

**APPROVED MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
MARCH 25, 2021**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG's office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Connelly called the meeting to order at 9:00 a.m. at the BCAG Conference Room, 326 Huss Drive, Suite 150, Chico CA.

MEMBERS PRESENT IN PERSON

Bill Connelly	Supervisor	District 1
Tod Kimmelshue	Supervisor	District 4
Kasey Reynolds	Vice Mayor	City of Chico
John Busch	Councilmember	City of Biggs
Doug Teeter	Supervisor	District 5

MEMBERS PRESENT REMOTELY

Tami Ritter	Supervisor	District 3
Debra Lucero	Supervisor	District 2
J Angel Calderon	Councilmember	City of Gridley
Rose Tryon (9:04 am)	Alternate	Town of Paradise

MEMBERS ABSENT

Chuck Reynolds	Mayor	City of Oroville
Jody Jones	Councilmember	Town of Paradise

STAFF PRESENT

Jon Clark	Executive Director
Brian Lasagna	Regional Analyst
Sara Cain	Associate Senior Planner
Cheryl Massae	Human Resources Manager
Jim Peplow	Senior Transit Planner
Andy Newsum	Deputy Director
Victoria Proctor	Administrative Assistant
Chris Devine	Planning Manager

OTHERS PRESENT REMOTELY

Lance Atencio, Transdev
Nima Kabirinassab, Caltrans District 3

- 1. Pledge of Allegiance**
- 2. Roll Call**

CONSENT AGENDA

- 3. Approval of Minutes from February 25, 2021 BCAG Board of Directors Meeting**
- 4. Approval of 2021/22 Preliminary Findings of Apportionment for the Transportation Development Act (TDA) Funds**
- 5. Approval of Amendment #3 to the 2020/21 BCAG Overall Work Program (OWP) & Budget**
- 6. Approval of Resolution 2020/21-08 for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Zero-Emission Electric Bus and Charging Infrastructure Project**

On motion by Board Member Kimmelshue and seconded by Board Member Kasey Reynolds, the Consent Agenda was unanimously approved. Board Alternate Tryon arrived shortly after the motion passed.

ITEMS FOR ACTION

7: Authorize Executive Director to Negotiate and Execute Agreement for B-Line Routing Optimization Study

Staff presented the Board with an update on the B-Line Routing Optimization Study. After receiving a grant under the FTA Section 5307, an RFP was sent out in January 2021 to search for a consultant to study and prepare findings for fixed route and paratransit route optimization for the B-Line. This study will help find innovative ways to adjust and change B-Line service to better suit 21st century riders and help improve ridership across the board.

Interviews were conducted, and the contract was awarded to Jarrett Walker + Associates, Transit Marketing, and AMMA Transit Planning Team. There was general conversation between the Board and Staff regarding what the study will cover, as well as how the selection was made for this firm.

On motion by Board Member Ritter, and seconded by Board Member Teeter, the Executive Director was unanimously authorized to negotiate and execute an agreement with Jarrett Walker + Associates to prepare the B-Line Routing Optimization Study.

8: Public Hearing to Receive Testimony on Unmet Transit Needs for the Butte Regional Transit System

Staff presented to the Board an overview of the Unmet Transit Needs process for Butte County, as detailed in the February 2021 meeting, and requested that the Board open the public hearing to obtain testimony on any unmet transit needs that might exist.

Board Chair Connelly opened public comment. There was general conversation between Staff and the Board regarding how outreach occurred for the UTN process. The Board requested that in the future Staff send out a press release as well as the display ad in the future, as well as specifically reach out to Spanish language radio so that the Spanish speaking population in Biggs and Gridley can more readily be made aware of the process.

With no comments given by the Board or public for additional potential unmet transit needs, Board Chair Connelly closed the public comment period as requested. No vote was taken, and no objection noted by any member of the Board.

ITEMS FOR INFORMATION

9: Draft 2021/22 BCAG Overall Work Program & Budget

Staff presented the Board with a draft version of the Overall Work Program (OWP) and Budget for the 2021/22 fiscal year. A full copy of the draft OWP was made available on the BCAG website, while the memo contained an overview of the work elements and revenues/expenditures identified for the next fiscal year.

There was general conversation between the Board and Staff regarding the timing of this draft document, and how Caltrans has requested it a month earlier than in years past for approval. A final draft will be submitted at the April Board Meeting.

This item was presented for informational purposes only.

10: Draft 2021/22 Butte Regional Transit Service Plan & Budget

Staff prepared the Draft 2021/22 Butte Regional Transit Service Plan and Budget and presented it to the Board for review. Overall, there is an increase of 3.1% for the total budget compared to the current fiscal year. This is in line with the contracted hourly rate increase with Transdev, as well as several additional items that were laid out in the memo.

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There was general conversation between the Board and Staff regarding the budget and specific terms included in the memo. Along with the specific changes to the next budget, an overview was provided for the funding sources and capital budget items for 2021/22, which include electric bus purchases. A final draft will be brought to the Board at the April Board Meeting.

This item was presented for information purposes only.

ITEMS FROM THE FLOOR

There were no items from the floor.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 9:30 AM.

Attest:

Jon Clark, Executive Director

Victoria Proctor, Board Clerk

Butte County Association of Governments

4-22-21

LP