



Butte County Association of Governments

Butte Regional Transit



## ***PAID INTERNSHIP POSITION***

*\* APPLICATION DEADLINE: NOVEMBER 30, 2011, 5:00 PM\**

### *About Our Organization*

Butte County Association of Governments (BCAG) is the Metropolitan Planning Organization and Regional Transportation Planning Agency for Butte County. BCAG is also the administrator and operator for Butte Regional Transit, the "B-Line", a consolidated public transit system serving Butte County.

### *Job Description*

Butte County Association of Governments (BCAG) is in need of an Information Technology (IT) intern to assist with the day-to-day maintenance, report development, troubleshooting and general upkeep of the Information Technology Systems associated with Butte Regional Transit (B-Line). These systems include, but are not limited to; Trapeze dispatching software, Mentor Streets dispatching software, Mentor Ranger Mobile Data Terminals (MDT), Apollo security cameras (both hardware and associated software), Luminator headsigns (software programs), transit waysigns and GFI electronic fareboxes. In addition, it is imperative that the individual be adept at understanding and utilizing SQL and Crystal reports programs.

The position is expected to be a part-time, contract employee working on an as needed or on-call basis. The position is to be based at the B-Line operations facility, operated by VeoliaTransdev, located at 326 Huss Dr. Chico CA 95928. The intern position will be directed to report to both the General Manager (VeoliaTransdev) at the B-Line operations facility and BCAG staff.

Specific task direction will be provided by both, the Veolia TransDev GM and BCAG staff dependent upon the nature of the task; maintenance items will generally be indicated by operations staff while report and database query requests will generally be provided by BCAG staff, though neither will be mutually exclusive.

### *Responsibilities*

#### REPORTS

Trapeze/Mentor/GFI: Will be responsible for the development and production of requested reports from each database via SQL, Crystal reports or Microsoft Access. Reports may be generalized searches or in depth reviews of client files or travel patterns.

## PHYSICAL MAINTENANCE

Will be responsible for the physical maintenance of the following ITS equipment:

GFI: fareboxes and vaults

Apollo: Cameras, DVR (in-vehicle units), WiFi units and hard point antenna

Mentor: Ranger MDT's, in-vehicle T-Box units and server

Transit Waysigns: sign screens and hardware

## *Qualifications*

- Applicant must have awareness of the PC hardware components, desktop operating system software, application software and engineering application (AutoCAD Map, ArcView, SQL Server, etc.).
- Applicant must have awareness of the PC Industry's current and emerging technology trends and direction, as well as a keen interest in computer-based information systems and technology. Interested applicants should possess excellent analytical skills and the ability to troubleshoot and resolve hardware and software problems. Should have the ability to research and understand technical documentation, and an understanding of how to apply various technical resources.
- Ability to perform tasks such as providing operating systems and application software installations and upgrades, virus protection and eradication.
- Able to interact effectively with management, staff and other personnel, and work independently, and/or as part of a team.

*Salary:* Dependent upon qualifications, knowledge and experience. This position will start out as a paid internship, however, there is potential for it to become a permanent position in the future.

*To Apply:* Visit the BCAG office or go to our website at <http://www.bcag.org/About-BCAG/Employment-Opportunities/index.html> to download an application.

Submit your application with a cover letter and resume to the address or fax number below, or email to Cheryl Massae, [cmassae@bcag.org](mailto:cmassae@bcag.org).

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BCAG is an Equal  
Opportunity Employer

***Application Deadline:***

***November 30, 2011 at 4:00 pm***