportation Commission (CTC) for approval.
19-107	2020 Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS)	✓	✓	✓	✓	The RTP/SCS is BCAG long-range (20 year) transportation plan that identifies future transportation needs for all systems, in addition to funding needs for implementation. The RTP/SCS must be funding constrained to known anticipated funds. The plan must also meet required air quality goals.
19-109	US Census Data Affiliate Center Administration	✓		✓	✓	BCAG is the US Census Affiliate Data Center for Butte County. BCAG maintains all US Census data and provides regional coordination with the decennial census. BCAG also provides census information/data to the cities/county and the public as requested.
19-110	Intelligent Transportation System – Regional Architecture Maintenance	✓	✓	✓	✓	BCAG maintains an ITS work element to monitor and identify transportation projects that fulfill federal/state ITS project criteria. ITS projects are also included in the regional ITS Architecture Plan that is required by state and federal planning requirements.

TABLE 2 – WORK ELEMENT DESCRIPTION & BENEFITS
Continued

2018/19 OVERALL WORK PROGRAM WORK ELEMENT DESCRIPTIONS & BENEFITS		FEDERAL REQUIREMENT	STATE REQUIREMENT	REGIONAL PLANNING NEED	SUPPORTS CITY- COUNTY PROGRAMS	WORK ELEMENT SUMMARY
19-114	Butte Regional Conservation Plan (BRCP)			✓	✓	BCAG is developing the BRCP on behalf of the cities of Biggs, Chico, Oroville, Gridley and the County of Butte. Caltrans District 3, and four water districts within Butte County are also plan participants. The BRCP will provide a streamlined permitting process for all state and federal species permits, and will include a process to reduce time/costs for the USACOE clean water act approvals.
19-119	Butte Regional Plug-In Electric Vehicle (PEV) Readiness Plan		✓	✓	✓	BCAG will prepare a PEV Readiness Plan for the region to identify locations for future PEV charging stations. The PEV Readiness Plan is being coordinated with the cities and county so that future projects and funding may be obtained within city/county jurisdictions. Supports city/county sustainability elements.
19-120	Regional Performance Measures for Planning & Programming	✓	✓	✓	✓	As part of the 2018/19 OWP, BCAG has included a new ongoing work element to address the MAP 21 required Transportation Performance Measures. Transportation Performance Measures (TPM) are a strategic approach that uses system information to make investment and policy decisions to achieve national performance goals.
19-121	Sustainable Transportation Planning		✓	✓	✓	With the passage of SB 1 in 2017, BCAG as the state designated RTPA & MPO is required to include a work element in the OWP for sustainable transportation planning. This work element will include planning projects that strive to reduce green house gas emissions by working with the cities and county on land use, transit and alternative transportation options.
19-208	SR 70 Widening/Ophir Road Project Mitigation & Monitoring			✓	✓	This work element includes the ongoing five-year mitigation and monitoring requirements for the SR 70 Widening project in Oroville that BCAG implemented in partnership with Caltrans District 3.
19-212	Singer Creek Preserve Mitigation Management & Monitoring			✓	✓	This work element includes the ongoing five-year mitigation and monitoring requirements for the Singer Creek Mitigation and Conservation area that BCAG maintains on behalf of Caltrans District 3 for advance mitigation activities.
19-213	Butte Regional Transit Operations & Facility Maintenance			✓	✓	This work element includes staff time for the Project Manager who oversees the maintenance of the Butte Regional Transit Operations Center. Work includes management of the Transit Facility Manager and ongoing preventative maintenance work at the facility throughout the year.
19-214	State Route 70 Corridor Project Approval & Environmental Documents (PA&ED)	✓	✓	✓	✓	BCAG is developing the required PA&ED documents that identify future project improvements for State Route 70 between the City of Oroville in Butte and the City of Marysville in Yuba County. PA&ED documents are being prepared for two of the six project segments along the corridor, both projects are currently included in the 2014 STIP.
19-215	Paradise Transit Center Project			✓	✓	BCAG is the owner and operator for the regions public transit system, the B-Line. B-Line serves each of the incorporated cities and currently has transit centers in the City of Chico and the City of Oroville. The Town of Paradise, which is the second largest urban area in the County, is in need of a transit center to serve as a hub for passengers in and near the Town of Paradise. This work element will include the initial planning and development for this future project.

2018/19 OVERALL WORK PROGRAM WORK ELEMENT DESCRIPTIONS & BENEFITS		FEDERAL REQUIREMENT	STATE REQUIREMENT	REGIONAL PLANNING NEED	SUPPORTS CITY- COUNTY PROGRAMS	WORK ELEMENT SUMMARY
19-216	State Route 191 Mitigation Project	✓	✓	✓		BCAG will be implementing the required federal and state mitigation for the SR 191 SHOPP project south of Paradise in Butte County. This project will satisfy the mitigation requirements for this \$30 million safety project.
19-300	Transportation Development Act (TDA) Administration		✓	✓	✓	BCAG is required to administer the Transportation Development Act (TDA) and State Transit Assistance (STA) funds within Butte County. TDA/STA funds are to fund transit operations first, if transit needs are being met, funds may then be used for other eligible uses such as streets and roads or bike and pedestrian improvements. TDA/STA funds are allocated to the Cities/County based on population and are managed through the required TDA/STA claims process. An annual audit of TDA/STA funds is also prepared by BCAG in accordance with the State Controller.
19-301	Public Transit Systems Coordination & Planning			✓	✓	BCAG as the owner and operator for B-Line includes a work element in the annual OWP to include for planning activities for improving public transit service within the region. During the 2018/19 FY, BCAG will continue to look at making improvements to the fixed route service using recommendations from the Transit & Non-Motorized Study that was prepared during the 2013/14-2014/15 FY.
19-302	Butte Regional Transit Administration & Operations			✓	✓	BCAG administers and operates Butte Regional Transit the <i>B-Line</i> throughout Butte County and the incorporated areas. B-Line operates a regional fixed route service and a paratransit/ADA service. Implementation of the B-Line is done in cooperation with the County and incorporated cities.
19-303	Americans with Disabilities Act (ADA) Certification Program Administration	✓	✓	✓	✓	Federal Transit Administration and ADA regulations require the B-Line provide complementary ADA service to eligible riders since fixed route service is provided to the general public. As part of the ADA service offered by B-Line, a certification process to determine ADA eligibility is provided by B-Line to determine ADA service eligibility, or whether a rider may use the service as a paratransit rider. This work element includes the implementation of the ADA certification services implemented by BCAG staff.
19-304	ADA Bus Stop Transition Plan	✓	✓	✓	✓	As operator of the public transit system for Butte County, BCAG is required to address ADA compliance over the five hundred bus and flag pole stops and transit center locations located along the fixed route bus service operated by B-Line. During the 2013/14-2014/15 FY, an ADA Bus Stop Compliance Plan was prepared that included an inventory of each stop, and the ADA compliance or non compliance issue. In the 2018/19 FY, as funding permits, BCAG will implement ADA improvements through the ADA Transition Plan.
19-308	Zero-Emission Battery Electric Bus and Infrastructure	✓	✓	✓	✓	During the 2018/19 FY, BCAG will begin implementation of Zero-Emission Battery (ZEB) Electric Buses and On-site/Off-Site Charging stations. BCAG will seek funding from CARB funding programs, State funding programs, and other Federal funding programs. FY2023 requires ZEB phase-in of 50% of fleet to meet the Clean Air Act (CAA) Initiative of California.

TABLE 3 - ADDRESSING THE 10 FEDERAL PLANNING FACTORS IN THE 2018/19 OWP

		FEDERAL PLANNING FACTORS									
		Supports Economic Vitality in the MPO area, enables global competitiveness, productivity and efficiency.	Increases safety of the transportation system for motorized and non-motorized users.	Increases security of the transportation system for motorized and non-motorized users.	Increases the accessibility and mobility of people and freight.	Protects and enhances the environment, promotes energy conservation, improves quality of life, promotes consistency of transportation improvements, and economic development.	Enhances the integration and connectivity of the transportation system between modes, people & freight.	Promotes efficient system management and operations.	Emphasizes the preservation of the existing transportation system	Improves the resiliency and reliability of the transportation system, reduces or mitigates storm water impacts of surface transportation.	Enhances travel and tourism.
2018/19 WORK ELEMENTS											
19-999	INDIRECT COSTS										
19-100	2018/19 OWP ADMINISTRATION										
19-101	INFORMATION DISTRIBUTION	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-102	REGIONAL TRAFFIC MODEL		✓	✓	✓	✓	✓	✓	✓	✓	
19-103	REGIONAL GIS MAINTENANCE	✓				✓	✓	✓		✓	
19-104	AIR QUALITY PLANNING	✓	✓	✓	✓	✓	✓	✓			✓
19-105	2019 FTIP	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-106	2018 RTIP	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-107	2020 RTP/SCS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-109	US CENSUS						✓				
19-110	ITS TRANSPORTATION MAINTENANCE	✓	✓		✓	✓	✓	✓	✓	✓	
19-114	BRCP	✓	✓	✓	✓	✓	✓	✓		✓	
19-119	PEV READINESS PLAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-120	TRANSPORTATION PERFORMANCE MEASURES	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-121	SUSTAINABLE TRANSPORTATION PLANNING	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-208	SR 70 OPHIR ROAD MITIGATION					✓					
19-212	SINGER CREEK PRESERVE MANAGEMENT					✓					
19-213	OPERATION FACILITY MAINTENANCE	✓	✓	✓		✓	✓	✓	✓	✓	✓
19-214	SR 70 PA & ED	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-215	PARADISE TRANSIT CENTER					✓					
19-216	SR 191 PROJECT MITIGATION					✓					
19-300	TDA ADMINISTRATION		✓	✓	✓	✓	✓	✓	✓	✓	✓
19-301	PUBLIC TRANSIT PLANNING										
19-302	BRT ADMINISTRATION & OPERATIONS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-303	BRT ADA CERTIFICATION	✓	✓	✓	✓	✓	✓	✓	✓	✓	
19-306	ADA TRANSITION PLAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19-308	Zero-Emission Battery Electric Bus and Infrastructure	✓	✓		✓	✓	✓	✓	✓	✓	✓

2018/19 FISCAL YEAR

BUDGET REVENUES & EXPENDITURES

**2018/19
BUDGETED REVENUES**

OVERALL WORK PROGRAM REVENUES	<i>2017/18 BUDGET</i>	2018/19 BUDGET	NOTES
Federal Highway Administration (PL)	\$ 713,251	\$ 731,559	Carryover estimate \$49,239
Federal Transit Administration (FTA) 5303	60,937	60,013	Carryover estimate \$10,155
SB1 Planning Grant	191,037	130,385	
FTA 5304 - Mobile App Project Funding	65	-	
FTA 5304 - PEV Plan Funding	79,183	-	
Transportation Development Act (TDA) Section 99233.1 - TDA Administration	69,331	72,763	
Transportation Development Act (TDA) Section 99233.2/99262 - Planning	333,473	463,546	
STIP Planning, Programming & Monitoring (PPM)	104,751	100,893	
New Market Tax Credit (NMTC) - Interest State Transportation Improvement Program (STIP)	165,000	165,000	
	149,700	408,610	
FTA 5339 Discretionary Grant	-	37,639	
Butte Regional Transit - Operations	523,612	585,693	
New Market Tax Credit (NMTC)	159,001	1,213,404	
PTMISEA	-	600,000	
Congestion Mitigation & Air Quality (CMAQ)	347,887	206,258	
CA FWS Monitoring Grant	45,000	-	
US Fish & Wildlife Section 6	-	397,500	
Federal Demo Funds for SR 70	311,971	90,000	
TOTAL REVENUES	\$ 3,254,199	\$ 5,263,263	

**2018/19
BUDGETED EXPENDITURES**

OVERALL WORK PROGRAM EXPENDITURES	2017/18	2018/19
SALARIES & BENEFITS		
Salaries	\$ 1,077,435	\$ 1,029,218
Benefits	580,422	555,051
Total Salaries & Benefits	\$ 1,657,857	\$ 1,584,269
SERVICES & SUPPLIES		
Communications	\$ 11,500	\$ 4,000
General Household/Janitor	22,500	24,000
Insurance	17,000	15,000
Maintenance - Computers	14,000	16,000
Maintenance - Facility & Grounds	7,000	13,317
Professional Memberships	7,000	8,000
Office Supplies	14,000	13,000
Small Office Equipment	800	800
Professional Services:		
Butte County Auditor	12,000	12,000
The Ferguson Group	63,000	63,000
Legal Counsel - Greg Einhorn	5,000	5,000
Actuarial reports	-	4,000
Audits - Richardson & Company	41,630	43,000
Traffic Model - Fehr & Peers	60,000	49,200
GIS Maintenance - CSU Chico	70,000	45,000
Regional Transportation Plan EIR	-	40,000
Sustainable Transportation Planning	120,798	50,000
BRCP- consultants	-	530,000
BRCP - Monitoring Plan	45,000	-
SR 191 Mitigation	-	200,000
SR 70 - Ophir Mitigation Monitoring	7,500	7,500
BRT Operations Facility- Solar	-	1,700,000
Singer Creek Mitigation Monitoring	100,000	100,000
State Route 70 PA&ED	300,000	90,000
Paradise Transit Center	300,000	200,000
Publications	4,000	4,000
Equipment Lease	4,500	4,500
Special Department Expense	2,900	2,900
Training	2,900	4,000
Building Lease	195,000	195,000
Travel	21,400	24,400
Utilities	29,000	15,000
Indirect Cost Plan - Over/Under Adjustment	117,914	196,377
Total Services & Supplies	\$ 1,596,342	\$ 3,678,994
TOTAL BUDGET	\$ 3,254,199	\$ 5,263,263

2018/19 OWP & BUDGET REVENUE SOURCE BY WORK ELEMENT

WORK ELEMENTS		SB1		LTF	TDA	USFWS			FTA 5339		STIP	TOTAL				
		FHWA PL	FTA 5303	PLANNING	ADMIN	PPM	BRT	Sec 6	STIP	NMTC	PTMISEA		CMAQ	Discr	DEMO	
19-999	Indirect Costs			143,702			121,693			165,000					\$ 430,395	
19-100	OWP Administration	194,400		25,187		30,000									\$ 249,587	
19-101	Information Distribution	106,786		13,836											\$ 120,622	
19-102	Regional Traffic Model	69,376		8,989											\$ 78,365	
19-103	Regional GIS Program	38,222		4,953		20,000									\$ 63,175	
19-104	Air Quality Planning	19,365		2,509											\$ 21,874	
19-105	2017 FTIP	28,673	28,673	7,431		17,000									\$ 81,777	
19-106	2017 RTIP	16,485		2,136											\$ 18,621	
19-107	RTP/SCS	116,228		15,059		17,000									\$ 148,287	
19-109	US Census	12,910		1,673											\$ 14,583	
19-110	ITS Transportation	8,243		1,068											\$ 9,311	
19-114	BRCP	60,951		153,952				397,500							\$ 612,403	
19-119	PEV Readiness Plan	-		19,020											\$ 19,020	
19-120	Performance Measures	12,910		1,673											\$ 14,583	
19-121	SB1 Sustainable Transportation Plan			130,385		16,893									\$ 147,278	
19-208	SR 70 Ophir Rd Mitigation Monitoring								7,500						\$ 7,500	
19-212	Singer Creek Mitigation Monitoring								100,000						\$ 100,000	
19-213	BRT Operations Facility Maintenance									1,213,404	600,000				\$ 1,813,404	
19-214	SR 70 Passing Lanes PA & ED			12,516									90,000		\$ 102,516	
19-215	Paradise Transfer Center			6,258							206,258				\$ 212,516	
19-216	SR 191 Project Mitigation								301,110						\$ 301,110	
19-300	TDA Administration				72,763										\$ 72,763	
19-301	Public Transit Planning	47,010	31,340	10,152											\$ 88,502	
19-302	BRT Operations & Administration			5,526			417,000								\$ 422,526	
19-303	BRT ADA Certification			5,112			47,000								\$ 52,112	
19-306	ADA Transition Plan			4,182								37,639			\$ 41,821	
19-308	Zero Emission Bus and Infrastructure			18,612											\$ 18,612	
TOTAL REVENUE BY PROJECT		731,559	60,013	130,385	463,546	72,763	100,893	585,693	397,500	408,610	1,378,404	600,000	206,258	37,639	90,000	\$ 5,263,263

2018/19 OWP WORK ELEMENT SCHEDULE

TRANSPORTATION PLANNING WORK ELEMENTS		KEY STAFF	PRODUCT	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	
19-999	BCAG Indirect Cost Allocation Plan (ICAP) Implementation	Julie Quinn, CFO Jon Clark, Executive Director	A-87 Indirect Cost Allocation Plan	Implementation ongoing through fiscal year										2019/20 ICAP		
19-100	Administration of the 2018/19 Overall Work Program & Budget	Rosa Rivera, Admin Assistant Jon Clark, Executive Director Julie Quinn, CFO Cheryl Massae, HR Manager	Implementation of 2018/19 OWP & Budget; 2019/12 OWP & Budget development	Implementation ongoing through fiscal year										DFT 2019/20 OWP	Final 2019/20 OWP	
19-101	Intergovernmental Coordination & Information Distribution	Ivan Garcia, Programming Specialist; Jon Clark, Executive Director	TAC meetings; Webpage; E-Newsletter		TAC	News letter		TAC	News Letter		TAC	News Letter		TAC	News Letter	
19-102	Regional Transportation Model Program	Brian Lasagna, Regional Analyst	Maintenance of computer model database, expansion of model	Work ongoing through fiscal year												
19-103	Regional Geographic Information System (GIS) Coordination	Brian Lasagna, Regional Analyst	Maintenance of GIS database, mapping	Work ongoing through fiscal year												
19-104	Transportation Air Quality Planning	Brian Lasagna, Regional Analyst	Monitoring of regulations, state/federal legislation and maintaining compliance for funding	Work ongoing through fiscal year												
19-105	2019 Federal Transportation Improvement Program (FTIP)	Ivan Garcia, Programming Specialist	Monitor funding of FTIP projects, preparing amendments as necessary	Work ongoing through fiscal year												
19-106	2018 RTIP Management	Ivan Garcia, Programming Specialist	Manage and update the 2017 RTIP as project and funding issue warrant.	Work ongoing through fiscal year												
19-107	2020 Regional Transportation Plan/Sustainable Communities Strategy	Ivan Garcia, Programming Specialist, Brian Lasagna, Regional Analyst, Chris Devine, Planning Manager	The 2020 RTP/SCS	Work ongoing through fiscal year												
19-109	US Census Data Affiliate Center Administration	Brian Lasagna, Regional Analyst	Maintaining and distributing with 2010 census data; maintaining webpage with census data	Work ongoing through fiscal year												
19-110	Intelligent Transportation System Maintenance	Ivan Garcia, Programming Specialist	Submittal of annual reporting documents	Work ongoing through fiscal year												
19-114	Butte Regional Conservation Plan (BRCP)	Chris Devine, Planning Manager Jon Clark, Executive Director	Prepare Final Draft BRCP & EIR, Adopt BRCP & Submit for State/Federal Approval	Work ongoing through fiscal year												
19-119	Butte Regional PEV Readiness Plan	Chris Devine, Planning Manager	Development of Regional PEV Plan	PEV Development					Final Plan							
19-120	Regional Performance Measures	Brian Lasagna, Regional Analyst	Development of MAP- 21 Performance Measures	Work ongoing through fiscal year												

CAPITAL PROJECTS WORK ELEMENTS		KEY STAFF	PRODUCT	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	
19-121	Sustainable Transportation Planning	Brian Lasagna, Regional Analyst Chris Devine, Planning Manager	Update of traffic model land use file; RTP/SCS alternatives; transit component for traffic model	Product development through fiscal year											Product Complete	
19-208	SR 70 Ophir Road Mitigation	Andy Newsum, Deputy Director	Maintenance of mitigation required for the SR 70 widening project.	Implementation ongoing through fiscal year												
19-212	Singer Creek Mitigation Monitoring	Andy Newsum, Deputy Director	Ongoing maintenance for Singer Creek Mitigation Preserve	Implementation ongoing through fiscal year												
19-213	Butte Regional Operations Facility – Maintenance	Andy Newsum, Deputy Director, Jon Clark, Executive Director	Ongoing administration and maintenance of Butte Regional Operations Facility	Implementation ongoing through fiscal year												
19-214	SR 70 PA & ED Development	Andy Newsum, Deputy Director	Project development planning for SR 70 Projects Segment 1 and 2	PA & ED Development				PA&ED Final								
19-215	Paradise Transit Center	Andy Newsum, Deputy Director	Initial studies and environmental document development for a Paradise Transit Center	Work ongoing through fiscal year												
19-216	SR 191 Project Mitigation	Andy Newsum Deputy Director, Chris Devine, Planning Manager	Monitoring of regulations, state/federal legislation and maintaining compliance for funding	Work ongoing through fiscal year												
TRANSIT PLANNING & TDA ADMINISTRATION WORK ELEMENTS																
19-300	TDA Administration	Julie Quinn, CFO, Ivan Garcia, Programming Specialist	Administration of the TDA Program	Work ongoing through fiscal year												
19-301	Public Transit Planning	Mike Rosson, Transit Manager, Jim Peplow, Transit Operations	Ongoing planning for public transit services with the B-Line.	Work ongoing through fiscal year												
19-302	Butte Regional Transit Administration & Operations	Mike Rosson, Transit Manager, Jim Peplow, Transit Operations	Administration and Operation of Butte Regional Transit	Work ongoing through fiscal year												
19-303	ADA Certification for Butte Regional Transit	Cheryl Massae, Human Resources Manager, Rosa Rivera, Administrative Assistant	Implement ADA certification for Butte Regional Transit	Work ongoing through fiscal year												
19-306	ADA Bus Stop Transition Plan	Jim Peplow, Transit Operations, Andy Newsum, Deputy Director	To implement needed ADA improvements for Butte Regional Transit Bus Stop facilities	Work ongoing through fiscal year												
19-308	Zero Emission Battery Bus and Infrastructure	Mike Rosson, Transit Manager, Jim Peplow, Transit Operations	Development of mobile app for B-Line Passengers	Work ongoing through fiscal year												

Transportation Planning Work Program Elements

As the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA), BCAG is the primary transportation facilitator in Butte County. BCAG's primary responsibility is to implement a comprehensive and continuous regional transportation planning program in consultation with local, Tribal, state and federal transportation partners, and the citizens within Butte County. This regional transportation planning program includes the development of all state and federally required transportation planning documents that identify the transportation policies and investments to be implemented within the region by BCAG and its member agencies. BCAG's 2017/18 Overall Work Program Work Elements are presented in three sections.

Section 1 *Transportation Planning* – presents all of the state and federally required transportation planning and programming documents that will need to be prepared for the fiscal year to ensure transportation funding for the region. This section also includes other regional studies and planning work that has been determined necessary to carry out BCAG's regional transportation planning and project development program for the upcoming fiscal year.

Section 2 *Transportation Project Development/Management* – identifies the work elements for each of the STIP funded projects that BCAG will be developing in consultation with Caltrans, such as environmental documents and design. This section also includes other regional projects that are federally or state funded that BCAG is managing the development and construction of.

