



AGENDA

**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL
of the
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS**

**Tuesday – April 25, 2017
1:00 p.m.**

Butte County Association of Governments – Conference Room
326 Huss Drive, Suite 150, Chico, CA

- 1. Introductions**
- 2. SSTAC Minutes – February 10, 2016**
- 3. Unmet Transit Needs Assessment and Findings for FY 2017/18**
- 4. Other Items for discussion**



ITEM # 2

**Butte County Association of Governments
Social Services Transportation Advisory Council (SSTAC)
Draft Summary Meeting Minutes**

Tuesday, February 10, 2016 at 1:00 pm

MEMBERS PRESENT

Jeannie Lee Schroeder	Mains'l Services Inc
Robert Garcia	Mains'l Services Inc
Pamela Teeter	Youth for Change
Cameron Wise	Work Training Center
Shawn O'Brien	Butte County Public Works
William A. Moline	Butte County DESS – CALWORKS
Mary Neumann	Passages Adult Resource Ctr. (1:07 pm)
Forest Harlan	Disability Action Center
Michael Harding	We Care/FNRC
Cindy Jones	Butte County Public Works (1:05 pm)

MEMBERS ABSENT

Dorothy Churchill	Citizen-Chico
Debra Connors	Citizen-Chico
Joyce Macomber	Citizen-Oroville
Jerry Fichter	Citizen - Gridley

STAFF PRESENT

Jim Peplow	Senior Planner
Cheryl Massae	Human Resources Manager

OTHERS PRESENT

None

The following minutes are a summary of the SSTAC meeting.

The Social Services Transportation Advisory Council (SSTAC) of the Butte County Association of Governments (BCAG) was held at the BCAG office on February 10, 2016, located at 2580 Sierra Sunrise Terrace, Suite 100 in Chico, California.

Item #1 – Introductions

The meeting started off with each person present stating their name and agency, if any, they are affiliated with.

Item #2 – SSTAC Minutes – May 5, 2015 Minutes

No comments were received. On motion by Councilmember Harlen seconded by Councilmember Schroeder, the Minutes were unanimously approved.

Item #3 – Unmet Transit Needs Assessment and Findings for FY 2016/17

Staff explained the Unmet Transit Needs annual process and stated that public comments are taken throughout the year. Although there are unmet transit needs, there were no unmet transit needs that were found under definition to be reasonable to meet. Therefore, no findings were made.

Councilmember Schroeder asked how the UTN meetings are advertised to get more of the riders in attendance for next year. Staff stated that comments are taken all throughout the year via telephone, email, comment cards or attending meetings. Meetings are advertised through the local newspapers, on the buses and at the transit centers.

Councilmember Neumann asked about bus service to the Senior Nutrition Program. Staff cannot at this time consider it an unmet need because under TDA definition, it is within a ¼ mile of a bus stop. Staff will look at the times of classes offered at CARD and see if a route could be feasible.

Councilmember Moline asked about changing the definition of an unmet need and reasonable to meet? Staff responded, that it still wouldn't change the ¼ mile requirement.

Councilmember Teeter asked how to let people understand better what an unmet need is versus a general request regarding routes. Staff replied that an unmet need is for a service that is not available while a general request could be for additional services that may be accessible at a different time or location. If it is an unmet need, then the service would be evaluated to see if it is reasonable to meet.

Staff explained when new routes are evaluated, the amount of ridership is looked at and if there would be enough farebox recovered to justify the route.

Staff is looking at getting grant money to get bus service to the Chico Airport. If the ridership is enough after two or three years, the route will become a regular route. Surveys were conducted with the employers at the Chico Airport to find out what time people would use it.

Staff mentioned in regards to the new courthouse, that service changes are prohibited on potential or future developments.

Item #5 – Other Items

Staff discussed the new transit facility and the Grand Opening will likely be on April 29th at 10:30 am.

Councilmember Schroeder asked about the Paradise Transit Center and a shelter is needed at the current transit center. Staff stated that a location still has not been selected as of yet, however, they will look into whether a shelter could go in at the current location. Councilmember Teeter said the money for sidewalks on Almond have already been approved.

Councilmember Harlen brought up the shelter situation for the Hess' in Paradise. Staff is well aware of this and stated the owner of apartment complex is not interested in having a bus shelter on his property.

Service to Chapmantown was also brought up. Staff stated that when service was brought back in the past, there was not enough ridership and the service was reduced again.

Councilmember Moline said sometimes the buses are arriving early to a stop or passing up a rider. Staff stated that bus drivers are forbidden to get to a stop early and that if staff is supplied with the time/location/bus stop, camera footage can be pulled by the AVL/GPS system in the buses and check out what happened.

No other items were presented.



BCAG Social Services Transportation Advisory Committee

Item #3 Action

April 25, 2017

UNMET TRANSIT NEEDS ASSESSMENT AND FINDINGS FOR FY 2017/18

PREPARED BY: Jim Peplow, Senior Planner

ISSUE: BCAG is required to prepare the Unmet Transit Needs Assessment each year as the administrator of Transportation Development Act (TDA) funds for Butte County.

DISCUSSION: Each year, BCAG must identify any unmet public transit needs that may exist in Butte County in order to receive state funding. If unmet transit needs are found, a further determination must be made as to whether those needs are reasonable to meet. All unmet transit needs that are reasonable to meet must be met before TDA funds are expended for non-transit uses, such as streets and roads.

Testimony has been collected through a series of public meetings that were held during February and compiled into an analysis report. Normally four public meetings are held before the final public hearing. However, due to the timing of the Oroville Dam evacuation, the meetings scheduled for Oroville and Gridley had to be cancelled. People in those areas were still able to submit comments by the other means available. Attached is the Draft *Unmet Transit Needs Assessment - 2017/2018*. The Assessment examines transit dependent groups, adequacy of existing transit services, a detailed summary of the public testimony received during this year's outreach process, and staff's analysis of whether the testimony meets the definitions of unmet transit needs and reasonable to meet.

If the Board determines there are unmet transit needs that are reasonable to meet, the affected jurisdiction must satisfy those needs before any TDA funds may be expended for non-transit purposes.

Based on the testimony and analysis with the adopted definitions of unmet transit needs and reasonable to meet, the BCAG Board of Directors is **required** to make one of three findings:

1. There are no unmet transit needs,
2. There are no unmet transit needs that are reasonable to meet,
3. There are unmet transit needs, including needs that are reasonable to meet.

