

**MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
JUNE 25, 2020**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG's office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Connelly called the meeting to order at 9:05 a.m. at the BCAG Conference Room, 326 Huss Drive, Suite 150, Chico CA.

MEMBERS PRESENT IN PERSON

Bill Connelly	Supervisor	District 1
Doug Teeter	Supervisor	District 5
Jody Jones	Councilmember	Town of Paradise

MEMBERS PRESENT REMOTELY

Quintin Crye	Councilmember	City of Gridley
Angela Thompson	Councilmember	City of Biggs
Randall Stone	Mayor	City of Chico
Steve Lambert (9:10am)	Supervisor	District 4

MEMBERS UNABLE TO ATTEND DUE TO TECHNICAL DIFFICULTIES

Debra Lucero	Supervisor	District 2
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MEMBERS ABSENT

Chuck Reynolds	Mayor	City of Oroville
Tami Ritter	Supervisor	District 3

STAFF PRESENT

Jon Clark	Executive Director
Andy Newsum	Deputy Director
Victoria Proctor	Administrative Assistant
Julie Quinn	Chief Fiscal Officer
Brian Lasagna	Regional Analyst
Sara Cain	Associate Senior Planner
Cheryl Massae	Human Resources Manager
Chris Devine	Planning Manager
Ivan Garcia	Transportation Programming Specialist

OTHERS PRESENT

David Early, PlaceWorks
Andrea Howard, PlaceWorks
Sue Takhar, Caltrans District 3

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Nima Kabirinassab, Caltrans District 3
Lace Atencio, Transdev
David Smith
Kathryn Mathes
Tom Brannon

1. **Pledge of Allegiance**
2. **Roll Call**

CONSENT AGENDA

3. Approval of Minutes from the May 28, 2020 BCAG Board of Directors Meeting
4. Approval of Revised Findings of Apportionment for 2019/20 Transportation Development Act (TDA) Funds
5. Approval of 2019/20 Transportation Development Act (TDA) Claims

On motion by Board Member Teeter and seconded by Board Member Jones, the consent agenda was unanimously approved.

ITEMS FOR ACTION

6: Authorization for Chair to Sign a Letter to Caltrans District 3 Regarding the State Route 99/Neal Road Signal Warning System

Staff detailed a recent collision on June 10, 2020 that resulted in two fatalities at the intersection of State Route 99 and Neal Road. This is the latest in a string of collisions over the last five years and BCAG and members of the Board have previously been in communication with Caltrans to update the signal warning system. Caltrans has already been planning on updating the signal warning system in Spring 2021, however, with the recent accident Staff is asking the Board to approve a letter to Caltrans District 3 requesting that the new signal warning system be put in place by the end of calendar year 2020.

Board Member Lambert arrived via conference line during the presentation of this item. There was general discussion regarding the letter, which was an attachment to this item, and the state of that intersection. Several Board Members expressed personal concern about the state of the intersection and how difficult it is for large trucks to have adequate time to stop before the light. Since the Camp Fire, there has been a significant increase in the northbound traffic of large trucks due to cleanup work on the Ridge.

On motion by Board Member Stone and seconded by Board Member Jones the request for authorization for the Chair to sign a letter to Caltrans District 3 regarding the State Route 99 and Neal Road Signal Warning System was unanimously approved.

7: Approval of Butte Regional Transit (BRT) Butte County Association of Governments (BCAG) Public Transportation Agency Safety Plan (PTASP)

Staff provided a final draft of the Public Transportation Agency Safety Plan (PTASP) for approval by the Board. The PTASP is required for certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems.

The entire PTASP was made available to the Board and public via the BCAG website in electronic form, and a link was included in this memo. There was general discussion between Staff and the Board regarding how the plan was developed and how it can be modified as needed.

On motion by Board Member Teeter and seconded by Board Member Lambert the Butte County Association of Governments Public Transportation Agency Safety Plan was unanimously approved.

ITEMS FOR INFORMATION

8: 2020 Regional Housing Needs Plan (RHNP) Update

Staff presented an update on the status of the 2020 Regional Housing Needs Plan (RHNP). The development of the plan was originally put forth at the May 2020 Board Meeting, and the plan is scheduled for adoption in December 2020. Staff has been working with the consultant team at PlaceWorks to create and administer a survey of the member jurisdictions in order to obtain information that will be used in updating the draft allocation methodology.

There was discussion between Staff and the Board regarding the specifics of the draft allocation methodology and the limitations of the RHNP. The Board was concerned given that some of the starting numbers used were based on data from 2012 and didn't consider the changes as a result of the Camp Fire at the end of 2018. The Board was also concerned with what this plan will be used for. The consultant and Staff assured the Board that while this will allocate housing needs throughout Butte County, there is no expectation of achievement of these plans.

This item was presented for information only.

9: Social Services Transportation Advisory Council (SSTAC) Recruitment of Members for FY 2020/21

Staff informed the Board that the Transportation Development Act (TDA) requires that Staff have a Social Services Transportation Advisory Council (SSTAC) made up of members of the public in specific categories for transit related issues. Each member is

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appointed for a three-year term. Every year, one third of the memberships on the SSTAC come to an end to allow for new members, or renewal of membership by sitting members since there is no term limit. Staff has started the process to recruit new members for the 2020/21 fiscal year. Specifically, Staff has put flyers on all the buses, posted on Facebook and Twitter, and sent a newsletter via email to social service agencies in Butte County to solicit potential candidates. There was general comment and conversation between the Board and Staff.

This item was presented for information purposes to allow for Board recommendations for recruitment, as well as an overview of how Staff is reaching out for recruitment to the general public.

ITEMS FROM THE FLOOR

10: There were no items from the floor.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 9:26 AM.

Attest:

Jon Clark, Executive Director

Victoria Proctor, Board Clerk

Butte County Association of Governments



08/27/2020