Section 3 *Transit Planning & Coordination* – includes the work elements that identify BCAG's responsibilities for administration of the Transportation Development Act (TDA) Local Transportation Funds (LTF). This section also includes transit planning studies that seek to improve transit ridership and cost effectiveness, and the management of the Butte Regional Transit System, the *B-Line*.

WORK ELEMENTS

REGIONAL TRANSPORTATION PLANNING & PROGRAMMING

- 19-999 2018/19 Indirect Costs
- 19-100 Administration of the 2018/19 Overall Work Program & Budget
- 19-101 Intergovernmental Coordination & Information Distribution
- 19-102 Regional Transportation Model
- 19-103 Regional Geographic Information System (GIS) Maintenance & Coordination
- 19-104 Transportation-Air Quality Planning
- 19-105 2019 Federal Transportation Improvement Program (FTIP)
- 19-106 2018 Regional Transportation Improvement Program (RTIP)
- 19-107 2020 Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS) Development
- 19-109 US Census Data Affiliate Coordination
- 19-110 Intelligent Transportation System – Regional Architecture Maintenance
- 19-114 Butte Regional Conservation Plan (BRCP)
- 19-119 Butte Regional PEV Readiness Plan
- 19-120 Regional Performance Measures for Planning and Programming
- 19-121 Sustainable Transportation Planning

REGIONAL TRANSPORTATION PROJECT DEVELOPMENT & MANAGEMENT

- 19-208 SR 70 Ophir Road Mitigation & Monitoring
- 19-212 Singer Creek Preserve Management
- 19-213 Butte Regional Transit Operations & Maintenance Facility
- 19-214 SR 70 Corridor Project Approval & Environmental Documents (PA&ED) Ophir Road to Cox Lane
- 19-215 Paradise Transit Center Project

19-216 State Route 191 Mitigation Project

TDA/TRANSIT COORDINATION & PLANNING

19-300 Transportation Development Act Administration

19-301 Public Transit Systems Coordination & Planning

19-302 Butte Regional Transit Administration & Operations

19-303 Americans with Disabilities Act (ADA) Certification Program

19-306 Butte Regional Transit ADA Bus Stop Transition Plan

19-308 Zero Emission Electric Bus and Infrastructure



WORK ELEMENT 19-999

• 2018/19 Indirect Costs

OBJECTIVE: This work element identifies the indirect costs for the Overall Work Program & Budget.

INDIRECT COSTS FOR THE 2018/19 BUDGET

<u>SERVICES & SUPPLIES</u>	<u>TOTAL EXPENDITURES</u>
Communications	\$4,000
Household/Janitorial	\$24,000
Insurance	\$15,000
Maintenance Computer	\$11,500
Buildings & Ground	\$13,317
Office Supplies	\$13,000
Small Office Equipment	\$800
Memberships	\$8,000
Professional Services	
<i>Butte County Auditor Controller</i>	\$12,000
<i>Fiscal Audits</i>	\$23,000
<i>Ferguson Group</i>	\$63,000
<i>Legal Services</i>	\$5,000
<i>Actuarial services</i>	\$4,000
Publications & Legal Notices	\$4,000
Leased Equipment	\$4,500
Building Lease	\$195,000
Special Department Expenses	\$2,900
Training	\$4,000
Transportation Travel	\$24,400
Utilities	\$15,000
ICAP Over / (Under) Adjustment	\$196,379
Subtotal Services & Supplies	\$642,796
<u>INDIRECT SALARIES AND BENEFITS</u>	
General administration and allocable staff costs not directly attributable to specific work elements	\$595,109
Contributions to	
Other Post-Employment Benefit (OPEB) Liability	\$30,000
CalPERS Pension Unfunded Liability	\$39,852
Subtotal Salaries & Benefits	\$664,961
TOTAL INDIRECT COSTS	\$1,307,757
COSTS ALLOCATED TO DIRECT WORK ELEMENTS	\$877,362
COSTS ALLOCATED TO BUTTE REGIONAL TRANSIT	\$121,693
COSTS COVERED WITH LOCAL FUNDS	\$308,702
TOTAL INDIRECT FUNDING	\$1,307,757

TASKS

- 1) Prepare agendas for the monthly BCAG Board of Directors meetings;
- 2) Hold monthly meetings of the BCAG Board of Directors;
- 3) Prepare and file DBE and Reports with funding agencies;
- 4) Implement BCAG’s Personnel policies including preparation of employee performance evaluations;
- 5) Maintain documentation and administration of BCAG’s personnel files and benefit programs;
- 6) File claims for payment to County Auditor’s Office;
- 7) Prepare monthly invoicing to funding agencies;
- 8) Prepare status reports for management purposes;
- 9) Submit quarterly and semi-annual expenditure reports to funding agencies;
- 10) Prepare state controller’s reports;
- 11) Prepare financial statements and implement annual fiscal audit;
- 12) Implement administrative tasks for indirect support of the Overall Work Program;
- 13) Monitor and maintain facility equipment and systems.

STAFF TIME - WORK ELEMENT 19-999			
PERSONNEL		PERSON	MONTHS
Albert			8.0
Clark			3.5
Harrison			12.0
Massae			4.0
Rivera			3.0
Newsum			1.5
Quinn			10.0
		TOTAL	42.0



WORK ELEMENT 19-100

- Administration of the 2018/19 Overall Work Program & Budget

OBJECTIVE: To implement the necessary administrative tasks associated with the administration of the 2018/19 Overall Work Program and Budget.

DESCRIPTION: The administration of the BCAG Overall Work Program (OWP) and Budget entails several support activities that are implemented on an ongoing basis throughout the fiscal year. Tasks and staff time under this work element support the administration of all work elements contained in the 2018/19 OWP & Budget. Resources for development of the 2018/19 OWP and Budget are also provided under this work element.

PREVIOUS WORK: BCAG has implemented an OWP & Budget since 1969.

TASKS

- 1) Maintain OWP and Budget files, correspondence – ongoing;
- 2) Prepare amendments for the 2018/19 OWP & Budget – as necessary;
- 3) Administer transportation planning and programming revenues – ongoing;
- 4) Prepare 2019/20 OWP & Budget – May 2019;
- 5) Where appropriate, coordinate planning activities with city aviation plans – ongoing;

PRODUCTS

- 1) Completion of administrative tasks for administration of the 2018/19 Overall Work Program & Budget – ongoing;
- 2) Close out of 2017/18 OWP and packet;
- 3) Completion of quarterly reports for the 2018/19 OWP;
- 2) Adoption of 2019/20 OWP & Budget – May 2019.

STAFF TIME - WORK ELEMENT 19-100			
PERSONNEL		PERSON MONTHS	
Clark			4.5
Massae			3
Rivera			1
Newsum			1
Quinn			1
		TOTAL	10.5
REVENUES		EXPENDITURES	
FHWA PL Funds	\$194,400	Personnel	\$127,707
LTF Planning	\$25,187	Indirect Charges	\$121,880
PPM	\$30,000		
TOTAL	\$249,587	TOTAL	\$249,587



WORK ELEMENT 19-101

• Intergovernmental Coordination & Information Distribution

OBJECTIVE: The objective of this work element is to: 1) Provide staff time for unforeseen transportation issues that arise during the fiscal year that require intergovernmental coordination; 2) provide transportation information and data to member agencies and the public through the BCAG newsletter and through the BCAG internet websites at www.bcag.org, www.blinetransit.com and www.buttehcp.com, 3) provide staff support for meetings of the BCAG Transportation Advisory Committee; 4) provide staff time for other advisory committees including local bicycle and transportation committees.

DESCRIPTION: During the fiscal year various transportation issues arise that require staff coordination with state, federal and local agencies. These transportation issues are unforeseen and are not identified in the Overall Work Program work elements. Staff time is budgeted in this work element to address these projects and program issues. In addition, BCAG staff attends meetings during the course of the year for the RTPA, CTC, Caltrans and other state, federal and local agencies involved with transportation.

Another important role for BCAG is to provide information on transportation projects and programs to its member agencies and the public by keeping the BCAG Website www.bcag.org updated with project and funding information. BCAG also distributes a information newsletter at least quarterly that identifies relevant work program, project and funding information that is beneficial to the region.

PREVIOUS WORK: Transportation Advisory Committee (TAC) since 1993, BCAG Newsletter since 1996, and Board Summaries since 2008.

TASKS – INTERGOVERNMENTAL COORDINATION

- 1) Attend local government meetings – as necessary;
- 2) Document Tribal government-to-government relations correspondence and meeting documents, prepare a new Consultation Procedures for coordinating with Native American Tribes within Butte County;
- 3) Coordinate meetings with appropriate agencies to resolve unforeseen transportation issues that arise during the fiscal year – as necessary;
- 4) Conduct TAC meetings – as necessary;
- 5) Attend Regional Transportation Planning Agency (RTPA) meetings – as necessary;

- 6) Attend California Transportation Commission (CTC) meetings and workshops – as necessary;
- 7) Attend Airport Land Use Commission (ALUC) meetings – as necessary;
- 8) Participate in Caltrans District 3 meetings and workshops, including the District 3 Goods Movement Study to document freight movement within Butte County – as necessary;
- 9) Attend local transportation/bicycle advisory committee meetings – as necessary;
- 10) Attend unforeseen meetings on transportation issues – as necessary;
- 11) Coordinate and consult with all Tribal Governments – as necessary.

TASKS – INFORMATION DISTRIBUTION

- 12) Distribute relevant transportation information and legislative updates to member agencies – ongoing;
- 13) Provide Caltrans and other governmental agencies with Butte County transportation information – ongoing;
- 14) Provide local newspapers with informational notices for the public on major transportation projects or programs – ongoing;
- 15) Communicate BCAG planning activities and pertinent transportation information through BCAG monthly newsletter and through the BCAG websites – ongoing;
- 16) Conduct technical workshops on transportation issues – as necessary;
- 17) Where practical, conduct outreach activities to involve under-represented groups and Tribal Governments within Butte County.

PRODUCTS

- 1) Information distribution – ongoing;
- 2) Intergovernmental coordination – ongoing;
- 3) Meetings and agendas for the Transportation Advisory Committee – as necessary;
- 4) Participation in meetings/conferences on various transportation issues – as needed;
- 5) BCAG Newsletter – quarterly;
- 6) BCAG Board Summaries – monthly or following Board meetings;
- 7) BCAG Internet Web Page – ongoing.

STAFF TIME - WORK ELEMENT 19-101			
PERSONNEL		PERSON MONTHS	
Clark			1.5
Garcia			2
Massae			1
Rivera			2
		TOTAL	6.5
REVENUES		EXPENDITURES	
FHWA PL	\$106,786	Personnel	\$61,719
LTF Planning	\$13,836	Indirect Charges	\$58,903
TOTAL	\$120,622	TOTAL	\$120,622



WORK ELEMENT 19-102

• Regional Transportation Model

OBJECTIVE: To maintain the Regional Transportation Model and database.

DESCRIPTION: The BCAG Regional Transportation Model supports the development of state and federal transportation plans and studies.

As a Federal non-attainment area for ozone and fine particulate matter (PM 2.5) and a maintenance area for carbon monoxide as defined under the Federal Clean Air Act Amendments, BCAG must develop an Air Quality Conformity determination for the Regional Transportation Plan (RTP) / Sustainable Communities Strategy (SCS) and the Federal Transportation Improvement Program (FTIP) to demonstrate conformity to the air quality goals established in the State Implementation Plan (SIP) for the area.

The Regional Transportation Model also serves as a planning tool to analyze existing and future traffic conditions on the regional road network and other roadways, as a result of planned or proposed land uses or roadway improvements. Traffic counts are updated every four years and incorporated into the traffic model to keep the model current. Counts are also provided to member jurisdictions for transportation planning and engineering uses.

BCAG's current traffic model was updated during the 2015/16 FY and calibrated/validated to the base year of 2014, which coincided with the latest traffic counts.

For the 2018/19 fiscal year, BCAG will continue with the development of a new model for the 2020 RTP/SCS. BCAG will also continue to maintain the existing model and respond to modeling requests for the purpose of amending regional plans. BCAG staff will continue to revise input data and documentation for the model.

PREVIOUS WORK: BCAG has maintained a countywide transportation model since 1993; the last update was prepared during the 2015/16 FY. The last round of traffic counts were completed in 2017/18.

TASKS

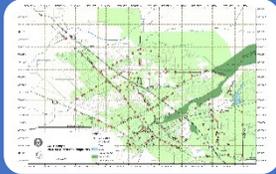
- 1) Maintain traffic model input data incorporating latest planning data and assumptions, as needed – ongoing;
- 2) Document all modeling assumptions and data updates, as needed – ongoing;
- 3) Coordinate contract amendment with modeling consultant for model maintenance and regional planning requests – July 2018;

- 4) Coordinate with modeling consultant to implement revisions and respond to requests for modeling regional travel, as needed – ongoing;
- 5) Continue development of new model for 2020 RTP/SCS – ongoing.

PRODUCTS

- 1) Updated traffic modeling data which includes latest planning assumptions – June 2019;
- 2) Updated documentation of modeling assumptions and data updates – June 2019;
- 3) Executed contract amendment with modeling consultant – August 2018;
- 4) Up-to-date existing regional travel model – June 2019;
- 5) Calibrated new model for 2020 RTP/SCS – June 2019.

STAFF TIME - WORK ELEMENT 19-102			
PERSONNEL		PERSON MONTHS	
Lasagna			2
		TOTAL	2
REVENUES		EXPENDITURES	
FHWA PL	\$69,376	Personnel	\$14,923
LTF Planning	\$8,989	Consultant	\$49,200
		Indirect Costs	\$14,242
TOTAL	\$78,365	TOTAL	\$78,365



WORK ELEMENT 19-103

- Regional Geographic Information System (GIS) Maintenance & Coordination

OBJECTIVE: To maintain a regional Geographic Information System (GIS) for BCAG and its member agencies for transportation and other planning purposes.

DESCRIPTION: BCAG initiated a regional GIS database program during the 1997/98 FY. The purpose for developing the GIS database was to provide BCAG and its member agencies with a comprehensive parcel-based GIS database to support primarily transportation planning, but also to support other planning within the region.

BCAG coordinates the development of the regional GIS program in cooperation with our member agencies and other public entities that are interested in GIS. A GIS Working Group was initiated by BCAG in 2000 for the purpose of coordinating GIS planning activities between BCAG, member agencies and other outside government agencies. A primary goal of the Working Group is to coordinate GIS development to ensure that duplication of effort is not occurring and to ensure consistent standards for data are maintained.

During the 2002/03 FY, BCAG completed development of the countywide parcel base map, road network, and address dataset which have become the foundation for all other datasets. During the 2011/12 FY, BCAG completed the development of countywide land use, a combined general plan, bus route and stop, and bike facilities data sets for the region. An updating process has been established to keep these datasets up-to-date.

During the 2018/19 FY, BCAG will continue to maintain and update the regional datasets under a contract with Chico State University, Geographic Information Center (GIC), with data provided by the Butte County Assessor's Office and the local jurisdictions.

BCAG staff will also continue to coordinate meetings of the Butte GIS Working Group. The Butte GIS Working Group was initiated during the 2000/01 FY, and meets on a bi-monthly basis to discuss mutual work activities for GIS. During the 2018/19 FY, BCAG staff will prepare agendas and maintain meeting notes for this committee.

BCAG staff will also continue coordination of meetings of the North Valley Regional GIS Group. The intent of the group is to increase coordination and communication among GIS users throughout the region. The North Valley Regional GIS Group includes members from Butte, Colusa, Glenn, and Tehama Counties. During the 2018/19 FY, BCAG staff will prepare agendas and maintain meeting notes for this committee which meets annually. BCAG staff will also attend and participate in meetings of the California GIS Council as a representative of the North Valley Regional GIS Group and the Butte GIS Working Group.

BCAG's Regional GIS program supports transportation planning programs by providing a sophisticated tool to analyze transportation and land use information, to evaluate potential

project impacts, and to map project and data layers for decision making. BCAG's GIS data is shared with BCAG member agencies, Tribal Governments, and Caltrans.

PREVIOUS WORK: BCAG has maintained a regional GIS program since the 1997/98 fiscal year; BCAG has coordinated the GIS Working Group since 2000/01 and the North Valley Regional GIS Group since 2002/03; during the 2011/12 fiscal year, BCAG developed a GIS based regional land use allocation model for the RTP/SCS.

TASKS

- 1) Coordinate GIS activities with the appropriate city, town and county departments, and BCAG's Transportation Advisory Committee – ongoing;
- 2) Assist public and member jurisdictions with GIS data requests – ongoing;
- 3) Coordinate meetings and agendas for the Butte GIS Working Group – bi-monthly;
- 4) Coordinate meetings and agendas for the North Valley Regional GIS Group – annually;
- 5) Attend meetings and participate as representative of the North Valley Regional GIS Group on the California GIS Council – bi-annually;
- 6) Coordinate contract with CSUC for regional dataset maintenance – July 2018 through June 2019;
- 7) Prepare maps to support regional transportation projects – ongoing;

PRODUCTS

- 1) Communications with local jurisdictions and BCAG's Transportation Advisory Committee – ongoing;
- 2) Responses to GIS data requests from the public and member jurisdictions – ongoing;
- 3) Agendas and meeting notes for the Butte GIS Working Group – bi-monthly;
- 4) Agendas and meeting notes for the North Valley Regional GIS Group – annually;
- 5) Attendance at meetings of the California GIS Council – bi-annually;
- 6) Executed contract with CSUC for regional dataset maintenance – July 2018;
- 7) Cartographic output for regional transportation and other projects – ongoing;

STAFF TIME - WORK ELEMENT 19-103			
PERSONNEL		PERSON MONTHS	
Devine			0.5
Lasagna			2
		TOTAL	2.5
REVENUES		EXPENDITURES	
FHWA PL	\$38,222	Personnel	\$19,789
LTF Planning	\$4,953	Indirect Charges	\$18,886
PPM	\$20,000	User License & Plotter Surcharge	\$4,500
		GIS Data Update	\$20,000
TOTAL	\$63,175	TOTAL	\$63,175



WORK ELEMENT 19-104

• Transportation - Air Quality Planning

OBJECTIVE: The purpose of this work element is to ensure that BCAG's transportation planning and programming responsibilities are in compliance with Federal and State Clean Air Act requirements, and that the BCAG Board of Directors and member jurisdictions are informed on relevant transportation-air quality regulations and issues.

DESCRIPTION: Federal transportation legislation requires that transportation projects and programs address air quality provisions included in the Federal Clean Air Act.

To ensure that BCAG's transportation planning programs address applicable Federal Clean Air Act goals and objectives, BCAG includes this work element in the Overall Work Program to address the integrated transportation and air quality planning provisions as set forth under federal transportation planning laws.

With the promulgation of the federal 8-hour ozone standard in 2004, Butte County was classified as "basic – subpart one non-attainment" for ozone countywide. Effective July 20, 2012, Butte County is designated marginal non-attainment for the 2008 federal ozone standard. In 2006 the US EPA strengthened the 24-hour fine particulate matter (PM 2.5) standard and in December 2010 the majority of Butte County was designated as "non-attainment". The urbanized area of Chico is classified as "maintenance" for carbon monoxide under the Federal Clean Air Act. Because of these designations, BCAG's transportation planning requirements are subject to the Air Quality Conformity provisions per EPA's Transportation Conformity Rule. Air Quality Conformity is the requirement to quantify and document that all federally funded transportation projects, or projects requiring federal approval as proposed for funding in BCAG's Regional Transportation Plan (RTP), will not further degrade air quality and are consistent with the goals in the appropriate State Implementation Plans (SIPs).

BCAG develops the required Air Quality Conformity Determination in consultation with various federal, state, Tribal and local government entities and the public through the "interagency consultation" process. BCAG reviews all elements of the Conformity Determination process with its Transportation Advisory Committee (TAC), which includes representatives from the public works and planning departments of each city, town and county, as well as representatives from Butte County Air Quality Management District (BCAQMD), Caltrans, Tribal Governments, citizen representatives, and other interested or affected agencies.

BCAG staff also consults directly with Federal Highway Administration (FHWA), Environmental Protection Agency (EPA), Federal Transit Administration (FTA), California Air Resources Board (ARB) and Caltrans in the development of the Conformity Determination through the "interagency consultation" process. A 30-day public review and comment period

is provided as well, along with legal notices posted in local papers. The draft document is also made available via BCAG's website.

An additional function under this work element includes keeping BCAG member agencies informed of transportation/air quality issues and regulations that could affect transportation planning or city, town and county transportation programs.

BCAG staff will continue to coordinate all transportation-air quality issues with BCAG member agencies, the Butte County Air Quality Management District, Caltrans, FHWA, FTA and EPA.

PREVIOUS WORK: BCAG has maintained Transportation – Air Quality Elements in the OWP since 1995/96.

TASKS

- 1) Monitor state and federal air quality regulations, plans, and programs as they relate to regional and local transportation planning and programs and advise the BCAG Governing Board and member jurisdictions – as needed;
- 2) Work with the Butte County Air Quality Management District (BCAQMD) to update State Implementation Plan (SIP) and participate in basin-wide meetings – as needed;
- 3) Prepare Air Quality Conformity analyses and determinations for planning and development activities that require federal approval - as needed;
- 4) Coordinate meetings of the BCAG Interagency Consultation Review (ICR) group – as needed;
- 5) Participate in statewide transportation conformity working group meetings – as needed.

PRODUCTS

- 1) Information on air quality issues provided to the BCAG Board and member jurisdictions – as needed;
- 2) Attendance at meetings of the basin-wide BCAQMD – as needed;
- 3) Air Quality Conformity findings for the RTP and other activities that require federal approval – as required;
- 4) Agenda and meeting items for the BCAG ICR – as needed;
- 5) Attendance at meetings of the statewide conformity working group – as needed.

STAFF TIME - WORK ELEMENT 19-104			
PERSONNEL			PERSON MONTHS
Lasagna			1.5
		TOTAL	1.5
REVENUES		EXPENDITURES	
FHWA PL	\$19,365	Personnel	\$11,192
LTF Planning	\$2,509	Indirect Charges	\$10,682
TOTAL	\$21,874	TOTAL	\$21,874



WORK ELEMENT 19-105

- 2019 Federal Transportation Improvement Program (FTIP)

OBJECTIVE: To administer the 2017 Federal Transportation Improvement Program (FTIP) and to develop the 2019 FTIP.

DESCRIPTION: As the Metropolitan Planning Organization (MPO) for Butte County, BCAG is responsible for preparing, adopting and submitting a Federal Transportation Improvement Program (FTIP) to Caltrans, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). The FTIP is a programming document that identifies all regionally significant transportation projects and programs for Butte County that will be funded by federal, state, and local funding sources within the short-term horizon. Projects identified in the FTIP include those for streets and roads, highways, transit, safety, bridge reconstruction, enhancements, and other programs that receive federal dollars or require some type of federal approval. The 2017 FTIP was adopted in August 25, 2016 by the BCAG Board and will be amended as needed during the 2018/19 fiscal year. In addition, the 2019 FTIP development will be initiated in June 2018 after the adoption of the 2018 State Transportation Improvement Program (STIP) with a scheduled adoption in August 2018.

The FTIP will require continued consistency with the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), the Regional Transportation Improvement Program (RTIP) and MAP 21 legislative compliancy. In addition, BCAG's 2017 FTIP identifies the regions updated financial plan as required by 23 CFR 450.324(e).

During the 2018/19 FY, there will be administrative modifications and formal amendments to the 2017 and or the 2019 FTIP for various projects. In the event that the FTIP needs to be amended, BCAG will make the necessary amendments to the RTP/SCS and Air Quality Conformity determination, as appropriate. The Air Quality Conformity Determination for the FTIP will be prepared in accordance with 23 CFR 450.330(b).

Management and amendments of the FTIP will be done in consultation with the appropriate local, state, federal agencies, Tribal Governments, the BCAG Transportation Advisory Committee, and BCAG Board pursuant to 23 CFR 450.316(b). BCAG's Public Participation Plan (PPP) process and procedures will be followed. All FTIP amendments will be developed electronically utilizing the Caltrans California Transportation Improvement Program System (CTIPs) and posted on BCAG's website at www.bcag.org.

PREVIOUS WORK: 2017 Federal Transportation Improvement Program (FTIP), 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), and 2016 RTIP.

TASKS

- 1) Work with local jurisdictions and Caltrans to identify projects and funding for the 2019 FTIP;
- 2) Review and ensure consistency with the 2016 Regional Transportation Plan/ Sustainable Communities Strategy (RTP/SCS) and of the 2016 Regional Transportation Improvement Program (RTIP) – as required;
- 3) Prepare and or update Air Quality Conformity Determination – as required;
- 4) Process and develop FTIP Amendments – as required;
- 5) Provide public hearing on FTIP Amendments – as required;
- 6) Maintain and update CTIP System for Butte County FTIP Projects – as required;
- 7) Attend FTIP program manager meetings and subcommittee meetings – as necessary;
- 8) Coordinate with all Tribal Governments – as necessary.

PRODUCTS

- 1) Manage 2017 FTIP and Amendments – as necessary;
- 2) Development of the 2019 FTIP and Amendments – as necessary.

STAFF TIME - WORK ELEMENT 19-105			
PERSONNEL		PERSON MONTHS	
Garcia		4	
Lasagna		0.5	
		TOTAL	4.5
REVENUES		EXPENDITURES	
FHWA PL	\$28,673	Personnel	\$41,843
LTF Planning	\$7,431	Indirect Charges	\$39,934
FTA 5303	\$28,673		
PPM	\$17,000		
TOTAL	\$81,777	TOTAL	\$81,777



WORK ELEMENT 19-106

- 2018 Regional Transportation Improvement Program (RTIP)

OBJECTIVE: To manage the 2018 Regional Transportation Improvement Program (RTIP) for Butte County.

DESCRIPTION: As the RTPA for Butte County, BCAG is responsible for preparing, adopting and submitting a RTIP to the California Transportation Commission (CTC) every two years. The RTIP identifies the region's transportation programming recommendations for the State Transportation Improvement Program (STIP) that is adopted by the CTC for the five-fiscal year period beginning on July 1, 2018. BCAG's 2018 RTIP was adopted on December 14, 2017 by the BCAG Board of Directors and submitted to the CTC for inclusion into the 2018 STIP.

As part of the management of the 2018 RTIP, BCAG may need to make programming amendments to the 2018 RTIP and the STIP. These amendments will need to be reviewed with the public prior to adoption by the Board. Amendments to the RTIP will be done in consultation with the cities, town, county, Caltrans, and the public through the BCAG Transportation Advisory Committee. Providing noticed public meetings of the advisory committees and BCAG Board will also provide public participation throughout the planning process in accordance with the BCAG Public Participation Plan (PPP).

Projects identified in the 2018 RTIP will be consistent with the 2016 Regional Transportation Plan / Sustainable Communities Strategy and 2017 and 2019 Federal Transportation Improvement Program.

PREVIOUS WORK: 2018 Regional Transportation Improvement Program (RTIP), 2016 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS).

TASKS

- 1) Work with Caltrans District 3, HQ, CTC and member jurisdictions on 2018 RTIP and amendments – as necessary;
- 2) Ensure consistency between the RTIP, FTIP and RTP – as necessary;
- 3) Work with BCAG Transportation Advisory Committee, Caltrans and BCAG Board on matters concerning the RTIP;
- 4) Attend meetings concerning the projects and programming of the 2018 RTIP/STIP - as necessary;
- 5) Coordinate with all Tribal Governments – as necessary.

PRODUCTS

- 1) Amend, monitor and process the 2018 Regional Transportation Improvement Program (RTIP) and projects – as necessary;
- 2) Update the California Transportation Improvement Program System (CTIPS) concerning projects in the RTIP/STIP – as necessary.

STAFF TIME - WORK ELEMENT 19-106			
PERSONNEL		PERSON MONTHS	
Garcia			1
		TOTAL	1
REVENUES		EXPENDITURES	
FHWA PL	\$16,485	Personnel	\$9,528
LTF Planning	\$2,136	Indirect Charges	\$9,093
TOTAL	\$18,621	TOTAL	\$18,621



WORK ELEMENT 19-107

- Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS)

OBJECTIVE: To amend and manage the 2016 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) for Butte County and initiate development of the 2020 RTP/SCS. The RTP/SCS is a state and federally required long-range (20-year minimum), multimodal, comprehensive transportation plan for the Butte County region.

DESCRIPTION: BCAG's Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) serves as the guide for transportation planning and programming activities in Butte County. The RTP/SCS establishes the region's transportation goals, objectives, and policies for transportation systems within Butte County. The RTP/SCS is an action-oriented and pragmatic plan that considers the short (10-year) and long (20+ years) funding outlook to present clear, concise policy guidance for transportation planning to local and state officials.

The RTP/SCS will require continued consistency with the Federal Transportation Improvement Program (FTIP), the Regional Transportation Improvement Program (RTIP) and MAP 21 legislative compliancy.

During the 2018/19 FY, BCAG staff assumes that there will be several amendments to the 2016 RTP/SCS for various projects. In the event that the RTP/SCS needs to be amended, BCAG will make the necessary amendments to the Air Quality Conformity determination, as appropriate. The Air Quality Conformity Determination for the RTP/SCS will be prepared in accordance with 23 CFR 450.330(b).

Management and amendments of the RTP/SCS will be done in consultation with the appropriate local, state, federal agencies, Tribal Governments, the BCAG Transportation Advisory Committee, and BCAG Board pursuant to 23 CFR 450.316(b). BCAG's Public Participation Plan (PPP) process and procedures will be followed. All RTP/SCS amendments will be posted on BCAG's website at <http://www.bcag.org/Planning/RTP--SCS/index.html>.

In addition, initiation of the next 2020 RTP/SCS will begin in the 2018/19 fiscal year. The 2020 RTP/SCS is required to be adopted by the BCAG Board by December 2020.

PREVIOUS WORK: 2016 Regional Transportation Plan and Sustainable Communities Strategy & EIR, and 2016 Air Quality Conformity Determination; 2017 Federal Transportation Improvement Program (FTIP), 2016 Regional Transportation Improvement Program (RTIP)

TASKS

- 1) Prepare 2016 RTP/SCS amendments as necessary - ongoing;

- 2) Initiate development of 2020 RTP/SCS – July 2018 through June 2019
- 3) Acquire consultant to assist with development of the 2020 RTP/SCS EIR – July 2018
- 4) Continue implementation of outreach efforts contained in the BCAG Public Participation Plan (PPP) for the 2016 RTP/SCS – July 2018 through June 2019;
- 5) Participate in the MPO / State RTPA Working Group meetings – as needed.

PRODUCTS

- 1) Complete 2016 RTP/SCS amendment(s) – ongoing;
- 2) Initiate development of 2020 RTP/SCS – Fall 2018;
- 3) Continue public outreach for 2016 RTP/SCS, which may include presentations to BCAG committees, public/private sector groups, the BCAG Board and holding of public workshops – as necessary;
- 4) Executed contract with 2020 RTP/SCS EIR consultant – August 2018;
- 5) Attendance at meetings of the MPO / State RTPA Working Group meetings – as needed.

STAFF TIME - WORK ELEMENT 19-107			
PERSONNEL		PERSON MONTHS	
Devine			1.5
Garcia			3.5
Lasagna			1
		TOTAL	6
REVENUES		EXPENDITURES	
FHWA PL	\$116,228	Personnel	\$55,408
LTF Planning	\$15,059	Indirect Charges	\$52,879
PPM	\$17,000	Consultant	\$40,000
TOTAL	\$148,287	TOTAL	\$148,287



WORK ELEMENT 19-109

• U.S. Census Affiliate Coordination

OBJECTIVE: To provide U.S. Census and state data-related services to users in Butte County as a regional data center for Butte County.

DESCRIPTION: BCAG has signed a Joint Statistical Agreement (JSA) with the California Department of Finance to assume Affiliate State Data Center (SDC) responsibilities for Butte County. U.S. Census and state data is integrated throughout BCAG's regional transportation planning and programming processes, including transportation modeling, Geographic Information Systems (GIS), transit systems planning, air quality conformity, and funding formula development.

BCAG will respond to inquiries and provide technical assistance and data consultation to member jurisdictions and the general public, as well as monitor and integrate Census Bureau estimates and projections into BCAG's regional transportation planning processes. BCAG will also maintain a publicly accessible collection of Census Bureau reference and statistical publications, as well as an internet website providing information on Census data specific to Butte County.

TASKS

- 1) Maintain a publicly-accessible collection of Census Bureau and SDC reference and statistical publications - ongoing;
- 2) Maintain a Census and state data internet website for Butte County data - ongoing;
- 3) Review Census and state datasets as they are published – as needed;
- 4) Respond to inquiries and provide technical assistance and data consultation to member jurisdictions and the general public – as needed;
- 5) Attend SDC program meetings – annually;
- 6) Monitor and integrate Census Bureau and state estimates and projections into regional transportation planning processes - ongoing;
- 7) Complete annual questionnaire, reporting census-related activities during the last year – annually.

PRODUCTS

- 1) Up-to-date publicly accessible collection of Census Bureau reference and statistical publications – ongoing;
- 2) Up-to-date website providing Census-related data for Butte County - ongoing;
- 3) Comments on Census and state datasets – as needed;
- 4) Responses to inquiries from member jurisdictions and the general public – as needed;
- 5) Attendance at SDC program meetings – annually;
- 6) Various planning documents containing updated information from Census and SDC – as needed;
- 7) Completed questionnaire for SDC – annually.

STAFF TIME - WORK ELEMENT 18-109			
PERSONNEL		PERSON MONTHS	
Lasagna			1
		TOTAL	1
REVENUES		EXPENDITURES	
FHWA PL	\$12,910	Personnel	\$7,462
LTF Planning	\$1,673	Indirect Charges	\$7,121
TOTAL	\$14,583	TOTAL	\$14,583



WORK ELEMENT 19-110

- Intelligent Transportation System - Regional Architecture Maintenance

OBJECTIVE: To maintain the completed North Valley Regional Architecture Intelligent Transportations Systems Plan as required in 23 CFR Parts 655 and 940 – Intelligent Transportation System Architecture and Standards; Final Rule.

DESCRIPTION: BCAG has completed the development of this federal requirement. Butte, Glenn, and Colusa counties represent three north-state counties that did not have an ITS Regional Architecture and SDP conforming to the requirements of 23 CFR Parts 655 and 940. BCAG led the development of a multi-county ITS-SDP in partnership with Glenn County, Colusa County, Caltrans, and FHWA, with the assistance of *Iteris, Inc.* as the ITS Coordinator.

In the Fall of 2003, the three counties, FHWA, and Caltrans met and established a working group committed to working together as a three-county partnership. The working group served as the basis for forming the Project Development Team (PDT) that guided the development of the ITS-SDP. In May of 2004, BCAG received an FHWA Partnership Planning Grant through Caltrans that partially funded the development of the ITS Plan.

In May of 2005, the completed Plan was forwarded to FHWA for their acceptance. As part of the requirements stated in the Final Rule, BCAG has committed to maintaining the architecture in continued consultation with Glenn and Colusa counties.

This work element will provide ongoing monitoring of local projects within the region and will identify those projects with ITS elements that incorporate stated architecture projects.

Other work elements that may contribute to the maintenance of the Regional Architecture are those local and regional roadway and highway projects with elements of ITS built into them. All work accomplished under this work element will be done in partnership with FHWA, Caltrans and the counties of Butte, Glenn, and Colusa.

TASKS

- 1) Conduct quarterly jurisdictional assessments to review ITS project progress through June 2019.
- 2) Monitor and participate with Caltrans' development of a north state ITS project

PRODUCTS

- 1) Continued assessment of the North Valley Regional Architecture Maintenance Plan – as needed;
- 2) Participate and provide information to Caltrans on a north state ITS project – as necessary

STAFF TIME - WORK ELEMENT 19-110			
PERSONNEL		PERSON MONTHS	
Garcia			0.5
		TOTAL	0.5
REVENUES		EXPENDITURES	
FHWA PL	\$8,243	Personnel	\$4,764
LTF Planning	\$1,068	Indirect Charges	\$4,547
TOTAL	\$9,311	TOTAL	\$9,311



WORK ELEMENT 19-114

- Butte Regional Conservation Plan (BRCP)

OBJECTIVE: To develop a federal Habitat Conservation Plan (HCP) and State Natural Communities Conservation Plan (NCCP) that streamlines the state and federal permitting process for future transportation projects and land use activities and provides for improved conservation of the region's biodiversity.

DESCRIPTION: The Butte Regional Conservation Plan (BRCP) is an HCP/NCCP that addresses the need for broad-based planning in Butte County to provide streamlined environmental permitting for future land use and transportation projects while ensuring improved protection and conservation of the region's rich natural resources. The preparation of the BRCP is being done in cooperation with the US Fish & Wildlife Service (USFWS), National Marine Fisheries Services (NMFS), the California Department of Fish and Wildlife (CDFW), U.S. Army Corp of Engineers (USACE), U.S. Environmental Protection Agency (EPA), Central Valley Regional Water Quality Control Board (CVRWQCB), Caltrans District 3, the Permittees, stakeholder groups and the general public.

BCAG and its member jurisdictions are developing a streamlined environmental permitting process for their future projects that have the potential to affect state and federally listed species and habitat. The strategy being used is the development of a Habitat Conservation Plan (HCP) and Natural Communities Conservation Plan (NCCP) that will address mitigation requirements for future transportation projects and land use activities covered by the BCAG Regional Transportation Plan (RTP) and city and county general plans. Without the BRCP, future land use and transportation projects will likely experience a lengthy and convoluted environmental permitting process that will cause unnecessary delays to project construction.

Final completion and approval of the BRCP and EIS/EIR documents is expected this fiscal year. This will include the development of the second public draft and final BRCP and EIS/EIR documents as well as the final Implementing Agreement and associated implementing ordinances. Coordination with USACE, EPA, and CVRWQCB will also continue to finalize the issuance of a Regional General Permit (RGP) and establishment of an In-lieu-fee (ILF) program. Coordination will also include developing a Programmatic Agreement with the State Historic Preservation Officer to provide streamlined permitting for Section 106 of the National Historic Preservation Act and developing agreements with CDFW and CVRWQCB to streamline Section 1602 of CDFW code (stream and lakebed alteration agreements) and Section 401 of the Clean Water Act (CWA) respectively.

Additionally, implementation and outreach materials will be updated for use by BCAG and the Permittees.

Final permitting of the BRCP by the Wildlife Agencies will also take place this fiscal year along with final approval of the RGP and ILF program. Transition steps towards implementing the BRCP in the 2019/20 FY will be taken including assessing staffing needs, establishing internal protocols, coordinating with cities and county to establish permitting protocols, etc.

Public outreach will continue throughout the 2018/19 fiscal year with continued meetings with stakeholder and special interest groups, BRCP Applicants Committee, BRCP Elected Officials Committee, updates to the BRCP informational brochures, and continued maintenance of the BRCP website.

PREVIOUS WORK: BCAG has been facilitating meetings and work plan development for development of the BRCP since the 2006/07 fiscal year. Phase One of the HCP/NCCP was completed during the 2006/07 fiscal year, Phase Two was completed in the 2009/10 fiscal year, Phase Three was completed in the 2010/11 fiscal year, and Phase Four was completed in the 2012/13 fiscal year. Formal public draft BRCP and EIS/EIR documents were released for a 204-day public review period in November 2015.

Note - FHWA PL funding is being used by BCAG to fund a portion of the work in the BRCP in accordance with 23 CFR 450.320, which allows an MPO's to develop a programmatic mitigation plan for projects included in the Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS). Caltrans District 3 which is also a participant in the BRCP, has also identified projects and programs covered by the BRCP.

TASKS:

- 1) Develop Second Public Draft BRCP and EIS/EIR
- 2) Develop Final BRCP;
- 3) Develop Final Implementing Agreement;
- 4) Develop Final EIS/EIR;
- 5) Develop Final RGP
- 6) Coordinate final approvals of BRCP and Implementing Agreement with Buchalter Nemer Legal and Permittees.
- 7) Coordinate permitting of BRCP with Wildlife Agencies;

- 8) Coordinate final approvals for EIS/EIR with co-lead and cooperating agencies;
- 9) Coordinate final approvals of RGP and ILF program with USACE, EPA and CVRWQCB;
- 10) Develop implementation materials for cities and county.
- 11) Coordinate stakeholder and special interest group meetings, Wildlife Agency technical meetings, BRCP Elected Officials Committee meetings, and BRCP Applicants Committee meetings;
- 12) Coordinate with consultants ICF, Buchalter Nemer LLC, the Wildlife Agencies, US Army Corp of Engineers (USACE), Environmental Protection Agency (EPA) and Central Valley Regional Water Quality Control Board (CVRWQCB);
- 13) Coordinate with consultant ICF and federal lead and cooperating agencies and state cooperating agencies in development of EIS/EIR;
- 14) Provide updates to city councils and the Butte County Board of Supervisors;
- 15) Continue public outreach efforts – work with consultants to update informational brochures; attend various public and private entity meetings for continued outreach to interested parties.

PRODUCTS

- 1) Second Public Draft BRCP and EIS/EIR – December 2018
- 2) Final BRCP – June 2019;
- 3) Final EIS/EIR – June 2019;
- 4) Final Implementing Agreement – June 2019;
- 5) Final RGP – June 2019;
- 6) Final Permitting of BRCP from USFWS, NMFS and DFG – June 2019
- 7) Final Permitting of RGP from USACE, EPA and CVRWQCB – June 2019
- 8) Implementation Materials for Cities and County – April 2019
- 9) Programmatic Agreement, Historic Properties Management Plan – June 2019
- 10) Updated BRCP Brochures – April 2019

STAFF TIME - WORK ELEMENT 19-114			
PERSONNEL		PERSON MONTHS	
Devine			3.5
Clark			0.5
		TOTAL	4
REVENUES		EXPENDITURES	
FHWA PL	\$60,951	Personnel	\$42,164
LTF Planning	\$153,952	Indirect Charges	\$40,239
Section 6 Grant	\$397,500	Consultants	\$530,000
TOTAL	\$612,403	TOTAL	\$612,403



WORK ELEMENT 19-119

• Butte Regional PEV Readiness Plan

OBJECTIVE: To prepare a Plug-In Electric Vehicle (PEV) Readiness Plan for the Butte County region in response to California's aggressive commitment to zero emission vehicles. The purpose of the readiness plan will be to foster greater use of PEVs in the region by preparing a plan to support infrastructure deployment and local agency readiness.

DESCRIPTION: BCAG received a Fiscal Year 2016-17 Caltrans Sustainable Transportation Planning Grant for \$101,612 to develop the Butte PEV Readiness Plan. The majority of work to develop the plan was performed during the 2017-18 Fiscal Year. This plan includes a review of existing PEV facilities, forecasts of future PEV use and air quality emissions benefits, development of a regional charging infrastructure plan, preparation of guidance to local jurisdictions in regards to codes and ordinances, and dissemination of outreach and education materials and information.

BCAG has coordinated the development of the plan with a Project Development Team (PDT) consisting of representatives from BCAG member jurisdictions, the Butte County Air Quality Management District, and other interested stakeholders. The PDT has been tasked with providing guidance in the development of the plan, and has reviewed and provided input on draft versions of the plan. The PEV Readiness plan is expected to enable BCAG and member jurisdictions to be eligible to receive grant funds to assist in financing the plan's implementation.

This fiscal year, the final tasks associated with this work element will be completed, including providing information to the cities, town and county on PEV training, education and outreach materials, and final updating the project website.

TASKS

- 1) Update project website – July through September 2018;
- 2) Dissemination of PEV training, education and outreach materials and information to local agencies – July through September 2018

PRODUCTS

- 1) Updated Project Website – July through September 2018
- 2) Outreach materials and information to local agencies – July through September 2018

STAFF TIME - WORK ELEMENT 19-119			
PERSONNEL		PERSON MONTHS	
Devine			1
		TOTAL	1
REVENUES		EXPENDITURES	
LTF Planning	\$19,020	Personnel	\$9,732
		Indirect Charges	\$9,288
TOTAL	\$19,020	TOTAL	\$19,020



WORK ELEMENT 19-120

• Regional Performance Measures

OBJECTIVE: To establish performance measures, collect data, prepare reports and develop programs to enhance performance-based planning.

DESCRIPTION: Federal transportation legislation (MAP-21) placed new and stronger emphasis on measuring and monitoring the performance of the transportation system and requires states and MPOs to implement a performance based approach to planning and programming. Performance-based planning and programming includes using transportation performance measures, setting targets, reporting performance, and programming transportation investments directed toward the achievement of transportation system performance outcomes.

During the 2018/19 FY, BCAG will continue to work with Caltrans and local planning partners to identify procedures for implementing performance-based planning provisions such as collecting performance data, selecting and reporting performance targets for the BCAG region, and reporting system performance related to those targets. BCAG will coordinate with the State in documenting these procedures as required under 23 CFR 450.314(h).

PREVIOUS WORK: 2016 Regional Transportation Plan (RTP) and 2017 Federal Transportation Improvement Plan (FTIP).

TASKS

- 1) Coordinate with local planning partners and Caltrans to identify data sources, prepare targets, and report performance related to those targets – July 2018 through June 2019;
- 2) Maintain the performance measuring and monitoring internet website for the Butte County region – ongoing.

PRODUCTS

- 1) BCAG Board approved performance targets for FY 2018/19 – July 2018 through June 2019;
- 2) Up-to-date website providing performance measuring and monitoring information for Butte County region – ongoing.

STAFF TIME - WORK ELEMENT 19-120			
PERSONNEL		PERSON MONTHS	
Lasagna			1
		TOTAL	1
REVENUES		EXPENDITURES	
FHWA PL	\$12,910	Personnel	\$7,462
LTF Planning	\$1,673	Indirect Charges	\$7,121
TOTAL	\$14,583	TOTAL	\$14,583



WORK ELEMENT 19-121

• Sustainable Transportation Planning

OBJECTIVE: To manage the Sustainable Communities Formula Grant funds allocated under Senate Bill (SB) 1 – The Road Repair and Accountability Act of 2017. The intent of the grant is to support and implement Regional Transportation Plan (RTP) - Sustainable Communities Strategies (SCS) and to ultimately achieve the State’s greenhouse gas (GHG) reduction target of 40 and 80 percent below 1990 levels by 2030 and 2050, respectively.

DESCRIPTION: The Caltrans Sustainable Communities Formula Funds support the development of BCAG’s SCS and assist in carrying out the objectives of the plan.

As the region’s Metropolitan Planning Organization (MPO), BCAG is designated by the state to prepare the area’s SCS as an additional element of the RTP. The SCS is the forecasted development pattern for the region, which, when integrated with the transportation network, and other transportation measures and policies, will meet the passenger vehicle greenhouse gas reduction target for the area.

BCAG’s first SCS was prepared for the 2012 RTP and focused on bringing together newly developed local land use plans to lay out a future development pattern for the region which balanced housing and employment growth within specified growth areas, protected sensitive habitat and open space, and invested in a multi-modal transportation system. The SCS prepared for the 2016 RTP expanded on the efforts of the 2012 plan by integrating a new long-range transit and non-motorized plan.

During the 2018/19 fiscal year, BCAG will continue with the development of the 2020 SCS. The following activities will be accomplished in accordance with the 2020 SCS work plan and schedule: conduct a review of 2012 and 2016 SCS plans and look at progress to-date; additional strategies for reducing passenger vehicle GHG emissions will be explored in response to the State’s GHG reduction targets and direction provided in the latest RTP Guidelines; gather the required transportation and land use datasets and begin development of the updated regional land use allocation model; begin development of the technical methodology for quantifying GHG emissions, and; continue implementation of the mode choice component for the 2020 RTP/SCS regional travel demand model.

BCAG’s regional planning datasets will be updated in coordination with the local jurisdictions. The datasets consist of bike facilities, bus routes and stops, existing land uses, non-residential building footprints, and a combined general plan layer, all in geographical information system (GIS) format. The datasets are used to inform the SCS and develop the land use and transportation components of the plan.

The Butte Plug-in Electric Vehicle (PEV) Readiness Plan is currently being finalized with acceptance by local jurisdictions and the BCAG Board expected in mid-2018. Findings and

recommendations from this plan will be integrated within the SCS to help further reduce the region's GHG emissions and improve air quality. Additional efforts will be made to facilitate the installation of new PEV charging stations throughout the region.

BCAG will coordinate all work activities with the BCAG Planning Director's Group (PDG) consisting of representatives from BCAG member jurisdictions, the Butte County Air Quality Management District, and Butte Local Agency Formation Commission (LAFCO). Public outreach will be conducted via the BCAG Board of Director's meetings, BCAG website, and open house public workshops, when necessary.

PREVIOUS WORK: BCAG prepared the region's first SCS as part of the 2012 RTP. The latest SCS was prepared as an additional element of the 2016 RTP, and was adopted in December of 2016.

TASKS

- 1) Prepare SCS Progress Report – July 2018 through January 2019;
- 2) Assist consultant in developing additional strategies for reducing VMT and transportation related GHGs for incorporation into 2020 SCS - July 2018 through June 2019;
- 3) Coordinate contract amendment with California State University, Chico – Geographical Information Center for update of regional land use model – July 2018;
- 4) Prepare draft technical methodology for estimating GHG emissions – July 2018 through June 2019;
- 5) Assist consultant in continued preparation of the mode choice component for the regional travel demand model - July 2018 through June 2019;
- 6) Update regional planning datasets – January 2019 through June 2019;
- 7) Integrate findings and recommendations from Butte PEV Readiness Plan into 2020 SCS and facilitate installation of new PEV charging stations throughout the region;
- 8) Coordinate meetings of the PDG – July 2018 through June 2019;
- 9) Public outreach – July 2018 through June 2019.

PRODUCTS

- 1) 2012 & 2016 SCS Plan Review Report – January 2019;
- 2) Completed report of additional strategies for reducing VMT and transportation related GHGs for incorporation into 2020 SCS – June 2019;

- 3) Executed contract amendment with California State University, Chico – Geographical Information Center for update of regional land use model – July 2018;
- 4) Draft technical methodology for estimating GHG emissions – June 2019;
- 5) Updated regional planning datasets in GIS format – June 2019;
- 6) Agendas and meeting notes for PDG – July 2018 through June 2019;
- 7) Materials and presentations for public outreach – July 2018 through June 2019.

STAFF TIME - WORK ELEMENT 19-121			
PERSONNEL		PERSON MONTHS	
Lasagna			3
Devine			1.5
		TOTAL	4.5
REVENUES		EXPENDITURES	
SB1 Planning Grant 17-18	\$100,000	Personnel	\$36,983
SB1 Planning Grant 18-19	\$30,385	Indirect Costs	\$35,295
PPM	\$16,893	Consultant	\$75,000
TOTAL	\$147,278	TOTAL	\$147,278



WORK ELEMENT 19-208

• SR 70 Ophir Road Mitigation Monitoring

OBJECTIVE: To manage the long-term maintenance (10 years through 2018) and monitoring of a completed multiple habitat mitigation creation project for the Safety Project at State Route 70 and Ophir Road.

DESCRIPTION: On behalf of the California Department of Transportation (State) and the Federal Highway Administration (FHWA), BCAG contracted with Restoration Resources of Rocklin, CA, to develop the required multiple habitat creation mitigation on state owned land in Tehama County adjacent to Butte County for the mitigation of the Ophir Road safety and Phase One capital projects.

Required mitigation was set forth in the issuance of a permit through the United States Army Corps of Engineers (**USACOE**) in compliance with the National Environmental Policy Act (NEPA) and Section 404 of the Clean Water Act. This permit describes the conditions of compliance for the USACOE and United States Environmental Protection Agency (**USEPA**).

The mitigations defined in the ACOE Permit were completed in February of 2008. The project required an endowment and easement for the long - term management of this approximately 42-acre project site for 10 years through 2018. Funding of the endowment and recording of the easement has been completed. In addition, ongoing maintenance, monitoring and management will be required through 2014, with approval still required for transition to long term maintenance through 2018. Additionally, an agreement will be put in place to manage the remaining 335 acres with a consultant as required by agreement with Caltrans. (See Work Element 19-212)

TASKS

- 1) Coordinate with consultant/contractor to continue adaptive maintenance and monitoring for the multiple habitat projects - through December 2018;
- 2) Prepare progress payments to the Contractor - through December 2018.

PRODUCTS

- 1) Management of Multiple Habitat mitigation site;
- 2) Prepare and forward Yearly Monitoring Reports.

STAFF TIME - WORK ELEMENT 19-208			
PERSONNEL		PERSON MONTHS	
No Staff			
		TOTAL	0
REVENUES		EXPENDITURES	
STIP	\$7,500	Consultant	\$7,500
TOTAL	\$7,500	TOTAL	\$7,500



WORK ELEMENT 19-212

• Singer Creek Preserve Management

OBJECTIVE: To fund an agreement with a consultant to manage a 335 - acre piece of property in Tehama County.

DESCRIPTION: BCAG was deeded a 377 - acre piece of property in Tehama County in 2012. Caltrans had acquired the property for the purpose of mitigating District 03 state highway projects that would be jointly funded with Caltrans and BCAG.

In 2008, a 40 - acre preserve was created with a consultant for the purpose of mitigating a highway project south of the City of Oroville at Ophir Road and State Route 70. A perpetual easement was recorded with the Wildlife Heritage Foundation. An endowment was also funded to support the continued effort to monitor the preserve and assure that it is protected and managed in perpetuity.

Inclusive of the agreement with Caltrans was the deeding of the remaining 335 acres to BCAG. The State funded \$100,000 for which BCAG would engage a consultant to manage the 335 acres.

The remaining property, exclusive of the above-mentioned 40 acres, is currently under management of The Nature Conservancy (TNC) as part of their larger and adjacent land management. The 335 acres is contiguous to and lies in between the TNC property and spans across Singer Creek.

In the 2018/19 fiscal year, staff will get an agreement funded with a qualified consultant to manage the 335 acres in perpetuity and preserve the ability for further state highway projects to be mitigated as they become available, if required. As it stands right now, management of this ground is effective as included in TNC grazing and management operations. Beginning a different or unrelated strategy may not be the best course of action at this time. Yearly monitoring reports for the 40-acre preserve will continue through the 2018/2019 fiscal year.

TASKS

- 1) Development of an agreement for the management of the 335 - acre parcel if required
- 2) Fund the agreement if required

PRODUCTS

- 1) Management of Multiple Habitat mitigation site;
- 2) Prepare and forward Yearly Monitoring Reports.

STAFF TIME - WORK ELEMENT 19-212			
PERSONNEL		PERSON MONTHS	
No Staff			
		TOTAL	0
REVENUES		EXPENDITURES	
STIP	\$100,000	Consultant	\$100,000
TOTAL	\$100,000	TOTAL	\$100,000



WORK ELEMENT 19-213

- Butte Regional Transit Operations and Maintenance Center

OBJECTIVE: To close out the 2 construction projects for the new transit operations and maintenance facility and remodel of the Board Room and office space. Management of the day to day activities and operations of the campus of buildings.

DESCRIPTION: BCAG and Butte Regional Transit (BRT) currently manage operations at a facility on Huss Lane in Chico. In September of 2009, BCAG began considering the need to expand the size of the transit fleet and maintenance needs for operating the system.

In March of 2016, the new Administration (Bldg. A.), Maintenance (Bldg. B), Fueling (Bldg. C) and Bus wash buildings (Bldg. D) were completed. In October of 2017, the remodeling of the building in which operations previously were managed was completed. This building is Bldg. E and houses the BCAG Board of Directors Executive Board Room and 13 office spaces. The 13 office spaces are expected to be leased beginning in the 2018 and 2019 calendar years. Certificates of occupancy have been obtained for all buildings and final payment of retained funds to contractors is expected by March of 2018.

Ongoing activities at the BRTOC following completion of construction projects involves the management of warranty claims, maintenance and repair of various tools, equipment, building operational systems, installation of retrofit systems and tenant management.

TASKS

- 1) Complete construction closeout of the new facility and remodeled projects.
- 2) Prepare invoices and progress reports for FTA and PTA reimbursements as required through July 2019
- 3) Prepare progress reports for additional funding sources.
- 4) Manage existing and new investments to campus building operational systems
- 5) Manage tenants and usage agreements for office space and use of common spaces at Bldg. E

PRODUCTS

- 1) Completed campus of buildings comprising the Butte Regional Transit and Butte County Association of Governments operations, maintenance and administration functions.
- 2) Various completed maintenance and retrofit projects for campus of buildings
- 3) Tenant lease and common room use agreements.

STAFF TIME - WORK ELEMENT 19-213			
PERSONNEL		PERSON MONTHS	
Newsum			2
Clark			2
		TOTAL	4
REVENUES		EXPENDITURES	
NMTC Funds	\$1,213,404	Personnel	\$58,026
PTMISEA	\$600,000	Indirect	\$55,378
		AES - Solar Project	\$1,700,000
TOTAL	\$1,813,404	TOTAL	\$1,813,404



WORK ELEMENT 19-214

- SR 70 Project Approval & Environmental Document (PA&ED) Ophir Rd to Cox Lane

OBJECTIVE: To develop Project Approval and Environmental Document for two segments of State Route between Ophir road and Cox Lane in southern Butte County.

DESCRIPTION: In an effort to utilize unused federal funding from a past project considered on State Route 70 and in combination with new STIP funding, BCAG has prepared an environmental study draft documents and preliminary engineering for two projects on State Route 70 between Ophir Road and Cox Lane. It is expected that dual passing lane projects, with property frontage access, will be the type of projects developed. BCAG has been working with Caltrans District 3 and FHWA in developing the projects as well as exploring funding strategies for additional prioritized projects extending into Yuba County to the City of Marysville. In addition to identifying transportation projects, BCAG will continue to use economic studies linking transportation improvements to economic needs and growth.

In the 2012/2013 FY, BCAG entered into an agreement with Mark Thomas to develop the corridor Project Study Reports (PSR/PDS) and Economic Study and has amended that agreement to develop the PA&ED components of these projects. Following completion of the PA&ED, Caltrans District 03 staff will complete the Plans, Specifications and Estimate (PS&E) through Construction of the projects.

Recent State Transportation Improvement Programming (STIP) fund estimates have stated significant funding shortfalls and many eliminations that will likely arrest the progress of this work element beyond current available funding being utilized for work products described herein. Staff will continue to monitor the STIP through the final fund estimate for available future funding.

TASKS

- 1) Manage consultant contract for PA&ED.
- 2) Conduct monthly Project Development Team (PDT) meetings to review project progress and scheduling, as needed, through July 2019;
- 3) Monitor consultant contract and prepare progress reports through July 2019;
- 4) Prepare invoices and progress reports for Caltrans' review, if required, for reimbursement through July 2019.

PRODUCTS

- 1) PA&ED



WORK ELEMENT 19-215

• Paradise Transit Center Project

OBJECTIVE: To advertise, bid, award to a contractor and manage construction of a Paradise Transit Center facility.

DESCRIPTION: The Town of Paradise is the second largest incorporated jurisdiction within Butte County, and has the second highest transit ridership on the Butte Regional Transit fixed route system. Currently there is no central Transit Center Facility in the Town of Paradise to serve as a hub for the fixed route services that are provided between Paradise and Chico, and Paradise and Oroville.

In March of 2017, BCAG staff solicited for and obtained Mark Thomas; a transportation consultant for the development of an environmental document, plans, specifications and estimate (PS&E) for the Paradise Transit Center. In December of 2017, the National Environmental Policy Act/California Environmental Quality Act (NEPA/CEQA) Categorical Exclusion/Notice of Exemption document was completed and approved for a transit center to be constructed at the corner of Birch and Black Olive.

PS&E will be completed by June of 2018. Utility coordination will be ongoing through 2018 and 2019 with the Town of Paradise and service providers. Right of Way acquisition will not be required. BCAG is seeking construction funding through several different federal and state funding programs. Awards for those programs are not expected to be announced until late 2018, early 2019. Should funding be secured, the project would be immediately advertised for construction beginning in the spring/summer of 2019. Prior to advertisement, a proposal solicitation for construction management services will be circulated with a consultant to be obtained prior to the beginning of construction.

During the 2018/19 FY, staff will work with the Town of Paradise to prepare and deliver the project for construction should funding become available. Following advertisement, construction is expected to last into the Spring of 2021.

TASKS

- 1) Work with Town of Paradise and consultant Mark Thomas and/or CM consultant to prepare Plans, Specifications and Estimate (PS&E) and prepare project for construction through July 2019
- 2) Identify funds for construction. – March /April 2019;
- 3) Circulate requests for proposals for construction management services when funding is secured – March/April 2019;

- 4) Interview and select consultant for construction management services June 2019;
- 5) Advertise construction – August/September 2019;
- 6) Begin construction - October 2019.

PRODUCTS

- 1) Plans, Specifications and Estimate (PS&E)
- 2) Construction Documents

STAFF TIME - WORKELEMENT 19-215			
PERSONNEL			PERSON MONTHS
Newsum			0.5
		TOTAL	0.5
REVENUES		EXPENDITURES	
LTF	\$6,258	Personnel	\$6,404
CMAQ	\$206,258	Indirect Costs	\$6,112
		Consultant	\$200,000
TOTAL	\$212,516	TOTAL	\$212,516

STAFF TIME - WORK ELEMENT 19-214			
PERSONNEL		PERSON MONTHS	
Newsom			0.5
		TOTAL	0.5
REVENUES		EXPENDITURES	
Demo for SR 70	\$90,000	Personnel	\$6,404
PPM	\$12,516	Indirect Costs	\$6,112
		Consultant	\$90,000
TOTAL	\$102,516	TOTAL	\$102,516



WORK ELEMENT 19-216

• State Route 191 Mitigation

OBJECTIVE: To develop and implement the required federal and state environmental mitigations for the completed State Route 191 State Highway Operations and Protection Program (SHOPP) project south of the Town of Paradise.

DESCRIPTION: BCAG has been requested by Caltrans District 3 to design and implement the required mitigation for the State Route 191 SHOPP project south of the Town of Paradise in Butte County.

The mitigation project will involve locating sufficient acreage of blue oak woodland and jurisdictional stream habitat for preservation and creation requirements for completed construction project impacts. BCAG will need to either purchase the land in fee title or as conservation easements, develop a management plan for the site and establish an endowment for maintaining the site in perpetuity.

Beginning in the 2017/18 and continuing into the 2018/19 FY, BCAG will initiate the mitigation work for the SR 191 project. It is anticipated this will be a multiyear project to complete. BCAG will coordinate all work with Caltrans District 3 and appropriate state and federal wildlife agencies.

TASKS – Year 1

- 1) Development of an agreement with Caltrans for implementation of project.
- 2) Work with Caltrans District 3 and state and federal wildlife agencies to finalize mitigation requirements.
- 3) Retain appraiser to locate and appraise site for consideration.
- 4) Negotiate fee title or easement purchase of suitable land.

PRODUCTS – Year 1

- 1) Cooperative agreement between BCAG and Caltrans.
- 2) Final mitigation plan requirements.
- 3) Location of mitigation sites for consideration of easements or acquisition.

STAFF TIME - WORK ELEMENT 19-216			
PERSONNEL		PERSON MONTHS	
Devine			4
Newsum			1
		TOTAL	5
REVENUES		EXPENDITURES	
STIP	\$301,110	Personnel	\$51,735
		Indirect Costs	\$49,375
		Consultant	\$200,000
TOTAL	\$301,110	TOTAL	\$301,110



WORK ELEMENT 19-300

- Transportation Development Act Fund Administration

OBJECTIVE: To administer the allocation of monies from the Local Transportation Fund (LTF) and State Transit Assistance (STA) to member entities, and to prepare the 2019/20 Unmet Transit Needs Assessment.

DESCRIPTION: As the administrator of the Transportation Development Act (TDA) for Butte County, BCAG is responsible for Local Transportation Funds and State Transit Assistance Funds which support transit and road projects in Butte County. BCAG allocates and monitors the distribution and use of these funds. This administrative mechanism permits BCAG to ensure that LTF funds are used in accordance with the Transportation Development Act.

This work element coordinates activities with the State Controller, Butte County Auditor-Controller and the Butte County Treasury, as funds are received and distributed.

One of the annual tasks included in this work element is the “Unmet Transit Needs” finding process, which is required under PUC Section 99401.5. BCAG’s unmet transit needs process is accomplished with the assistance of the Social Services Transportation Advisory Council (SSTAC), in accordance with the Transportation Development Act.

As in the past, public meetings will be held in each jurisdiction to solicit testimony on unmet transit needs that may exist. The SSTAC will review this testimony, along with staff’s analysis of the request as being “reasonable to meet” and makes an unmet transit needs finding recommendation to the BCAG Board of Directors. The BCAG Board then considers the testimony, responses, and the recommendation before making an annual unmet transit needs finding.

BCAG will also facilitate the production of the annual fiscal audits of Transportation Development Act funds received by the claimants through the efforts of an independent auditor.

PREVIOUS WORK: BCAG has administered the LTF since 1978; BCAG prepared the required Social Services Transportation Inventory and Action Plan Update during the 2001/02 FY; Triennial Performance Audits for public transit systems were prepared during the 2015/16 FY.

TASKS

- 1) Liaison with Butte County Auditor's office, Caltrans, and State Controller's office – ongoing;
- 2) Develop LTF and STA Findings of Apportionment for adoption by the BCAG Board – March 2019;
- 3) Review statutes, rules and regulations, and pending legislation pertinent to transit and transit funding – ongoing;
- 4) Hold workshops and public hearings regarding unmet transit needs, including with under-represented and underserved populations, such as the elderly, disabled, low-income, and minority (*i.e Black, Hispanic, Asian American, American Indian/Alaska Native, and Pacific Islander*) communities/groups and community leaders – October/November 2017;
- 5) Analyze and assess unmet transit needs based on workshops and hearings – October 2018/January 2019;
- 6) Prepare 2019/20 Unmet Needs Assessment and Finding, review with SSTAC and Board – February 2019;
- 7) Prepare agendas and minutes for meetings with the SSTAC – as needed;
- 8) Conduct SSTAC meetings to review unmet transit needs and other pertinent social service transportation issues – as needed;
- 9) Review LTF and STA claims submitted by claimants including technical assistance in completing BCAG claim forms, compliance with LTF/STA rules and regulations, and compliance with BCAG Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) – ongoing;
- 10) Prepare audits as required under the Transportation Development Act (TDA) for BCAG and all member jurisdictions – annually;
- 11) Provide oversight of LTF and STA audits – ongoing.

12) PRODUCTS

- 1) 2019/20 LTF & STA Findings of Apportionment – May 2019;
- 2) 2019/20 Transit Needs Assessment – February 2019;
- 3) Documentation of all Tribal government-to-government relations.

STAFF TIME - WORK ELEMENT 19-300			
PERSONNEL		PERSON MONTHS	
Garcia			1
Peplow			1
Quinn			1
		TOTAL	3
REVENUES		EXPENDITURES	
TDA Admin Funds	\$72,763	Personnel	\$26,998
		TDA Audits	\$20,000
		Indirect Costs	\$25,765
TOTAL	\$72,763	TOTAL	\$72,763



WORK ELEMENT 19-301

• Transit Systems Coordination & Planning

OBJECTIVE: To coordinate the required planning activities for the Butte County Regional Transit System.

DESCRIPTION: Starting with the 2001/02 FY, BCAG assumed the day-to-day planning responsibilities for the public transit system operated by the cities, town and county (Butte County Transit, Chico Area Transit, Chico Clipper, Oroville Area Transit, Oroville Express, and Paradise Express).

In 2005, the cities, town and county consolidated the transit policy making authority under BCAG in addition to the day-to-day administration responsibilities. BCAG's Joint Powers Agreement has been amended to include the policy making responsibilities for the new public consolidated regional transit system.

To work with staff on policy and planning issues concerning Butte Regional Transit, a Transit Administrative Oversight Committee was established that includes representatives from each of the member jurisdictions that include staff from the cities, town, and county. During the 2018/19 FY, staff will continue working with the Transit Administrative Oversight Committee on planning and policy issues regarding Butte Regional Transit.

During the 2012/13 FY, BCAG staff entered into a partnership with *HelpCentral.Org* to develop a centralized Human Services/Public Transportation website to improve Regional Mobility; this project has continued during the 2017/18 FY and is being undertaken in accordance with the plan outlined in the Coordinated Public Transit-Human Services Transportation Plan. During the 2018/19 FY, staff will continue to coordinate necessary activities with *HelpCentral.Org* to ensure correct transit information is provided to the public.

BCAG will continue to coordinate public transit planning in cooperation with the local jurisdictions, social service agencies, non-profit agencies, and the public. As part of the consolidation process, BCAG expanded the role of the Social Services Transportation Advisory Council (SSTAC) to include a broader role in transit planning activities. In addition to coordinating the annual unmet needs process, the SSTAC serves as a regional transit advisory committee to staff and the BCAG Board on transit issues.

PREVIOUS WORK: Coordinated Public Transit-Human Services Transportation Plan 2007/08; Short-Range Transit Plans 1998/99; Countywide Transit Consolidation Study Report 2000/2001; Startup of Butte Regional Transit July 2005; Triennial Performance Audits 2013 and 2016; Market Based Transit Study 2010/11.

TASKS:

- 1) Review, update and revise routes and schedules based upon AVL/GPS system data, driver and public input, coordinate implementation with contractor, BCAG Board and Public;
- 2) Monitor and evaluate Butte Regional Transit in consultation with Transit Administrative Oversight Committee - ongoing;
- 3) Hold public workshops as needed to educate riders on using the B-Line Fixed Route and Paratransit services – coordinate in low-income and senior communities as well as with traditionally under represented populations – ongoing;
- 4) Plan annual budget meeting for regional transit system - February 2019;
- 5) Monitor available funding sources for transportation issues – ongoing;
- 6) Oversee/Prepare appropriate FTA funding applications and program of projects – October 2018/May 2019;
- 7) Attend appropriate transportation related workshops and meetings – as needed;
- 8) Coordinate with Butte OEM, EOC Logistics, and CalOES on Butte County Emergency Management Plan;
- 9) Document all Tribal Government-to-Government relations and communications;
- 10) Review, update and revise the Coordinated Public Transit-Human Services Transportation Plan based on changes from FY2017/18. Coordinate implementation with local jurisdictions, social service agencies, non-profit agencies, BCAG Board and the public.

PRODUCTS

- 1) Coordination of transit policy in consultation with Transit Administrative Oversight Committee – ongoing;
- 2) Implement ongoing transit planning activities including public involvement process – ongoing;
- 3) Public outreach materials such as brochures, commercials and other advertisement related materials to promote and educate the public about the consolidated transit system – ongoing;
- 4) Coordinate with the Local and State Law Enforcement and Federal Agencies with Homeland Security training;

5) Document all Tribal government-to-government relations (ongoing).

STAFF TIME - WORK ELEMENT 19-301			
PERSONNEL		PERSON MONTHS	
Peplow			2.5
Rosson			2.5
		TOTAL	5
REVENUES		EXPENDITURES	
FHWA PL	\$47,010	Personnel	\$45,284
FTA 5303	\$31,340	Indirect Charges	\$43,218
LTF Planning	\$10,152		
TOTAL	\$88,502	TOTAL	\$88,502



WORK ELEMENT 19-302

• Butte Regional Transit Administration & Operations

OBJECTIVE: To provide day-to-day administrative oversight; to serve as the policy making board; and to provide safe, efficient and cost effective public transit services that increase mobility and improve the quality of life for Butte County residents.

- 1) **DESCRIPTION:** Starting with the 2005/06 FY, BCAG became the day-to-day administrative staff and policy making body for the regions public transit system – Butte Regional Transit, or “B-Line.”
- 2) Butte Regional Transit provides public transit service in and between the urban areas of the county in addition to rural areas of the county. Butte Regional Transit also provides paratransit service within each of the urban areas.
- 3) BCAG assumed the day-to-day planning responsibilities for the public transit system operated by the cities, town and county (Butte County Transit, Chico Area Transit, Chico Clipper, Oroville Area Transit, Oroville Express, and Paradise Express) in 2001/02. In December of 2004, BCAG’s Joint Powers Agreement was amended to include the policy making authority for the consolidated transit service. B-Line Service began July 5, 2005.
- 4) The purpose of this work element is to reflect BCAG staff time devoted to Butte Regional Transit Operations. The 2018/19 Butte Regional Service Plan & Budget is a separate document from this OWP.

TASKS: The tasks and staff time to be funded under the Butte Regional Transit budget are for staff activities that are operational in nature and as such cannot be funded by BCAG planning funds.

- 5) Supervise contractor on day-to-day administrative issues for B-Line service;
- 6) Work with cities, town and county on transit operational issues when needed;
- 7) Implement budget, invoicing and reporting requirements for transit operations;
- 8) Work with local DBE firms and non-profit agencies as needed;
- 9) Implement marketing programs for transit promotion;
- 10) Meet with Transit Administrative Oversight Committee annually or as policy items require;
- 11) Monitor contract and data requirements with Chico State University;

- 12) Meet with BCAG Board of Directors monthly or as policy items require;
- 13) Meet with Butte EOC Logistics Team Monthly;
- 14) Monitor, program, maintain and install, as needed, Trapeze/TripSpark products and databases;
- 15) Monitor, program, maintain and install, as needed, Apollo Video products;
- 16) Monitor, program, maintain and install, as needed, Hanover products;
- 17) Monitor, program, maintain and install, as needed, Day Wireless Radio products;
- 18) Monitor, program, maintain and install, as needed, GFI Odyssey Farebox products;
- 19) Monitor, program and update MobileApp and Mobile Payment;
- 20) Monitor, plan and budget replacement of Transit (Fixed Route & Paratransit) Revenue Vehicles;
- 21) Coordinate with Local, State, and Federal agencies & stakeholders to promote transit system;
- 22) Implement Zero-Emission Vehicles and Infrastructure;
- 23) Customer service and ticket sales.

PRODUCTS

- 1) Administration of the B-Line public transit system.

STAFF TIME - WORK ELEMENT 19-302			
PERSONNEL		PERSON MONTHS	
Rivera			3
Newsum			4.5
Peplow			7.5
Rosson			8.5
		TOTAL	23.5
REVENUES		EXPENDITURES	
LTF Planning	\$5,526	Personnel	\$216,195
Butte Regional Transit	\$417,000	Indirect Charges	\$206,331
TOTAL	\$422,526	TOTAL	\$422,526



WORK ELEMENT 19-303

• American with Disabilities Act (ADA) Certification Program

OBJECTIVE: To administer the eligibility/certification process for individuals wishing to utilize B-Line ADA Paratransit or Dial-a-Ride services.

DESCRIPTION: The Americans with Disabilities Act (ADA) requires that B-Line provide complementary paratransit service to individuals that are unable to utilize the fixed route bus system. B-Line provides this service to disabled and senior citizens within a three-quarter mile boundary of the fixed route bus system in Chico, Oroville and Paradise. The Federal Transit Administration has outlined specific eligibility rules and requirements for this paratransit service.

BCAG has been administering an eligibility process in-house since the 2010/11 FY in order to meet these requirements. BCAG will continue to implement the program during the 2018/19 FY to ensure federal requirements are being met while also providing a high level of customer service.

TASKS:

- 1) Prepare and distribute ADA Paratransit applications as needed;
- 2) Evaluate incoming applications and make eligibility determinations;
- 3) Maintain electronic database of eligible riders that will coordinate with scheduling software of contractor;
- 4) Enforce Paratransit policies regarding suspensions and appeals;
- 5) Send correspondence to riders as necessary;
- 6) Review statutes, rules and regulations, and pending legislation pertinent to paratransit services – ongoing.

PRODUCT

- 1) Implementation and monitoring of Butte Regional Transits ADA certification program.

STAFF TIME - WORK ELEMENT 19-303			
PERSONNEL		PERSON MONTHS	
Albert			1
Massae			1
Rivera			3
		TOTAL	5
REVENUES		EXPENDITURES	
LTF Planning	\$5,112	Personnel	\$26,664
Butte Regional Transit	\$47,000	Indirect Charges	\$25,448
TOTAL	\$52,112	TOTAL	\$52,112



WORK ELEMENT 19-306

- Butte Regional Transit ADA Bus Stop Transition Plan

OBJECTIVE: To implement needed improvements at bus stops, shelters and transit facilities served by the Butte Regional Transit *B-Line* system to ensure compliance with Americans with Disabilities Act (ADA) specifications.

DESCRIPTION: In 2005, the B-Line was consolidated from multiple individual transit systems into a single, countywide, regional transit system. Due to this consolidation, the current system has multiple stop types (pole, shelter, bench and flag) with a variety of equipment being used throughout the fixed route system. Some existing stops and equipment may pre-date the implementation of the Americans with Disabilities Act (1990) construction specifications, creating challenges for full accessibility in some locations and areas.

During the 2012/13 FY BCAG initiated a contract with Disability Access Consultants (DAC) to prepare a comprehensive inventory and assessment of all Butte Regional Transit facilities (*bus stops, flag pole stops, bus shelters and transit centers*) to determine compliance or non-compliance with the Americans with Disabilities Act (ADA). A comprehensive computer database was developed that includes an evaluation for each bus stop location based on a direct physical assessment of each stop (i.e. measurements, photos and hands-on maneuverability).

During the 2018/19 FY, BCAG will continue to develop a priority list based on specific criteria for bus stop locations requiring improvements for compliance with the ADA. Implementation of the necessary ADA compliance improvements will be dependent upon available funding. The priority list will also serve as a basis for obtaining necessary funds from possible grant sources.

WORK COMPLETED:

- ADA Bus Stop Compliance Plan - 2015/16;
- Advertising; Installation of stop specific route schedule signage at all pole and sheltered stops - 2010/11
- Bus shelter installation and stop improvements at 50 locations under contract with Stott Outdoor - 2009

TASKS:

- 1) Develop a priority list of bus stop locations that need improvement to achieve compliance with the ADA.
- 2) Develop funding plan to implement ADA improvements;

- 3) Look for funding sources, grants, capital reserve budget, to fund ADA improvements; on-going;
- 4) Develop work program for implementation of bus stop improvements.

PRODUCTS:

- 1) Ongoing implementation of BRT compliance with the ADA for all BRT Transit bus stops.

STAFF TIME - WORK ELEMENT 19-306			
PERSONNEL		PERSON MONTHS	
Peplow			1
		TOTAL	1
REVENUES		EXPENDITURES	
LTF Planning	\$4,182	Personnel	\$21,399
FTA 5339	\$37,639	Indirect Charges	\$20,422
TOTAL	\$41,821	TOTAL	\$41,821



WORK ELEMENT 19-308

• Zero-Emission Electric Bus and Infrastructure

OBJECTIVE: To implement Zero-Emission Electric Buses and On-site/Off-site Charging Infrastructure for the Butte Regional Transit System

DESCRIPTION: To meet the AB 32 goals of reducing Greenhouse gas (GHG) emissions to 1990 levels by 2020, public transit agencies have been tasked to employ the cleanest technologies, providing safe and reliable public transit services to reduce light-duty passenger vehicle miles traveled and single occupancy trips, and reducing congestion on roadways.

The Advanced Clean Transit initiative is a proposed measure with a combination of incentives, and/or other methods that would result in transit fleets purchasing advanced technology buses during normal replacement and using renewable fuels when contracts are renewed. The concept would phase in cleaner technology over the next two decades and would consider flexibility to allow transit fleets to implement advanced technology in ways that are synergistic with their existing operations and would enhance passenger mobility. The concept would potentially recognize early actions to reduce emissions, alternative modes of zero emission transportation (e.g., light-rail), and other innovative methods to transport passengers more efficiently to their final destination (like car sharing vouchers, or bicycle sharing programs). A key goal is to ensure the emissions benefits are realized in disadvantaged communities while maintaining or expanding transit service. The goals would be consistent with and complementary to regional sustainable community plans and existing requirements for low carbon transportation fuels.

During the 2018/19 FY, BCAG will begin preparation of the tasks that need to be done in order to implement Zero-Emission Electric Buses and On-site/Off-site Charging Infrastructure by 2023. Zero-Emission Electric Buses and On-site/Off-site Charging Infrastructure will be ordered for existing and expanded service, staff will seek State and Federal funding, review current needs for routes, and revise brochures & bus schedules as needed.

During the fiscal year staff will also develop a marketing program to inform and educate the public about the Zero-Emission Electric Buses and Charging Infrastructure.

If needed, BCAG will start an assessment study to determine the charging infrastructure options for the public placement.

WORK COMPLETED:

Butte County Inter-City Commuter Bus Feasibility Study, Sustainable Communities Strategies (SCS), Regional Transportation Plan (RTP), and State of California Greenhouse Gas (GHG) Reduction Initiative.

TASKS:

- 1) Develop capital bus needs and specifics and process order;
- 2) Identify service routes;
- 3) Identify charging infrastructure needs and locations;
- 4) Develop funding applications;
- 5) Attend ZEB workshops and site-visits;
- 6) Coordinate with partnering agencies on ZEB capital & operating needs;
- 7) Prepare marketing plan;
- 8) Develop brochures and other marketing material;

PRODUCT:

- 1) Implementation of Zero-Emission Electric Buses and Infrastructure.

STAFF TIME - WORK ELEMENT 19-308			
PERSONNEL		PERSON MONTHS	
Rosson			1
		TOTAL	1
REVENUES		EXPENDITURES	
		Personnel	\$9,523
LTF Planning	\$18,612	Indirect Costs	\$9,089
TOTAL	\$18,612	TOTAL	\$18,612



CALTRANS

- Regional Planning Activities for Fiscal Year 2018/19

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners consistent with the System Planning Work plan.	<ul style="list-style-type: none"> • Corridor Studies • Operational Studies • Preliminary Investigations
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects.	Project Initiation Documents (PIDs), as indicated in the current Two-Year PID Work Plan.
Regional Planning	Participate in and assist with various regional planning projects and studies.	Participation in the following projects and studies: <ul style="list-style-type: none"> ▪ Overall Work Program (OWP) Development, Review, and Monitoring ▪ Regional Transportation Plan (RTP) Development, Review, and Monitoring ▪ Participation in Annual Coordination Meetings with Caltrans and Partners ▪ Coordination with Caltrans via Technical and Policy Advisory Committees, and ad hoc meetings to discuss projects, plans, issues, etc. ▪ Participation in Caltrans Headquarters Office of Regional Planning led meetings to discuss new and revised guidelines and updates to the Planning Program
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System.	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals.



Chapter 4 - APPENDICES

Transportation Advisory Committee
Social Services Transportation Advisory Council
Transit Administrative Oversight Committee
2010 U.S. Census Chico Urbanized Area Map
MPO Planning Area Boundary Map
Certifications and Assurances
Public Participation Plan

TRANSPORTATION ADVISORY COMMITTEE

BUTTE COUNTY

Dennis Schmidt
Tom Fossum
Terry Edwards

BUTTE COUNTY PUBLIC HEALTH

Ann Dickman
Jodi Putnam

BUTTE COUNTY AIR MANAGEMENT DISTRICT

Armen Kamian

CITY OF BIGGS

Mark Sorensen
Lee Rubio
Trin Campos

CITY OF CHICO

Brendan Ottoboni
Tracy Bettencourt
Lane Green
Noel Carvalho

CITY OF GRIDLEY

Paul Eckert
Trin Campos

CITY OF OROVILLE

Don Rust
Luis Topete
Dawn Nevers
Mike Massaro

TOWN OF PARADISE

Lauren Gill
Marc Mattox

CALTRANS

Nima Kabirinassab
Susan Zanchi
Tou Vang

MECHOOPDA INDIAN TRIBE OF CHICO RANCHERIA

Sandra Knight
Vance Kelly

MOORETOWN RANCHERIA OF MAIDU INDIANS

Warner Phillips

CALIFORNIA STATE UNIVERSITY, CHICO

Patti Horsley

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

Cameron Wise - Work Training Center

Qualification: Representative of a local social service provider for the disabled

Jeannie Schroeder, Robert Garcia and Marta De Los Santos - Mains'l Services

Qualification: Representative of the local social service providers for seniors, the disabled and for persons of limited means

Pamela Teeter – Youth for Change

Qualification: Representative of a local social service provider for persons of limited means

Mary Neumann - Passages Adult Resource Center

Qualification: Representative of the local social service providers for seniors, the disabled and for persons of limited means

Jerry Fichter - Citizen

Qualification: Potential transit user who is 60 years of age or older

Shawn O'Brien and Cindy Jones - Butte County Public Works

Qualification: Representatives of the local consolidated transportation service agency

Michael Harding – We Care A Lot Foundation - FNRC

Qualification: Representative of a local social service provider for persons of limited means

Forest Harlan - Independent Living Services, Northern California

Qualification: Representative of the local social service providers for seniors, the disabled and for persons of limited means

William A. Moline - Butte County DESS - Calworks

Qualification: Representative of a local social service provider for persons of limited means

Debra Connors - Citizen - Chico

Qualification: Potential transit user who is disabled



TRANSIT ADMINISTRATIVE OVERSIGHT COMMITTEE

BUTTE COUNTY

Dennis Schmidt
Cindy Jones

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

Jon Clark
Julie Quinn
Mike Rosson
Jim Peplow

CITY OF BIGGS

Mark Sorensen

CITY OF CHICO

Scott Dowell
Linda Herman
Kathryn Mathes

CITY OF GRIDLEY

Juan Solis

CITY OF OROVILLE

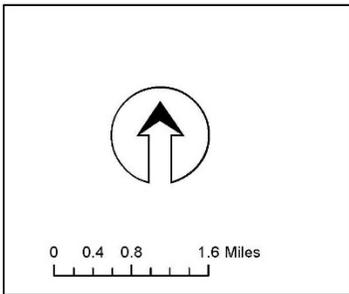
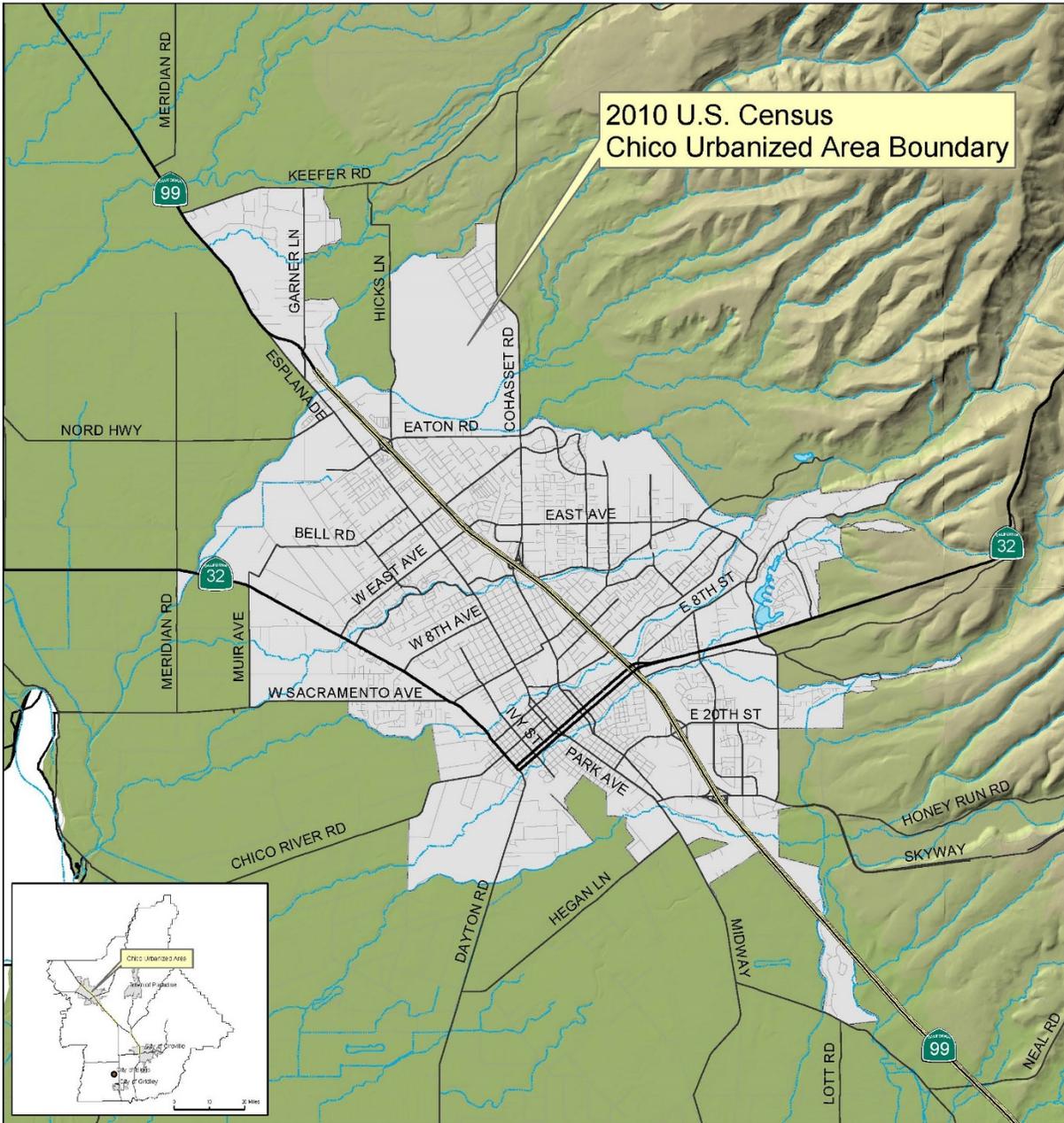
Ruth Wright
Don Rust

TOWN OF PARADISE

Gina Will
Marc Mattox

TRANSDEV

Lance Atencio



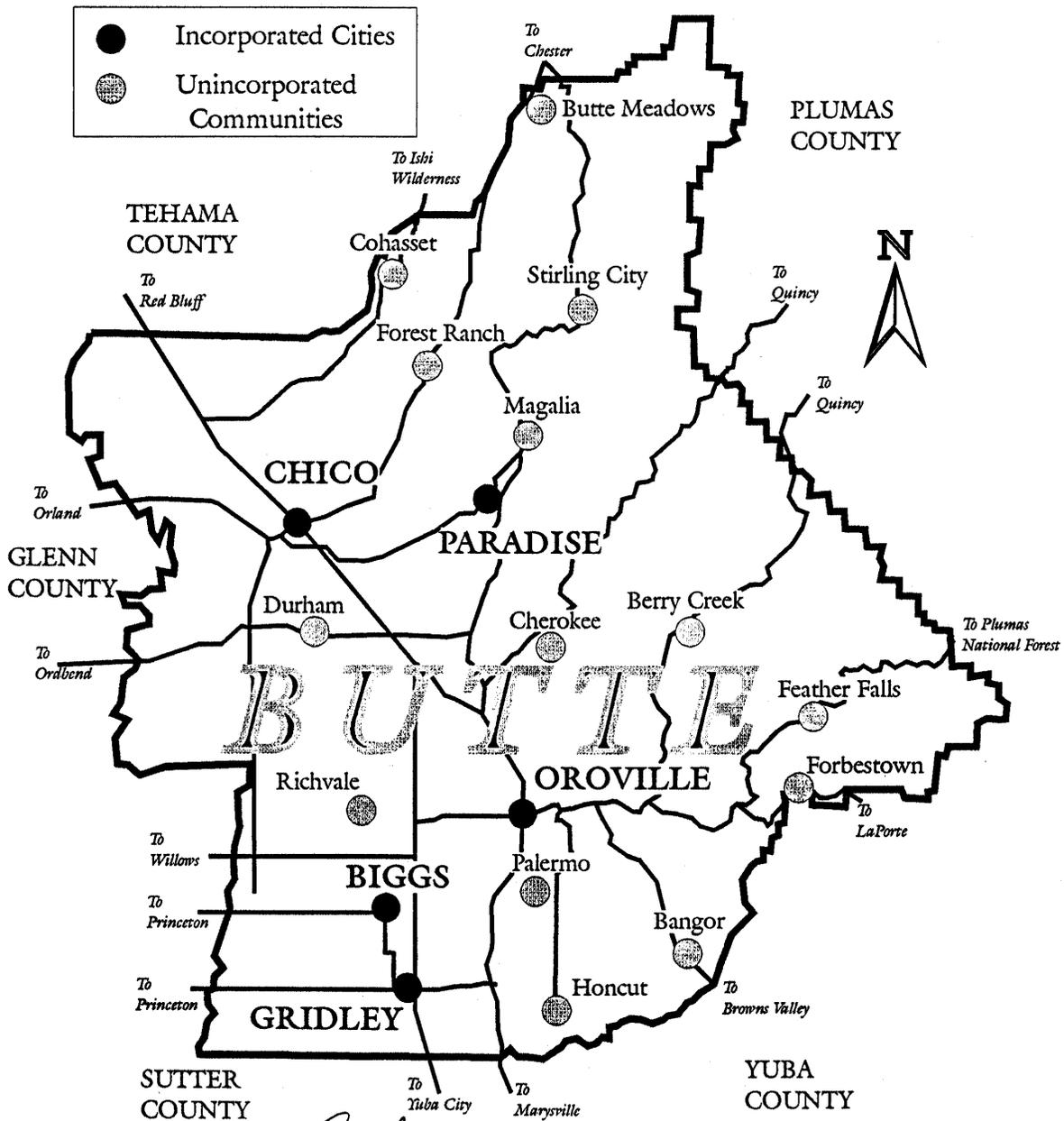
2010 U.S. Census
Chico Urbanized Area



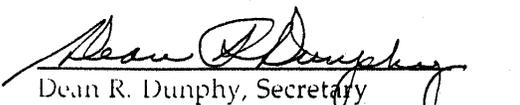
Legend

- Regional Roads
- Roads
- Hydrology
- Chico Urbanized Area 2010
- Lakes

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS MPO PLANNING AREA BOUNDARY




Jon A. Clark, Executive Director


Dean R. Dunphy, Secretary
Business, Transportation and Housing



FY 2018/2019 FHWA and FTA Metropolitan Transportation Planning Process Self-Certification

In accordance with 23 CFR part 450, the California Department of Transportation and Butte County Association of Governments, the designated Metropolitan Planning Organization for the Butte County urbanized area(s), hereby certify that the transportation planning process is being carried out in accordance with all applicable requirements including:

- (1) 23 U.S.C. 134, 49 U.S.C. 5303, and subpart C of 23 CFR part 450;
- (2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (5) Section 1101(b) of the FAST Act (Pub. L. 114-94) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.



MPO Authorizing Signature

Jon Clark, Executive Director

Title

3-7-18

Date

Caltrans District Approval Signature

Title

Date

**Fiscal Year 2018/2019 California Department of Transportation
Debarment and Suspension Certification**

As required by U.S. DOT regulations on governmentwide Debarment and Suspension

(Nonprocurement), 49 CFR 29.100:

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
 - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's *Excluded Parties List System (EPLS)*, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

**DEPARTMENT OF TRANSPORTATION
DEBARMENT AND SUSPENSION CERTIFICATION
FISCAL YEAR 2018/2019
SIGNATURE PAGE**

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature  Date 3-7-18

Printed Name Jon Clark, Executive Director

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

AFFIRMATION OF APPLICANT'S ATTORNEY

For Butte County Association of Governments

Signature  Date 3-12-18

Printed Name of Applicant's Attorney Greg P. Einhorn, BCAG General Counsel

FY 2018/2019 FHWA and FTA State and Metropolitan Transportation Planning Process Self-Certification

In accordance with 23 CFR part 450, the California Department of Transportation and Butte County Association of Governments, Regional Transportation Planning Agency, hereby certify that the transportation planning process is being carried out in accordance with all applicable requirements including:

- (1) 23 U.S.C. 134, 49 U.S.C. 5303, and subpart C of 23 CFR part 450;
- (2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (5) Section 1101(b) of the FAST Act (Pub. L. 114-94) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.



RTPA Authorizing Signature

Jon Clark, Executive Director

Title

3-17-18

Date

Caltrans District Approval Signature

Title

Date

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

**FEDERAL FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: Butte County Association of Governments

The Applicant agrees to comply with applicable provisions of Categories 01 – 21. X

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	_____
02.	Lobbying.	_____
03.	Private Sector Protections.	_____
04.	Rolling Stock Reviews and Bus Testing.	_____
05.	Demand Responsive Service.	_____
06.	Intelligent Transportation Systems.	_____
07.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
08.	Transit Asset Management Plan, Public Transportation Safety Program, and State Safety Oversight Requirements.	_____
09.	Alcohol and Controlled Substances Testing.	_____
10.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement).	_____
11.	State of Good Repair Program.	_____
12.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	_____
13.	Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program.	_____
14.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.	_____
15.	Rural Areas and Appalachian Development Programs.	_____
16.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
17.	State Safety Oversight Grant Program.	_____
18.	Public Transportation Emergency Relief Program.	_____
19.	Expedited Project Delivery Pilot Program.	_____
20.	Infrastructure Finance Programs.	_____
21.	Construction Hiring Preferences.	_____

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2018 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2018)

AFFIRMATION OF APPLICANT

Name of the Applicant: Butte County Association of Governments
Name and Relationship of the Authorized Representative: Jon Clark, Executive Director

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2018, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2018.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature: [Handwritten Signature] Date: 3-7-18
Name: Jon Clark, Executive Director
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Butte County Association of Governments

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature: [Handwritten Signature] Date: 3-12-18
Name: Gregory P. Einhorn
Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

2016 PUBLIC PARTICIPATION PLAN



Adopted: September 22, 2016

Prepared by:



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Preparation of this document was financed by the Federal Highway Administration, Federal Transit Administration, California Department of Transportation and the Metropolitan Planning Organization.

**Butte County Association of Governments
Board of Directors
(updated 2016-17)**

Supervisor Bill Connelly – <i>Chair</i>	District 1
Supervisor Larry Wahl	District 2
Supervisor Maureen Kirk	District 3
Supervisor Steve Lambert	District 4
Supervisor Doug Teeter	District 5
Councilmember John Busch	City of Biggs
Councilmember Reannette Filmer	City of Chico
Councilmember Ray Borges	City of Gridley
Mayor Linda Dahlmeier	City of Oroville
Mayor Jody Jones – <i>Vice Chair</i>	Town of Paradise

In accordance with Title VI of the Civil Rights Act of 1964, the MPO does not discriminate based on race, color, national origin, religion, and/or disability in the execution of this Public Participation Plan.

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Appendices

Appendix A – Policy for Government-to-Government Consultation with Federally
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Appendix B – Outreach Efforts & Publications Listing

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I. Purpose and Background

Purpose

As the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA) for Butte County, the Butte County Association of Governments (BCAG) is required to implement a transportation planning process that is continuous, cooperative, and comprehensive, resulting in plans and programs that consider all transportation modes and supports metropolitan community development and social goals. BCAG is required to include a proactive public participation process that provides complete information, timely public notice, public access to key decisions, and supports early and continuing involvement of the public in developing all transportation plans and improvement programs.

The Public Participation Plan (PPP) includes, but is not limited to, lower income households, minorities, persons with disabilities, representatives from community and service organizations, tribal councils, affordable housing advocates, neighborhood groups, environmental advocates, home builder representatives, broad-based business organizations, landowners, commercial property interests, home owner associations, and other public agencies. The PPP also assists in identifying and addressing environmental justice and social equity issues. Citizen participation objectives include involvement of interested citizens, stakeholders, and representatives of community organizations.



Broad-based community participation is essential to the success of programs, plans and projects of BCAG. Ideas for public participation include:

- Value public participation and promote broad-based involvement by members of the community;
- Provide varied opportunities for public review and input;
- Treat all members of the public fairly by respecting and considering all citizen input as an important component of the planning and implementation process;
- Promote a culture of dialogue and partnership among residents, property owners, the business community, organizations, other interested citizens, and public officials;
- Use existing community groups and other organizations, as feasible;
- Encourage active public participation at the initial stages of the process, as well as throughout the process;
- Provide communication and agency reports that are clear, timely, and broadly distributed.

Background

In an effort to reach out to the people of Butte County, and in response to the passage of the Moving Ahead for Progress in the 21st Century Act (MAP 21), BCAG has developed a Public Participation Plan (PPP). This plan serves to formalize and follow public outreach strategies involving the populace in transportation planning decisions. BCAG is providing and implementing this PPP to reflect its current and future public involvement in response to federal and state guidelines and requirements.

The development of this PPP was done in consultation with BCAG's advisory committees. A public workshop was held in Chico. In an effort to educate and inform individuals who are normally not involved in the transportation planning process, BCAG is utilizing social media for both BCAG and Butte Regional Transit. A press release was made to all of its advisory committees, BCAG Board of Directors, BCAG website and local media. Announcement of the workshops and an invitation to provide comments or participate in the development of the PPP were distributed to FHWA's regional state and federal contacts provided to BCAG, major freight carriers, social service agencies, BCAG's website and the local Tribal Governments. BCAG also advertised in the local newspapers and on the B-Line transit fleet. A web page on BCAG's website was also created to post development material. Appendix A identifies BCAG's outreach efforts and publication listing.

II. Compliance with Federal and State Requirements

MAP 21

The Safe, Accountable, Flexible and Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU) was subsequently succeeded by the Moving Ahead for Progress in the 21st Century Act (Map 21) by Congress in 2012. While the current transportation legislation is the Fixing America's Surface Transportation (FAST) Act, there are not any significant changes to the PPP. MAP 21 continued the strong federal emphasis on public participation, requiring that the public participation plans of metropolitan planning processes “be developed in consultation with all interested parties and provide that all interested parties have reasonable opportunities to comment on the contents of the transportation plan”.

As outlined in the bill, methods to accommodate these goals, to the maximum extent possible, include:

- Holding any public meetings at convenient and accessible locations and times;
- Employing visualization techniques to describe plans;
- Making public information available in electronically accessible formats and means, such as the World Wide Web, as appropriate, to afford reasonable opportunity for consideration of public information.

Metropolitan public participation or involvement processes shall be coordinated with statewide public involvement processes wherever possible to enhance public consideration of the issues, plans, and programs, and reduce redundancies and costs.

SAFETEA-LU expanded definition of participation by “interested parties” and is carried forward. Broadly defined, BCAG includes as its partners, groups and individuals who are affected by or involved with transportation in Butte County and the surrounding region. Examples include citizens, affected public agencies, representatives of public transportation employees, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with a reasonable opportunity to comment on the transportation plan.

MAP 21 required that public meetings be held at convenient and accessible times and locations, that all plans and the Transportation Improvement Program (TIP) be available by website, and that documents be written in easy, understandable language utilizing visual components. These elements are addressed in Section IV of this plan.

Senate Bill 375 – Sustainable Communities Strategy

Senate Bill 375 (Steinberg) prompts regional planning to reduce greenhouse gas (GHG) emissions from cars and light trucks through coordinated planning for long range transportations plans and regional land use plans and provides emissions-reducing goals for which regions can plan, and provides incentives for local governments and developers to follow new strategically-planned growth patterns.

As required by the legislation, BCAG shall develop a sustainable communities strategy (SCS) and alternative planning strategy (APS), if needed, as an additional element of the regional transportation plan. The legislation includes specific public participation requirements for the development of the SCS and APS, if needed, which have been addressed in the PPP. A summary of these new requirements are listed below.

- Expanded stakeholder groups and consultation with agencies;
- Inclusion of multiple workshops and public hearings to inform the public regarding the development of the RTP and SCS/APS; and
- Broaden visual presentation of the RTP and SCS/APS.

III. Goals, Objectives and Policies

It is important to have an ongoing program to involve citizens through the use of the advisory committees, public workshops, email interest sign ups, press releases and other public outreach activities. The effectiveness of any program and policy plan depends upon its success in meeting the expectations of the public. Further, plans and programs need to be reassessed periodically to determine if the public's evolving needs and expectations are adequately provided for through the plan. In order to ensure that this occurs, the public must be kept informed of activities, and must be given a

meaningful opportunity to participate in the development and review of public policy plans and programs.

Public Participation Goal: The proactive public and agency involvement process for transportation planning shall provide complete information, timely public notice, and public access to key decisions; and shall support early and continuing involvement of the public in developing TIP's.

Objective 1: Public input/consideration shall be an integral part of the BCAG decision-making process.

Policy 1.1 BCAG shall provide a 45-day comment period on the PPP prior to adoption by the BCAG Board of Directors. BCAG shall distribute the PPP to all member jurisdictions, the media, state and federal agencies, public libraries and other affected agencies within the region. In addition, BCAG will provide a noticed public hearing prior to adoption of the public involvement policies. The PPP will be posted online at BCAG's website.

Policy 1.2 BCAG shall provide a 30-day comment period prior to adoption of the Regional Transportation Plan (RTP), Federal Transportation Improvement Program (FTIP) and Air Quality Conformity Analysis and Findings. BCAG shall notice the public comment period on internet web media, the BCAG website and other media as available or appropriate. Local groups which may work with Limited English Proficiency residents will be specifically contacted to assist in extending the invitation to comment and participate. Copies of all documents included in the notice shall be available at the BCAG office, website and public libraries during the comment period.

In addition, BCAG shall provide a public hearing prior to adoption of the fore-mentioned plans. These required review periods allow agencies involved in the consultation process and the public to submit written comments to the draft document and supporting material. BCAG will have available bilingual assistance to assist in communication between Limited English Proficient residents.

An opportunity to provide comments in person will be made available with bilingual staff for the development of the FTIP and RTP. Announcements of the opportunity will be distributed on the B-Line Transit fleet which reaches most of the region.

Policy 1.3 BCAG shall document and respond upon request, in writing, to comments received during the comment period provided for the RTP, TIP and the Air Quality Conformity Determination. Copies of all written comments and accompanying responses will be included as an appendix in the appropriate document.

Policy 1.4 BCAG shall provide an additional 30-day comment period in those instances where significant public comment on a draft RTP or TIP requires additional public review. An additional notice on the transit fleet will be posted in Spanish and Hmong in a further attempt to reach Limited English Proficient residents in the region.

Objective 2: Public Access. The public shall be provided timely notice and reasonable access to information about transportation issues and processes.

Policy 2.1 All BCAG plans and documents shall be made available for the public to review at the BCAG office and website. Copies of the RTP shall be distributed to public libraries in Butte County and, via the Transportation Advisory Committee, to local planning departments and other participating agencies. Access and copies of information shall be provided to the public and member agencies upon request. Individuals may formally make a single request to be placed on an email notification distribution list for information concerning a specific program or project.

Policy 2.2 Notices and agendas of all BCAG Board meetings shall be available to the public at a minimum of 3 calendar days (72 hours) before, except in cases of emergency meetings when 24 hours is allowed under the Ralph M. Brown Act (the Brown Act). Agendas will be posted at the BCAG office, on the website and at the meeting location where the BCAG Board meetings are scheduled to be held.

Policy 2.3 BCAG shall provide reasonable access to technical and policy information used in the development of plans, the RTP and the TIP's. Notices in Spanish and Hmong will be posted on the B-Line Fleet. BCAG's website now has Google Translation available to assist residents that may not be proficient in English.

Policy 2.4 In compliance with the Americans with Disabilities Act (ADA), individuals needing special accommodations to participate in meetings should contact BCAG at least three working days prior to the scheduled meeting.

Policy 2.5 All meetings and workshops of the BCAG Board and its advisory committees are open to the public, except as allowed by the Brown Act.

Objective 3: Public outreach. Opportunities shall be created for all segments of the public to learn and become informed, particularly for those who can be expected to be directly affected by the outcome or those with special needs that may not be well-served by the existing transportation system.

Policy 3.1 Information pertaining to the adoption, revision, or amendment of all BCAG plans and transportation project priorities shall be available 72

hours prior to the date of the final action, unless in the course of an emergency meeting as allowed under the Brown Act.

Policy 3.2 BCAG shall inform the public about issues and proposals under consideration through public workshops, newsletters, maps, electronic simulations, exhibits or other techniques, during the development of each of the transportation plans, program, studies, and projects for which BCAG is responsible. To the extent possible, material will be posted on-line at BCAG's website in which the material can be translated through Google Translation. Should BCAG be contacted directly or if there is an interest by an individual or group that may exist, BCAG will strive to ensure bilingual staff is available to assist and communicate with that person or group.

Objective 4: Public Participation Plan review.

Policy 4.1 BCAG shall annually review the PPP public involvement process as part of the annual certification of BCAG's Overall Work Program & Budget, in cooperation with Caltrans, FHWA, and FTA. BCAG shall also annually review the PPP policies in terms of effectiveness in soliciting broad-based public input and inclusiveness of transportation stakeholders and traditionally underserved groups.

Subsequent revisions to the PPP will be submitted to each of the mentioned agencies for review and comments prior to approval by the BCAG Board of Directors.

IV. Description of Public Participation/Involvement Activities

In order to raise public awareness and educate members of the public regarding BCAG and the issues under consideration, BCAG utilizes the following:

- **Publications** - BCAG produces the BCAG Bulletin, an agency newsletter featuring updates on BCAG projects, programs and staff. The newsletter is circulated to approximately 350 agencies, businesses and individuals. The newsletter is also available upon request and is posted on the BCAG website.

Informational brochures are typically developed to assist in providing general information on a project, as well as comment sheets to provide feedback.

- **Board Meetings** - BCAG holds monthly Board of Directors' meetings the 4th Thursday of each month. The Board meetings are subject to compliance with the Brown Act; agenda's are posted a minimum of 72 hours prior to the meeting and are open to the public. All agenda materials are currently available to the public at the meetings or online.

Members of the public have the opportunity to speak at these meetings during public hearings and/or on agenda items when called upon by the Chair. For items not on the agenda, a public comment period is held during the “Items from the floor” portion of the meeting. Board action items, minutes and resolutions are made available at the BCAG office and on the website.

- **Media Relations** – Board agendas are provided to television, newspaper and other media contacts in an effort to keep them informed of upcoming issues and actions reviewed and/or voted on at the monthly Board of Directors meetings. Staff will continue to be responsive to media personnel requests in a timely manner.

- **Website** – *BCAG Online* provides an additional means to communicate with member agencies, state/federal agencies and the public. BCAG offers substantial information about the agency, its programs, projects, and events via the Internet, including:

- | | |
|-------------------------------|---------------------------------|
| Calendar of Events | Board agendas/minutes |
| Overall Work Program & Budget | Major projects/studies |
| Regional Plans/Programs | Transit schedules & information |
| Demographics/Census Data | Weather/road conditions |
| Committee agendas | Traffic counts |
| Newsletter, maps & forms | |
| Links to other sites | |

BCAG recently started formatting information in an archive section that allows web users to access, view and print many documents. This archive section contains older records such as complete copies of past transportation plans, board minutes/agendas, fiscal and performance audits.

Web sites: www.bcag.org
www.BLineTransit.com
www.buttehcp.com

- **Events** – BCAG has incidental public outreach events to keep the public informed of current projects. Examples of these events include public educational workshops on how to utilize the transit system, Spare the Air Week, and public outreach workshops for current projects that staff is involved in.

- **Public Notice and Review** – In order to inform the public that BCAG is seeking public input, announcements for public meetings, hearings, and/or workshops may be issued to local media including: Chico Enterprise Record, Oroville Mercury Register, Paradise Post, and the Gridley Herald. Advertisements may also be placed on local television channels as appropriate or a press release issued.

When requested or deemed appropriate, BCAG will translate these notices and /or announcements into other languages (as determined by the Environmental Justice

Analysis of the subject or project area). A 30-day public review period and public hearing is required for the Unmet Transit Needs Assessment.

- **Public Hearings, Public Workshops, Public Comments** - Public hearings or workshops are also offered in order to give more attention to a specific item. As in the case of public forums, public hearings and workshops are held at an early stage in the process so that suggestions can be integrated into the final proposal. All significant comments made during these public hearings and workshops will receive due consideration, a formal response, and will be included in the final document. In compliance with the Brown Act, all committee and board meetings include a formal public comment period. Past workshops have included topics such as habitat conservation, the Unmet Transit Needs process, and general transit. Public workshops are also held during the planning process for the RTP, the FTIP, and other plans of special interest including the development of this Public Participation Plan.
- **Written Materials** - Written information regarding BCAG activities is available on an ongoing basis. When preparing these documents, it is the goal of staff to make the information understandable to the layperson in the community, make the documents as concise as possible, reduce or eliminate jargon, and explain acronyms.

For staff reports, brief background and discussion sections are included in order to give proper context regarding an issue. Plans and all handouts and other documents for public review include summaries, pictures, graphs, maps and/or other visual aids in an effort to make them understandable and reader-friendly.

- **Accommodations** - Currently, every effort is made to schedule public events at locations accessible by transit users and all buildings for public events are ADA accessible for wheelchairs. Information regarding bicycle lockers/storage can also be researched upon request. Interpreters or other auxiliary aids will be arranged if requested at least 3 days prior to the meeting. Public meeting times vary between day and evening depending on the actual meeting and/or topic. Some public hearings are held in conjunction with BCAG's monthly Board of Directors meeting.

V. Outreach to Traditionally Underserved Groups, Resource Agencies, and Additional Stakeholders

Federal requirements for public participation plans include a process for seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low income and/or minority groups.

Representatives of low income communities have pointed out that these individuals are focused on meeting their survival needs, and public meetings are generally a low priority. However, if a project affects



them directly, they are very interested and every effort should be made to include them in the process.

Executive Order 13166 – Limited English Proficiency

Executive Order 13166 directs federal agencies, recipients and sub-recipients of federal financial assistance to examine the services provided, identify any need for services to those with limited English proficiency (LEP), and develop and implement a system providing services so LEP individuals have meaningful access to these services. As a recipient of federal funds, BCAG offers accommodations to individuals with special needs as appropriate and needed for the specific project or plan.

Social Services Transportation Advisory Council (SSTAC) & Transit Administrative Oversight Committee (TAOC)

BCAG reaches out to low income communities and others traditionally underserved populations through the Social Services Transportation Advisory Council (SSTAC) and the Transit Administrative Oversight Committee (TAOC). The purpose of these committees is to recommend transit services that should be provided to the transit dependent community, which often includes low income individuals, as well as the elderly and disabled.

The SSTAC and TAOC may advise the BCAG Board of Directors regarding other transit issues, such as the coordination of specialized transportation services. As key plans are being developed, the SSTAC and TAOC are briefed by BCAG staff for input into the planning process. Comments are then presented to the BCAG Board for review. BCAG shall utilize the existing SSTAC required under California's Transportation Development Act (TDA), to identify unmet transportation needs within the planning area.

Tribal Governments

BCAG provides outreach to the following Northern California tribal organizations in Butte County: Mechoopda Indian Tribe of the Chico Rancheria, Berry Creek Rancheria, Enterprise Rancheria, KonKow Valley Band of Maidu Indians and Mooretown Rancheria. Each tribal organization has been invited to participate on BCAG's Transportation Advisory Committee. In addition, BCAG has adopted a separate "Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments." This has been included as Appendix A.

Resource Agencies

BCAG engages resource agencies in plan development, specifically with the RTP, by distributing notifications of preparation for the RTP and the TIP and asking for comments on these documents. These agencies include: state and local agencies, economic development, environmental protection, airport operations, tribal, land use management, natural resources, transportation, freight movement, congestion

management, conservation and historic preservation agencies. The Resource Agency Listing for State and Federal Resource Agencies is maintained by the California State Department of Transportation (Caltrans), Division of Transportation Planning, and is updated periodically. BCAG adds local organizations and contacts to this list and will update as necessary.

Additional Stakeholders

In addition to those groups listed above, BCAG strongly encourages public involvement from individuals and groups of individuals who reside, or do business in a given area that may be affected by transportation decisions. They are the following:

- Private and public providers of transportation services, including, but not limited to, the trucking and rail freight industries, rail passenger industry, transit operators, taxi cab operators and airports.
- Specialized transportation service operators, including school buses and social service agencies providing transportation for seniors, and persons with disabilities.
- Those persons who utilize non-motorized modes of transportation such as bicyclists and pedestrians.
- Affordable housing advocates, neighborhood groups, environmental advocates, home builder representatives, broad-based business organizations, landowners, commercial property interests, and home owner associations.

BCAG shall involve these groups through those methods and activities listed in Section IV of this plan.

VI. Description of Committees Contributing to the Planning Process

Advisory Committees

BCAG has a variety of committees that assist in its planning and decision-making process. As a local government entity operating within the State of California, BCAG is subject to the State's open meeting laws identified in the Ralph M. Brown Act.

All monthly meetings of the BCAG Board of Directors and advisory committees are noticed and open to the public. Each of the committees meet as follows:

- **Transportation Advisory Committee** – 1st Thursday of every month, 10:00 am as needed
- **Social Service Transportation Advisory Council** – As necessary
- **Transit Administrative Oversight Committee** – Quarterly, 3:00 pm
- **BCAG Board of Directors** – 4th Thursday of every month, 9:00 am

The following is a description of the composition and function of each BCAG advisory committee:

The BCAG **Transportation Advisory Committee (TAC)** includes representatives from each of the local jurisdiction's public works, planning, city and county technical staff, representatives from the Air District, Caltrans, and other affected agencies that have a technical interest in the BCAG planning process as well as appointed citizens. The TAC is a vital link in the transportation planning process in that the committee provides the technical level analysis and input required in transportation project/program development. The TAC meets on a monthly basis as needed.

The BCAG **Social Services Transportation Advisory Council (SSTAC)** was established under the requirements of the Transportation Development Act (TDA), to ensure that unmet transit needs are identified within Butte County. The SSTAC meets on an as needed basis during the year to review information on possible unmet transit needs within Butte County, as part of the unmet transit needs process. The SSTAC also provides a forum to address other transportation issues facing disabled citizens. The SSTAC is a direct advisory council to the BCAG Board of Directors, and includes representation as directed by statute.

The BCAG **Transit Administrative Oversight Committee (TAOC)** was established as a result of the transit consolidation in Butte County. This committee includes administrative and staff representatives from the county, cities, town and BCAG. This committee meets as necessary to review and provide guidance concerning the B-Line transit service. The committee also provides recommendations to the BCAG Board of Directors on the Annual Transit Service Plan and Budget and other transit issues that may arise during the year that are not included in the plan. All transit policy and financial issues are reviewed with this committee prior to a recommendation being made to the BCAG Board of Directors. The TAOC meets on a quarterly basis.

The BCAG **Board of Directors** includes representatives from each of the local government entities within Butte County. The BCAG Board of Directors specifically includes one council representative from each of Butte County's five incorporated cities and town, and each of the five representatives of the Butte County Board of Supervisors. The BCAG Board of Directors is responsible for all policy decisions under the authority of BCAG, as the designated Metropolitan Planning Organization and Regional Transportation Planning Agency.

Ad Hoc Group

The BCAG Coordinated Transportation Working Group includes interested citizens and social services agencies working towards improved coordinated transportation efforts. This group was formed to address gap services needed for individuals with special transportation needs. This group has been meeting in conjunction with the SSTAC.

VII. Public Participation Measures of Effectiveness

The strategies contained in the Public Participation Plan will be reviewed annually to determine if modification of any particular strategy is necessary or if additional strategies need to be incorporated into the plan. Evaluation tools to measure effectiveness in terms of reaching desired demographic groups or attaining stated goals will also be employed. Evaluation strategies may include, but not be limited to:

- Tabulation of media coverage
- Surveys
- Comment/feedback cards
- Website polling
- Periodic review and update of outreach mailing lists

VIII. Regional Transportation Plan

The long-range Regional Transportation Plan (RTP) prioritizes and guides all Butte County transportation development over a 20 year minimum period. The RTP is the comprehensive blueprint for transportation investment (transit, highway, local roads, bicycle and pedestrian projects), and establishes the financial foundation for how the region invests in its surface transportation system by identifying how much money is available to address critical transportation needs and setting the policy on how projected revenues may be spent. The RTP is updated at least once every four years to reflect reaffirmed or new planning priorities and changing projections of growth and travel demand based on a reasonable forecast of future revenues available to the region.

BCAG may prepare two technical companion documents for RTP updates: a program-level Environmental Impact Report per California Environmental Quality Act (CEQA) guidelines, and transportation air quality conformity analyses (to ensure clean air mandates are met) per federal Clean Air Act requirements. Certain revisions to the RTP may warrant a revision or update to these technical documents.

Updating and Revising the Regional Transportation Plan

A complete update of an existing regional transportation plan is required at least once every four years. The RTP may also be revised in between major updates under certain circumstances, as described in the table on page 12 and narrative below:

RTP Update

An RTP update is a complete update of the most current long-range regional transportation plan, which is prepared pursuant to state and federal requirements.

RTP updates include extensive public consultation and participation involving residents, public agency officials and stakeholder groups over many months. BCAG's advisory committees play key roles in providing feedback on the policy and investment strategies contained in the plan.

RTP Amendment

An amendment is a major revision to a long-range RTP, including adding or deleting a project, major changes in project/project phase costs, initiation dates, and/or design concept and scope (e.g., changing project locations or the number of through traffic lanes). Changes to projects that are included in the RTP only for illustrative purposes (such as in the financially unconstrained “vision” element) do not require an amendment. An amendment requires public review and comment, demonstration that the project can be completed based on expected funding, and/or a finding that the change is consistent with federal transportation conformity mandates. Amendments that require an update to the air quality conformity analysis will be subject to the conformity and inter-agency consultation process.

RTP Administrative Modification

This is a minor revision to the RTP for minor changes to project/project phase costs, funding sources, and initiation dates. An administrative modification does *not* require public review and comment, demonstration that the project can be completed based on expected funding, or a finding that the change is consistent with federal transportation conformity requirements. As with an RTP amendment, changes to projects that are included in the RTP’s financially unconstrained “vision” element may be changed without going through this process.

Updating and Revising the Regional Transportation Plan (RTP)

Public Participation for RTP Update <i>[Procedures may not occur in order shown]</i>						
<p>1 Extensive public participation plan developed and executed over many months to provide early and continuing opportunities to comment</p> <p>Public Outreach and Involvement</p> <p>Program reviewed with advisory committees</p>	<p>2 Numerous targeted workshops with BCAG advisory committees and stakeholder groups</p> <p>BCAG database is used to notify public of opportunities to participate</p>	<p>3 Opportunities to participate via the Web</p> <p>Key draft documents posted to the Web for public review and comment and available for viewing at the BCAG offices</p>	<p>4 Inter-governmental consultation, as appropriate</p> <p>Review as appropriate based on Air Quality Conformity Protocol</p>	<p>5 Draft plan is released for 30-day public review</p> <p>At least one formal public hearing before BCAG Board of Directors</p> <p>Extend public review period by 5-days if final RTP differs significantly from draft RTP and raises new issues</p>	<p>6 Adoption by the BCAG Board of Directors at a public meeting</p>	
Public Participation for SCS/APS <i>[Procedures may not occur in order shown]</i>						
<p>1 After receipt of the technical report from the regional targets advisory committee (RTAC), BCAG shall conduct one public workshop within the region.</p>	<p>2 Two informational meetings for members of the board of supervisors and city/town councils on the SCS/APS.</p> <p>One meeting may be conducted if it is attended by representatives from the board of supervisors and city council members representing a majority of the population in the incorporated areas.</p> <p>Notice of the meeting shall be sent to the clerk of the board of supervisors and to each city clerk.</p>	<p>3 Public workshop to provide the public with information and tools necessary to provide a clear understanding of the issues and policy choices.</p> <p>The workshop, to the extent practicable, shall include urban simulation computer modeling to create visual representations of the SCS and APS, if one is prepared.</p>	<p>4 Preparation and circulation of a draft SCS and APS, if one is prepared, not less than 55 days before adoption of a final RTP.</p>	<p>5 BCAG database is used to notify the public and stakeholders of opportunities to participate.</p> <p>Database is a means for the public and stakeholders to receive notification based on a single request.</p>	<p>6 Two public hearings on the draft SCS and APS, if one is prepared.</p> <p>To the maximum extent feasible, the hearings shall be in different parts of the region.</p>	<p>7 Adoption by the BCAG Board of Directors at a public meeting.</p>

Public Participation for RTP Amendment			<i>[Procedures may not occur in order shown]</i>		
1 Notify public via Notification (e-mail)	2 Review by BCAG Transportation Advisory Committee or BCAG Board of Directors Posted in BCAG office Posted on BCAG Web site	3 Amendment Category <u>Category 1 - Administrative</u> <u>Category 2 - Formal Changes that do not impact the existing conformity determination</u> <u>Category 3 - Formal – Relying on existing conformity determination</u> <u>Category 4 - Formal – Requires a new conformity determination</u>	4 Public Hearing Requirement n/a No No Yes	5 Public Review Period, # of Days n/a 7 7 14	6 Approval BCAG Exec. Director Approval at a public meeting by the BCAG Board of Directors BCAG / FHWA approves conformity

IX. Transportation Improvement Program

The Transportation Improvement Program (TIP) implements the policy and investment priorities expressed by the public and adopted by BCAG in the Regional Transportation Plan (RTP). In this way, public comments made as part of the RTP are reflected in the TIP as well. The TIP covers a four- or five-year timeframe, and all projects included in the TIP must be consistent with the RTP, which covers a minimum of 20 years. The TIP is a comprehensive listing of surface transportation projects including transit, highway, local roadway, bicycle and pedestrian investments in Butte County that:

- receive federal funds, or are
- subject to a federally required action, or are
- regionally significant, for federal air quality conformity purposes.

The TIP includes a financial plan that demonstrates there are sufficient revenues to ensure that the funds committed (or “programmed”) to the projects are available to implement the projects or project phases. Adoption of the TIP also requires a finding of conformity with federal transportation-air quality conformity mandates.

Individual project listings may be viewed at the BCAG website at: http://www.bcag.org/__planning/index.html. As part of BCAG’s commitment to public involvement, many projects in the TIP are mapped to present the online reader with a visual location of the project. Individuals without access to the Internet may view a printed copy of the project listings at the BCAG office at 326 Huss Drive, Suite 150 in Chico.

FTA “Program of Projects” and the TIP

Individual FTA funded projects are included in the TIP. The opportunity for public participation for FTA funded projects or grants are therefore included and implied as part of the development of the TIP including applicable amendments. Therefore, public involvement activities and time established for public review and comments on the TIP satisfies the Program of Projects (POP) requirements for the FTA. This language was accepted by the Federal Transit Administration and the FTA Triennial Reviewers.

Updating and Revising the TIP

Federal regulations require that the TIP be updated at least once every four years. From time to time, circumstances dictate that revisions be made to the TIP between updates. BCAG will consider such revisions when the circumstances prompting the change are compelling, and the change will not adversely affect transportation-air quality conformity or negatively impact the financial constraint findings of the TIP.

In addition to a TIP update, revisions to the TIP may occur as TIP Amendments, TIP Administrative Modifications and TIP Technical Corrections. Further explanation about

TIP updates and how the types of amendments are processed are shown in the table on page 19 and narrative that follows.

BCAG maintains a free, subscription-based e-mail distribution list of individuals, transportation officials and staff interested in being informed of TIP-related changes and actions. Pertinent information may be distributed to recipients as needed to alert the individuals of notices and information regarding the development and approval of a new TIP and updates, such as the notice of a TIP update, notice and approval of the TIP amendments, and other information as deemed appropriate. This is a tool to help facilitate public review and comments as well as coordination with transportation and other public agencies. Anyone may sign up for the service by contacting BCAG by phone at 530-809-4616 or by email at www.bcag.org/__about_bcag/contact_us.html.

TIP Update

This is a complete update of the existing TIP, to reflect new or revised transportation investment strategies and priorities. An update of the TIP is required at least once every four years. Because all projects included in the TIP are consistent with the RTP, BCAG's extensive public outreach for development of the RTP is reflected in the TIP as well. The TIP implements, in the short-term, the financially constrained element of the RTP and is responsive to comments received during the development of the RTP. TIP updates will be subject to the conformity and interagency consultation procedures.

TIP Amendment

This is a revision that involves a major change to the TIP, such as the addition or deletion of a project; a major change in project cost or project/project phase initiation date; or a major change in design concept or design scope (e.g., changing project termini or the number of through traffic lanes). An amendment is a revision that requires public review and comment, re-demonstration of fiscal constraint, or an air quality conformity determination. Amendments requiring a transportation-air quality conformity analysis will be subject to the conformity and interagency consultation procedures. TIP amendment procedures are in conformance with the latest available federal guidance. The public review period depends if a new regional emissions analysis is prepared. If so, then a 14 day minimum review period is required. If there is not a new regional emissions analysis, a minimum 7 day public review period is required. In most cases, the effected project has already been included in the RTP which has gone thru a more extensive review period.

TIP Administrative Modification

An administrative modification includes minor changes to a project's costs or to the cost of a project phase; minor changes to funding sources of previously included projects; and minor changes to the initiation date of a project or project phase. An administrative modification does not require public review and comment, re-demonstration of fiscal constraint, or conformity determination. Approved administrative modifications are posted online at BCAG's website.

TIP Technical Correction

Technical corrections may be made by BCAG staff as necessary. Technical corrections are not subject to an administrative modification or an amendment, and may include revisions such as: changes to information and projects that are included only for illustrative purposes; changes to information outside of the TIP period; changes to information not required to be included in the TIP per federal regulations; or changes to correct simple errors and data entry errors. These technical corrections cannot impact the cost, scope, or schedule within the TIP period, nor will they be subject to a public review and comment process, re-demonstration of fiscal constraint, or a conformity determination.

Updating and Revising the Transportation Improvement Program (TIP)

TIP Update					
<i>[Procedures may not occur in order shown]</i>					
1 Notify public via Notification (e-mail) Notify public, including RTP participants, via U.S. mail; use appropriate lists within BCAG's database	2 Review by BCAG Transportation Advisory Committee	3 Intergovernmental consultation, as appropriate 30-day public review and comment period Draft TIP at BCAG office and mail to public libraries in Butte County Post on BCAG Web site	4 Inform media, as appropriate BCAG's response to significant comments compiled into an appendix in the final TIP Extend public review period by 5-days if final TIP differs significantly from draft TIP and raises new material issues	5 Review by BCAG Transportation Advisory Committee	6 Adoption by BCAG Board of Directors at a public meeting Approval by Caltrans Approval by Federal Highway and Federal Transit administration (FHWA/FTA)
TIP Amendment					
<i>[Procedures may not occur in order shown. All procedures in accordance with Federal guidance]</i>					
1 Notify public via Notification (e-mail)	2 Review by BCAG Transportation Advisory Committee or BCAG Board of Directors Post in BCAG office Post on BCAG Web site	3 <u>Amendment Category</u> Category 1 - Administrative Category 2 - Formal Changes that do not impact the existing conformity determination Category 3 - Formal – Relying on existing conformity determination Category 4 - Formal – Requires a new conformity determination	4 <u>Public Hearing Requirement</u> n/a No No Yes	5 <u>Public Review Period, # of Days</u> n/a 7 7 14	6 <u>Approval</u> BCAG Exec. Dir. / Caltrans Approval by Caltrans & FHWA/FTA Approval by Caltrans & FHWA/FTA Approval by Caltrans & FHWA/FTA

TIP Technical Correction <i>[Procedures may not occur in order shown]</i>		
❶ No public review	❷ Corrections by staff	❸ No approval required

X. Annual Listing of Obligated Projects

By federal requirement, BCAG publishes at the end of each calendar year an annual listing of obligated projects, which is a record of project delivery for the previous year. The listing is also intended to increase the awareness of government spending on transportation projects to the public. Copies of this annual listing may be obtained by contacting BCAG.

XI. Comments

To submit comments or for more information about Butte County Association of Governments please visit our website at www.bcag.org, or contact:

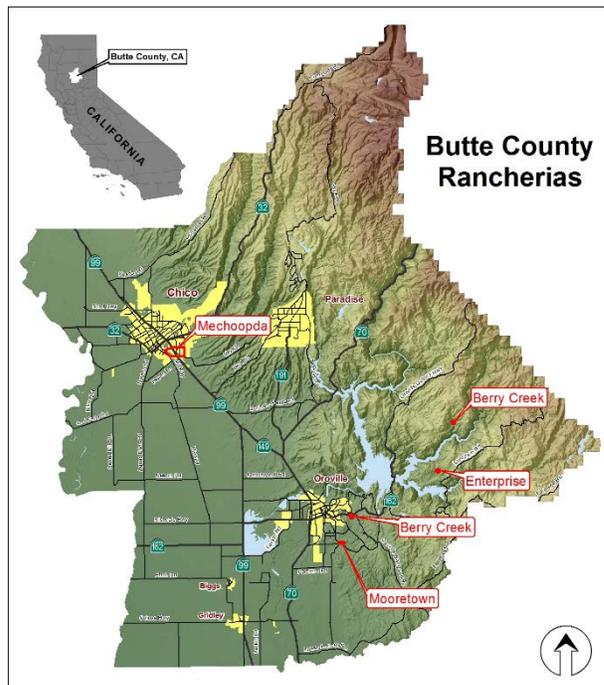
Ivan Garcia
 Programming Manager
 Butte County Association of Governments
 326 Huss Drive, Suite 150
 Chico, CA 95928
 Phone: (530) 809-4616
 Fax: (530) 879-2444
 Email: igarcia@bcag.org

Appendix A

Policy for Government-to-Government Consultation with Federally
Recognized Native American Tribal Governments

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

POLICY FOR GOVERNMENT-TO-GOVERNMENT CONSULTATION WITH FEDERALLY RECOGNIZED NATIVE AMERICAN TRIBAL GOVERNMENTS



Adopted: September 22, 2016

Prepared by:



326 Huss Drive, Suite 150
Chico, CA 95928
(530) 809-4616
www.bcaq.org

Please direct comments/questions to: Iván García, Programming Manager for BCAG at 530-809-4616 or by email at igarcia@bcaq.org

Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments

Consultation is the meaningful and timely process of seeking, discussing, and considering carefully the views of others, in a manner that is cognizant of all parties' cultural values, and where feasible, seeking agreement.

Requirement to Consult

The United States Department of Transportation (U.S. DOT) Order 5301.1 ensures that programs, policies, and procedures administered by the U.S. DOT are responsive to the needs and concerns of Native American Tribal Governments. This Order provides a very thorough overview of the various federal regulations and Executive Orders on this subject. This Order is available at: <http://environment.fhwa.dot.gov/guidebook/vol2/5301.1.pdf>

US Code Title 23 Sec 135 (e and f) generally state that Tribal government concerns should be considered in developing planning documents. Specifically, the applicable provisions concerning the documented process from the U.S.DOT joint FHWA/FTA planning regulations at 23 CFR 450.316 state:

(c) When the MPO includes Indian Tribal lands, the MPO shall appropriately involve the Indian Tribal government(s) in the development of the metropolitan transportation plan and the TIP.

(e) MPOs shall, to the extent practicable, develop a documented process(es) that outlines roles, responsibilities, and key decision points for consulting with Indian Tribal governments and agencies, ...which may be included in the agreement(s) developed under §450.314.

The reference to the metropolitan transportation plan would be BCAG's long-range Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS). The reference to the "TIP" would be BCAG's short-range programming document known as the Butte County Federal Transportation Improvement Program (FTIP).

Federally Recognized Tribes

A contact list of California Native American Tribes that are both federally and non-federally recognized is maintained by the Native American Heritage Commission. There are five federally recognized Tribes in Butte County including:

- Mechoopda Indian Tribe of the Chico Rancheria, Chico CA
- Berry Creek Rancheria, Oroville CA
- Enterprise Rancheria, Oroville CA
- KonKow Valley Band of Maidu Indians, Oroville CA

- Mooretown Rancheria, Oroville CA

Federal recognition is a legal distinction that applies to a Tribe's right to a government-to-government relationship with the federal government and eligibility for federal programs.

All California Native American Tribes are distinct and independent governmental entities with specific cultural beliefs and traditions and unique connections to areas of California that are their ancestral homelands.

Federal and state law require local agencies to consult with federally recognized Tribal governments prior to making transportation decisions, taking actions, or implementing programs that may impact their communities. This activity is separate from, and precedes the public participation process. Protocol should be flexible and dynamic with respect to initiation of communication and discussion format. More than one Tribe may have an affiliation with the area of consideration. Individual consultation may be necessary if a combined consultation format is not preferred by the Tribal Government. Determining the degree and adequacy of consultation will vary depending on a number of factors including the scope of proposed activities, whether the activity is short-term or long-term, the cultural or political sensitivity of the issue at hand, and the number of potential stakeholders.

The Butte County Association of Governments (BCAG) intends to consult with Native American Tribal Governments on activities that may impact their communities. Although consultation is not mandated for non-federally recognized Tribes, this does not preclude the BCAG from consulting with local Tribes when plans or activities might impact cultural values or the community.

Consultation

The Executive Director is the designated Metropolitan Planning Organization/Regional Transportation Planning Agency (MPO/RTPA) official with principal responsibility for the agency's implementation of consultation requirements. At the appropriate time in the planning phase, contact shall be initiated directly with the Tribal Chair to inquire as to protocols in place such as cultural resource contacts, procedures, time limits, and restrictions affecting communication. Development of mutually agreed-upon protocols may result in more effective consultation efforts with individual Tribes. Consultation should be done face-to-face whenever possible.

Consultation is a process, not a single event, and communication should continue until the project or plan is complete. Notification of Tribes is not the same as consultation. Sufficient time should be provided in a request for consultation in order to allow the Tribal Council to take official action. Consultation requests should include a clear statement of purpose, explaining the reason for the request and declaring the importance of the tribe's participation in the planning process. The request should specify the location of the area of potential effect

addressed by the proposal. All aspects of the consultation process should be documented, including how the lead agency reaches a final decision.

In 1999 the California Transportation Commission adopted additional guidelines:

The Regional Transportation Plan/Sustainable Communities Strategy process shall meet the federal and state requirements to consult with and consider the interests of Indian Tribal Governments in the development of transportation plans and programs, including funding and programming of transportation projects accessing tribal lands through state and local transportation programs.

Planning Documents / Planning Studies, Transportation Improvement Programs

- Federal Transportation Improvement Program (FTIP)
- State Transportation Improvement Program (STIP)
- Regional Transportation Improvement Program (RTIP)
- Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS)
- Overall Work Program (OWP)

Consult with Tribal Governments in preparation of planning studies and programs affecting the Tribe:

- Initiate consultation by letter from the Executive Director to the Tribal Chair with copies to the CEO, Administrator, and Cultural Department representatives.
- Offer to meet to discuss the Tribe's needs and concerns regarding impacts within their jurisdiction prior to the beginning of preparation of documents. If the Tribal Chair and/or their representatives elect not to meet, send a copy of the draft report for their review.
- Consult with Tribal governments while developing the RTP/SCS, addressing Tribal concerns regarding impacts within their jurisdiction and again prior to adoption of the RTP/SCS.
- Invite representatives of the Tribe to public meetings.

Transit studies, unmet needs hearing, transit needs assessment

Consult with the Tribal Governments on transit needs in their area:

- Initiate consultation and invitation to the unmet needs hearing by letter from the Executive Director to Tribal Chair with copies to the CEO, Administrator, and Cultural Department representatives.
- Offer to meet to discuss the Tribe's transit needs and concerns.
- Outreach to members of the Tribe through local newspapers, Indian newsletters, or trust lands meeting places.

Grant Programs: Transit 5311, Transportation Enhancements, JARC, New Freedom, etc.

Coordinate with the Tribal Governments to provide them information and technical assistance on grant programs administered by the RTPA or others:

- Initiate consultation by letter from the Executive Director to the Tribal Chair with copies to the CEO, Administrator, and Cultural Department representatives.
- Provide notice of each grant and its application deadlines.
- Offer assistance in completing grant applications.
- Invite representatives of the Tribe to any training or public meetings regarding the grants.
- Coordinate between the Tribe and RTPA member agencies.
- Consult with and consider the interests of the Tribal Government.

Indian Reservation Road (IRR) Planning and Programming

Coordinate amongst planners and engineers in local agencies and Tribes:

- Offer to meet to discuss the Tribes needs and concerns when contacted by the Tribal representatives.
- Provide assistance in IRR planning.
- Coordinate with federal entities as requested by the Tribe.

Appendix B

Outreach Efforts & Publications Listing

* Available in hardcopy at the Butte County Association of Governments Office *

* Available digitally at http://www.bcag.org/documents/planning/PPP/Appendix_A_1.pdf *

Public Notice

The Butte County Association of Governments (BCAG) is designated by the U.S. Department of Transportation (DOT) and the U.S. Environmental Protection Agency (EPA) as the Metropolitan Planning Organization (MPO) for Butte County and its incorporated cities. As the MPO, BCAG is required to prepare a Federal Transportation Improvement program (FTIP) every two years and a long-range Region Transportation Plan (RTP) every four years. The purpose of the FTIP is to identify all transportation-related projects that have federal transportation funding require some type of approval by the Federal Highway Administration (FHWA) or the Federal Transit Administration (FTA). In addition, all nonfederal, regionally significant projects are included. The FTIP indicates the area's short-term plan for use of federal dollars and other resources for the maintenance, operation, and improvement of the transportation system and the achievement of federal air quality standards over the next four federal fiscal years.

Notice is hereby given that the BCAG Board of Directors is scheduled to begin the preparation of the 2017 FTIP. Development of these documents will include a new regional emissions analysis for air quality conformity purposes. As information is developed, the BCAG's website will be updated at www.bcag.org. If you are interested in being placed on an email distribution list, please email Mr. Ivan Garcia at igarcia@bcag.org. The 2017 FTIP is scheduled to be adopted on August 25, 2016. The 2016 RTP/SCS is scheduled to be adopted in December 2016. Information can also be reviewed at the Butte County Association of Governments office located at 326 Huss Drive, Suite 150, Chico CA 95928.

Notice is hereby given that BCAG will be updating its Public Participation Plan (PPP) to update legislative references and other minor changes which document how BCAG will notify the public on its planning and programming requirements. In addition, BCAG is addressing Limited English Proficiency federal requirements in the PPP. Lastly, BCAG will be developing a new Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments as a stand-alone document that will also be included as an Appendix in the 2016 PPP. A new 2016 PPP is scheduled for adoption on August 25, 2016 by the BCAG Board of Directors. **An open house workshop to review the PPP is scheduled for June 22, 2016 at 3 p.m. at the BCAG conference room located at 326 Huss Drive, Suite 150, Chico.**

All information related to the PPP and draft Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments can be found on-line at <http://www.bcag.org/Planning/-Public-Participation-Plan-PPP/index.html>.

Notice is hereby given that BCAG is currently developing the long range 2016 RTP/SCS. An open house workshop to review the RTP/SCS and the 2017 FTIP is scheduled for July 13, 2016 at 3 p.m. at the BCAG conference room located at 326 Huss Drive, Suite 150, Chico. The RTP/SCS identifies the long-range transportation plans for specific funding programs through the year 2040. Any other BCAG related matters can be discussed.

Adoption of the FTIP, PPP and Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments is scheduled for 9 a.m. on August 25, 2016 at the City of Chico Council Chambers located at 421 Main St, Chico, CA 95928. Once adopted, these documents can be amended at any time by the BCAG Board. Questions regarding these products can be directed to Ivan Garcia, Programming Manager at BCAG at 530-809-4616 or by e-mail at igarcia@bcag.org. Comments are also welcomed by email. Hard copies of the PPP are available at each of the Butte County Public Libraries for review and comment. Please contact the BCAG offices for translating assistance.



PUBLIC WORKSHOP - OPEN HOUSE

DRAFT - 2016 PUBLIC PARTICIPATION PLAN

**DRAFT - POLICY FOR GOVERNMENT-TO-GOVERNMENT CONSULTATION WITH
FEDERALLY RECOGNIZED NATIVE AMERICAN TRIBAL GOVERNMENTS**

Wednesday, June 22, 2016

3:00 p.m.

326 Huss Drive, Suite 150, Chico CA 95928

Chico Enterprise-Record

400 E. Park Ave.
Chico, CA 95928
530-896-7702
erlegal@chicoer.com

3522070

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
ATTN: ACCOUNTS PAYABLE
326 HUSS DR STE 150
STE 100
CHICO, CA 95928

IN THE SUPERIOR COURT OF THE STATE OF CALIFORNIA, IN AND FOR THE COUNTY OF BUTTE

In The Matter Of
Public Notice.

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA

COUNTY OF BUTTE



SS.

The undersigned resident of the county of Butte, State of California, says:

That I am, and at all times herein mentioned was a citizen of the United States and not a party to nor interested in the above entitled matter; that I am the principal clerk of the printer and publisher of

**The Chico Enterprise-Record
The Oroville Mercury-Register**

That said newspaper is one of general circulation as defined by Section 6000 Government Code of the State of California, Case No. 26796 by the Superior Court of the State of California, in and for the County of Butte; that said newspaper at all times herein mentioned was printed and published daily in the City of Chico and County of Butte; that the notice of which the annexed is a true printed copy, was published in said newspaper on the following days:

06/16/2016

Dated June 16, 2016
at Chico, California

(Signature)

Legal No. **0005754693**

Public Notice

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Publish: June 16, 2016

RECEIVED JUN 21 2016

PARADISE POST

PO Drawer 70
Paradise, CA 95967
530-877-4413
legals@paradisepost.com
2120598

BUTTE REGIONAL TRANSIT
326 HUSS DRIVE SUITE 150
CHICO, CA 95928

Declaration of Publication

State of California
County of Butte

That at all times herein mentioned Declarant is and was a resident of said county of Butte over the age of twenty-one years; not a party to nor interested in the within matter; that Declarant is now and was at all times herein mentioned the Legal Clerk of the Paradise Post, a newspaper published twice a week, which said newspaper was adjudged a newspaper of general circulation on November 12, 1946, by Superior Court Order No. 22262 as entered in Book 30 Page 223 of said Court; and that said newspaper is printed and published every Wednesday and Saturday.

GENERAL LEGAL

06/18/2016

and such publications was made in the regular issues of said paper (and not in any supplemental edition or extra thereof).

06/20/2016



Signature

Legal No. **0005754679**

Public Notice

The Butte County Association of Governments (BCAG) is designated by the U.S. Department of Transportation (DOT) and the U.S. Environmental Protection Agency (EPA) as the Metropolitan Planning Organization (MPO) for Butte County and its incorporated cities. As the MPO, BCAG is required to prepare a Federal Transportation Improvement program (FTIP) every two years and a long-range Region Transportation Plan (RTP) every four years. The purpose of the FTIP is to identify all transportation-related projects that have federal transportation funding require some type of approval by the Federal Highway Administration (FHWA) or the Federal Transit Administration (FTA). In addition, all nonfederal, regionally significant projects are included. The FTIP indicates the area's short-term plan for use of federal dollars and other resources for the maintenance, operation, and improvement of the transportation system and the achievement of federal air quality standards over the next four federal fiscal years.

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Notice is hereby given that BCAG will be updating its Public Participation Plan (PPP) to update legislative references and other minor changes which document how BCAG will notify the public on its planning and programming requirements. In addition, BCAG is addressing Limited English Proficiency federal requirements in the PPP. Lastly, BCAG will be developing a new Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments as a stand-alone document that will also be included as an Appendix in the 2016 PPP. A new 2016 PPP is scheduled for adoption on August 25, 2016 by the BCAG Board of Directors. **An open house workshop to review the PPP is scheduled for June 22, 2016 at 3 p.m. at the BCAG conference room located at 326 Huss Drive, Suite 150, Chico.**

All information related to the PPP and draft Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments can be found on-line at <http://www.bcag.org/Planning/-Public-Participation-Plan-PPP/index.html>.

Notice is hereby given that BCAG is currently developing the long range 2016 RTP/SCS. An open house workshop to review the RTP/SCS and the 2017 FTIP is scheduled for July 13, 2016 at 3 p.m. at the BCAG conference room located at 326 Huss Drive, Suite 150, Chico. The RTP/SCS identifies the long-range transportation plans for specific funding programs through the year 2040. Any other BCAG related matters can be discussed.

Adoption of the FTIP, PPP and Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments is scheduled for 9 a.m. on August 25, 2016 at the City of Chico Council Chambers located at 421 Main St, Chico, CA 95928. Once adopted, these documents can be amended at any time by the BCAG Board. Questions regarding these products can be directed to Ivan Garcia, Programming Manager at BCAG at 530-809-4616 or by e-mail at igarcia@bcag.org. Comments are also welcomed by email. Hard copies of the PPP are available at each of the Butte County Public Libraries for review and comment. Please contacted the BCAG offices for translating assistance.
Publish: June 18, 2016

RECEIVED JUN 23 2016



326 Huss Drive, Suite 150
Chico, California 95928-8441
(530) 809-4616 FAX (530) 879-2444

June 10, 2016

The Honorable Glenda Nelson, Chairperson
Enterprise Rancheria
2133 Monte Vista Ave
Oroville, CA 95965

Subject:

- 2017 Federal Transportation Improvement Program Development
- 2016 Regional Transportation Plan / Sustainable Communities Strategy
- BCAG Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments
- BCAG 2016 Public Participation Plan Development

Honorable Chairperson:

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Honorable Glenda Nelson
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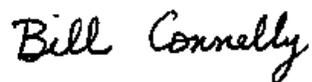
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Sincerely,



Bill Connelly, Chair
Butte County Association of Governments

IG

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- Public Notice



326 Huss Drive, Suite 150
Chico, California 95928-8441
(530) 809-4616 FAX (530) 879-2444

June 10, 2016

The Honorable James Edwards, Chairperson
Berry Creek Rancheria
5 Tyme Way
Oroville, CA 95966

Subject:

- 2017 Federal Transportation Improvement Program Development
- 2016 Regional Transportation Plan / Sustainable Communities Strategy
- BCAG Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments
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Honorable James Edwards
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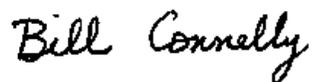
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Sincerely,



Bill Connelly, Chair
Butte County Association of Governments

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326 Huss Drive, Suite 150
Chico, California 95928-8441
(530) 809-4616 FAX (530) 879-2444

June 10, 2016

The Honorable Gary Archuleta, Chairperson
Mooretown Rancheria
#1 Alverda Drive
Oroville, CA 95966

Subject:

- 2017 Federal Transportation Improvement Program Development
- 2016 Regional Transportation Plan / Sustainable Communities Strategy
- BCAG Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments
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Honorable Gary Archuleta
December 10, 2016
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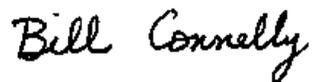
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Bill Connelly, Chair
Butte County Association of Governments

IG

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- Public Notice



326 Huss Drive, Suite 150
Chico, California 95928-8441
(530) 809-4616 FAX (530) 879-2444

June 10, 2016

The Honorable Dennis Ramirez, Chairperson
Mechoopda Indian Tribe of the Chico Rancheria
125 Mission Ranch Blvd.
Chico, CA 95926

Subject:

- 2017 Federal Transportation Improvement Program Development
- 2016 Regional Transportation Plan / Sustainable Communities Strategy
- BCAG Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments
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Honorable Dennis Ramirez
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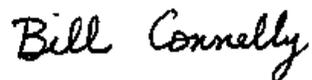
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326 Huss Drive, Suite 150
Chico, California 95928-8441
(530) 809-4616 FAX (530) 879-2444

June 10, 2016

The Honorable Patsy Seek, Chairperson
KonKow Valley Band of Maidu Indians
1185 18th Street
Oroville, CA 95965

Subject:

- 2017 Federal Transportation Improvement Program Development
- 2016 Regional Transportation Plan / Sustainable Communities Strategy
- BCAG Policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments
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BCAG BOARD OF DIRECTORS

Item #4 Consent

August 25, 2016

APPROVAL OF THE 2016 PUBLIC PARTICIPATION PLAN

PREPARED BY: Ivan Garcia, Programming Manager

ISSUE: BCAG's current adopted Public Participation Plan (PPP) has been amended four times since its original adoption in January 2008. Staff is recommending the PPP be updated to coincide with the adoption of the new Regional Transportation Plan / Sustainable Communities Strategy schedule, every four years.

DISCUSSION: Federal transportation legislation (MAP 21 and the FAST Act) requires BCAG to prepare a Public Participation Plan (PPP) prior to the development of the long range Regional Transportation Plan (RTP). The PPP serves to formalize and follow public outreach strategies involving the populace in transportation planning decisions.

BCAG is required to document a proactive public participation process that provides complete information, timely public notice, public access to key decisions, and supports early and continuing involvement of the public in developing all transportation plans and improvement programs.

The updated draft 2016 PPP is posted online at: <http://www.bcag.org/Planning/-Public-Participation-Plan-PPP/index.html>.

Hard copies of the draft 2016 PPP will be available at the Board meeting.

STAFF RECOMMENDATION: Staff recommends the Board approve the Public Participation Plan by Resolution #2016/17-11. This resolution also authorizes staff to make any necessary technical corrections/modifications to ensure timely state and federal submittal.

Key staff: Ivan Garcia, Programming Manager
Cheryl Massae, Human Resources Manager



BCAG BOARD OF DIRECTORS

Item #4 Consent

September 22, 2016

APPROVAL OF THE 2016 PUBLIC PARTICIPATION PLAN

PREPARED BY: Ivan Garcia, Programming Manager

ISSUE: BCAG's current adopted Public Participation Plan (PPP) has been amended four times since its original adoption in January 2008. Staff is recommending the PPP be updated to coincide with the adoption of the new Regional Transportation Plan / Sustainable Communities Strategy schedule, every four years.

DISCUSSION: Federal transportation legislation (MAP 21 and the FAST Act) requires BCAG to prepare a Public Participation Plan (PPP) prior to the development of the long range Regional Transportation Plan (RTP). The PPP serves to formalize and follow public outreach strategies involving the populace in transportation planning decisions.

BCAG is required to document a proactive public participation process that provides complete information, timely public notice, public access to key decisions, and supports early and continuing involvement of the public in developing all transportation plans and improvement programs.

The updated draft 2016 PPP is posted online at: <http://www.bcag.org/Planning/-Public-Participation-Plan-PPP/index.html>.

Hard copies of the draft 2016 PPP will be available at the Board meeting.

STAFF RECOMMENDATION: Staff recommends the Board approve the Public Participation Plan by Resolution #2016/17-11. This resolution also authorizes staff to make any necessary technical corrections/modifications to ensure timely state and federal submittal.

Key staff: Ivan Garcia, Programming Manager
Cheryl Massae, Human Resources Manager



BCAG Transportation Advisory Committee

Item # 9 Information

June 2, 2016

PUBLIC PARTICIPATION PLAN AMENDMENT TO ADDRESS TITLE VI

PREPARED BY: Ivan Garcia, Programming Manager

ISSUE: BCAG is required to update the Public Participation Plan (PPP) to address current Federal Transit Administration (FTA) Title VI requirements

DISCUSSION: It was brought to BCAG's attention during the FTA Triennial Review that portions of BCAG's PPP were out of date because of newer federal surface transportation legislation references such as MAP 21 instead of SAFETEA-LU. In addition, BCAG had to strengthen the areas which addressed Limited English Proficiency (LEP) requirements to ensure equal opportunity in the transportation planning and programming process. Other minor changes and PPP cleanup may also be proposed.

In addition, the PPP currently requires the noticing of formal FTIP amendments in the local newspapers. This could be costly to BCAG and ineffective in reaching out to the public. Staff would like to have a general discussion on what the local jurisdiction requires and find useful in keeping interested individuals and stakeholders engaged in the process.

Because the PPP will be amended, staff is keeping the committee informed. Specific changes will be presented at the following committee meeting. Attached for your record is the draft public notice BCAG will be publishing in the local newspapers.

STAFF RECOMMENDATION: This item is presented for information.

Key staff: Ivan Garcia, Programming Manager
Cheryl Massae, Human Resources Manager

Draft BCAG Public Participation Plan Amendment

In accordance with Title VI of the Civil Rights Act of 1964, BCAG is required to update its Title VI Program every 3 years. In May 2016, BCAG updated its Title VI Program which grants all citizens equal access to BCAG and Butte Regional Transit (BRT) transportation services by providing public transportation in an environment that is free from discrimination on the basis of race, color or national origin. All persons, regardless of their citizenship are covered under this regulation. This program includes the Public Participation Plan (PPP) and the Language Assistance Plan.

As a recipient of federal financial assistance, BCAG is required to assess the needs of individuals with limited English language skills. As defined in Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English. ***The PPP was recently updated to include public participation procedures for persons with Limited English Proficiency (LEP) and to help identify reasonable steps for providing language assistance to LEP persons.*** These updates include providing language interpreter services, outreach to local community groups who interact with persons with limited English and translation of vital transit documents such as the bus schedule, ADA paratransit application, Title VI public notice and the BRT website.



BCAG Transportation Advisory Committee

Item # 6 Information

August 4, 2016

DRAFT 2016 PUBLIC PARTICIPATION PLAN DEVELOPMENT

PREPARED BY: Ivan Garcia, Programming Manager

ISSUE: BCAG has drafted a new 2016 Public Participation Plan (PPP) to coincide with the update to the new 2016 RTP/SCS

DISCUSSION: BCAG was required to update the Public Participation Plan (PPP) to address current Federal Transit Administration (FTA) Title VI requirements. In an effort to keep the PPP current and not keep amending the document, staff has decided to prepare a new 2016 PPP document.

Recently, it was brought to BCAG's attention during the FTA Triennial Review that portions of BCAG's PPP were out of date because of newer federal surface transportation legislation references such as MAP 21 instead of SAFETEA-LU. In addition, BCAG had to strengthen the areas which addressed Limited English Proficiency (LEP) requirements to ensure equal opportunity in the transportation planning and programming process. Other minor changes and PPP cleanup may also be proposed.

In addition, the PPP currently requires the noticing of formal FTIP amendments in the local newspapers. This could be costly to BCAG and ineffective in reaching out to the public. Staff would like to have a general discussion on what the local jurisdiction requires and find useful in keeping interested individuals and stakeholders engaged in the process.

The complete draft PPP has been posted on-line at: <http://www.bcag.org/Planning/-Public-Participation-Plan-PPP/index.html>. Staff will be presenting the PPP at the August 25, 2016 Board meeting for approval. Any subsequent amendments to the PPP will be for the 2016 document.

STAFF RECOMMENDATION: This item is presented for information.

Key staff: Ivan Garcia, Programming Manager
Cheryl Massae, Human Resources Manager



BCAG Transportation Advisory Committee

Item # 7 Information

August 4, 2016

DRAFT POLICY FOR GOVERNMENT-TO-GOVERNMENT CONSULTATION WITH FEDERALLY RECOGNIZED NATIVE AMERICAN TRIBAL GOVERNMENTS

PREPARED BY: Ivan Garcia, Programming Manager

ISSUE: BCAG has been informed of the requirement to develop a stand-alone policy for Government-to-Government Consultation with Federally Recognized Native American Tribal Governments.

DISCUSSION: As part of BCAG's review of its Overall Work Program and Budget for the 2016/17 fiscal year, the Federal Highway Administration informed BCAG of the requirement for the MPO to develop a stand-alone policy in communicating with the local sovereign Tribal Governments.

As part of the process, BCAG utilized an example provided to develop its own policy. This draft document was distributed to each of the Tribal Chairperson for each of the local Native American Tribal Governments. This document is posted on-line, alongside BCAG's Public Participation Plan at: <http://www.bcag.org/Planning/-Public-Participation-Plan-PPP/index.html>. Staff will be presenting the draft policy for approval at the August 25, 2016 Board meeting. A hard copy of the draft policy will be available at the committee meeting.

In addition, as part of the outreach effort, staff extended an invitation to present to each of the local Tribes. BCAG staff did make one general presentation on BCAG to the Mechoopda Indian Tribe of the Chico Rancheria.

STAFF RECOMMENDATION: This item is presented for information.

Key staff: Ivan Garcia, Programming Manager
Cheryl Massae, Human Resources Manager

Appendix C

Comments Received

No comments were received

Appendix D

BCAG Resolution Adopting
Public Participation Plan



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2016/2017-11**



ADOPTION OF THE 2016 PUBLIC PARTICIPATION PLAN FOR THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

WHEREAS, the Butte County Association of Governments is the designated Metropolitan Planning Organization for Butte County in accordance with 23 USC Section 134(b)(6); and Section 450.306 of the Metropolitan and Statewide Planning Rule;

WHEREAS, the Moving Ahead for Progress in the 21st Century Act (MAP-21) and the Fixing America's Surface Transportation (FAST) Act of 2015 requires the Butte County Association of Governments, as the Metropolitan Planning Organization, to prepare and maintain a Public Participation Plan (PPP);

WHEREAS, the 2008 PPP has been developed in consultation with BCAG's advisory committees including the Transportation Advisory Committee, Social Services Transportation Advisory Council, the ad hoc Coordinated Transportation Working Group, federal and state agencies and the public;

WHEREAS, prior to approval the 2016 PPP has been noticed for a minimum 45-day public review comment period prior to adoption and represents a minor update to the 2008 PPP including legislative references/requirements and noticing requirements;

NOW THEREFORE BE IT RESOLVED that the Butte County Association Governments, as the designated Metropolitan Planning Organization, does hereby adopt the Public Participation Plan.

BE IT FURTHER RESOLVED that in the interest of project delivery, the Butte County Association of Governments authorizes its staff to make minor technical corrections in cooperation with Caltrans and the Federal Highway Administration as needed to ensure the timely submittal of the Public Participation Plan.

PASSED AND ADOPTED by the Butte County Association of Governments on the 22nd day of September 2016 by the following vote:

AYES:

Connelly, Kirk, Teeter, Wahl, Dahlmeier, Rawlings

NOES:

None

ABSENT:

Lambert, Busch, Fillmer, Borges, Jones

ABSTAIN:

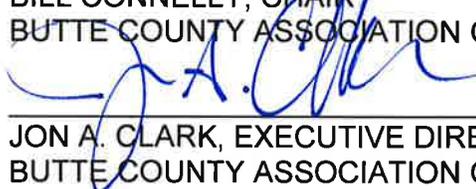
None

APPROVED:



BILL CONNELLY, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:



JON A. CLARK, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS