

BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
JANUARY 26, 2012



BCAG BOARD OF DIRECTORS MEETING AGENDA

January 26, 2012
9:00 a.m.



City of Oroville
Council Chambers
1735 Montgomery Street
Oroville, CA 95965

1. Pledge of Allegiance
2. Roll Call
3. Election of Chair & Vice Chair for 2012 Calendar Year

Members of the public may comment on any item on the agenda at the time the item is taken up by the Board of Directors. We ask that members of the public come forward to be recognized by the Chair, state your name and address for the record, and keep remarks brief.

CONSENT AGENDA

4. Approval of Minutes from the December 8, 2011 BCAG Board of Directors Meeting (Attachment) – **Sylvia**
5. Approval of Resolution Authorizing Application for the Sustainable Communities Strategy Planning Grant (Attachment) – **Brian**
6. Approval of 2011 Federal Transportation Improvement Program (FTIP) Amendment #08 for Various Projects (Attachment) – **Ivan**
7. Approval of 2008 Regional Transportation Plan (RTP) Amendment #11 to ensure consistency with the 2011 Federal Transportation Improvement Program (FTIP) through Amendment #08 (Attachment) - **Ivan**

ITEMS REMOVED FROM CONSENT AGENDA – *If Any*

ITEMS FOR INFORMATION

8. Contract Award for the Butte Regional Transit Maintenance & Operations Facility Environmental and Design Documents (Attachment) – **Andy**
9. Notice of Preparation and Public Scoping Meeting for the 2012 Butte County Metropolitan Transportation Plan and Sustainable Communities Strategy EIR (Attachment) - **Ivan**
10. Circulation of Request for Proposals (RFP) for Providing Operations, Maintenance and Dispatching of Butte Regional Transit (Attachment) - **Robin**

ITEMS FROM THE FLOOR

11. Members of the public may present items to the BCAG Board of Directors but no action will be taken other than placement on a future agenda.

ADJOURN TO CLOSED SESSION (Item will be sent separately)

12. Public Employee Annual Evaluation – (Government Code 54957)
Executive Director

ADJOURNMENT

13. The next meeting of the BCAG Board of Directors has been scheduled for Thursday February 23, 2012, at the City of Chico Council Chamber.

*Copies of staff reports or other written documentation relating to items of the business referred to on the agenda are on file at the office of the Butte County Association of Governments (BCAG).
Persons with questions concerning agenda items may call BCAG at (530) 879-2468.*

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #4



**DRAFT MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
DECEMBER 8, 2011**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG's office located at 2580 Sierra Sunrise Terrace, Suite 100, Chico, CA.

Board Member Thompson called the meeting to order at 9:05 a.m. in the City of Chico Council Chambers at 411 Main Street, Chico, CA.

MEMBERS PRESENT

| | | |
|-----------------------------|------------|------------------|
| Larry Wahl | Supervisor | District 2 |
| Maureen Kirk | Supervisor | District 3 |
| Steve Lambert | Supervisor | District 4 |
| Kim Yamaguchi | Supervisor | District 5 |
| Angela Thompson, Vice Chair | Vice Mayor | City of Biggs |
| Jerry Ann Fichter | Mayor | City of Gridley |
| Ann Schwab | Mayor | City of Chico |
| Tim Titus | Alternate | Town of Paradise |

MEMBERS ABSENT

| | | |
|----------------------|------------|------------------|
| Bill Connelly, Chair | Supervisor | District 1 |
| Linda Dahlmeier | Mayor | City of Oroville |

STAFF PRESENT

| | |
|-----------------------|---------------------------|
| Jon Clark | Executive Director |
| Andy Newsum | Deputy Director |
| Ivan Garcia | Programming Manager |
| Chris Devine | Planning Manager |
| Julie Quinn | Chief Fiscal Officer |
| Robin Van Valkenburgh | Senior Planner – Transit |
| Kristy Bonnifet | Associate Planner |
| Cheryl Massae | Personnel & Admin Manager |
| Sylvia Narvaez | Administrative Assistant |

OTHERS PRESENT

Dorothy Churchill, Chico Resident/Rider
Linda Furr, Butte Co. League of Woman Voters
Shannon Culbertson, Caltrans District 3
Cathy Webster, Chico Palestine Action Working Group
Ann Polinlea, Chico Palestine Action Working Group

**BCAG Board of Directors Meeting
December 8, 2011
Agenda Item #4**

1. Pledge of Allegiance
2. Roll Call

CONSENT AGENDA

3. Approval of Minutes from the October 27, 2011 BCAG Board of Directors Meeting
4. Approval of 2011/12 Overall Work Program & Budget Amendment #1
5. Authorization for BCAG Executive Committee to work with Executive Director on Annual Personnel Evaluation

NO ITEMS PULLED FROM THE CONSENT AGENDA

On motion by Board Member Kirk and seconded by Board Member Fichter, the Consent Agenda was unanimously approved.

ITEMS FOR ACTION

6. Approval of the 2012 Regional Transportation Improvement Program (RTIP) for Butte County

Staff informed the Board that BCAG is required to prepare and adopt a Regional Transportation Improvement Program (RTIP) every two years and submit it to the California Transportation Commission (CTC) by December 15, 2011. The CTC then has the authority to approve the 2012 RTIP and include it as part of the 2012 State Transportation Improvement Program (STIP). The 2012 STIP covers the five year period between FY 2012-13 through FY 2016-17. This item was presented at the October 27th Board meeting.

Staff stated that one change was made to the list of projects previously presented for the Chico Bike Map project. Staff has revised the original request from \$60,000 to \$32,000. This was based on past reproduction orders. This level of funding would purchase approximately 40,000 maps. The Chico Bike Map will be reproduced as the need arises and to accommodate updates as warranted. Staff stated the next update will be done once the SR 99 Chico Bike Path – Phase 2 and the Chico Downtown Couplet Project are underway.

BCAG's 2012 RTIP Fund Estimate identifies a total funding level of \$15.479 million for RIP programming, and \$838,000 for TE programming. In order for a project to be eligible for RTIP/STIP programming, an approved Project Study Report (PSR) or Project Initiation Document (PID) must be completed.

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Staff's final recommendations identifies \$4.2 million in projects for the region and a reservation of \$11.2 million for programming BCAG's next SR 70 Passing Lane project in the 2014 STIP cycle. The list of projects was developed in consultation with the BCAG Transportation Advisory Committee.

Staff recommended to the Board of Directors to adopt the 2012 RTIP by Resolution NO 2011/2012-11. The resolution also authorizes staff to make any minor necessary technical corrections as needed to insure timely state approval.

Board Member Kirk asked staff why the Neal Road Class Two Bypass project stops and turns around.

Staff responded that it is a Phase construction from Hwy 99 up towards Paradise for approximately 4.7 miles. The county will probably continue to extend it towards Paradise.

Board Member Kirk asked staff where Paradise connects with Chico.

Staff responded that was an error.

On motion Board Member Yamaguchi and Seconded by Board Member Schwab, the board unanimously approved this item.

7. Approval to Authorize Executive Director to Negotiate Contract for Project Development Service for the Butte Regional Transit Operations and Maintenance Facility

Staff informed the Board that staff had received 9 proposals from qualified consultants on November 1st, in response to a Request for Proposal (RFP) for the Project Development Service for the Butte Regional Transit Operations and Maintenance Facility.

Staff, together with the General Manager for Veolia, interviewed 7 of the 9 firms during the last week in November. As of the first week in December, staff has selected TLCD Architecture out of Santa Rosa. Staff stated that the TLCD Architecture firm brought the most balanced and experienced team on the development of the facilities planning side of the maintenance and operations of a bus facility.

The TLCD Architecture firm also provided a solid approach in incorporating the ROP Student program from Chico High School.

Staff's primary goal is to start negotiating a contract and begin developing the project after the first of the year with a goal of having a facility ready to bid for construction and in about 18 to 24 month time frame. This would also depend on the environmental review for the project. The environmental review needs to be done but should be

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straight forward. Storm water drainage seems to be the biggest issue that may come up, how to manage and mitigate runoff.

Staff will also pursue in developing a plan on moving the BCAG administration office to the operations facility for financial savings.

Board Member Schwab commented she likes the idea of consolidating the administration and operations facilities.

On motion Board Member Schwab and seconded by Board Member Yamaguchi, the board unanimously approved this item.

FOR INFORMATION

8. Update on the Butte Regional Conservation Plan

Staff informed the Board that staff is in the process of developing the Second Administrative Draft of the Butte Regional Conservation Plan (BRCP). The first administrative draft of the BRCP was completed on June 1, 2011 and represented the first nearly-complete version of the BRCP.

The second administrative draft will reflect comments received on the first administrative draft from the independent Science Advisory Panel, Stakeholder Committee, Wildlife Agencies (US Fish & Wildlife Service, California Department of Fish and Game, NOAA Fisheries), City/Town/County Planning Directors Group and various groups and individuals involved in the BRCP document review process.

Staff stated public workshops are anticipated for spring 2012 to receive additional public input on Chapter 5 of the BRCP (Conservation Strategy). The completion of the public draft BRCP is anticipated later in 2012, along with an additional round of public workshops.

BCAG staff is continuing to move forward with integrating a streamlined permitting program into the BRCP for the U.S. Army Corp of Engineers (USACE) Sections 404 and 401 wetland permits required by the Clean Water Act (CWA), as well as for Section 1600 of the California Department of Fish and Game Code, and the California Porter=Cologne Water Quality Control Act which regulate activities that impact waters of the State and/or United States.

BCAG staff and the BRCP consultant team continue to meet monthly with staff from USACE, U.S. Environmental Protection Agency, and Central Valley Regional Water Quality Control Board to move this program forward.

Staff will continue to provide updates to the BCAG Board of Directors regarding the development of the Butte Regional Conservation Plan.

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9. BCAG Board of Directors Meeting Schedule for 2012

Staff presented to the Board a schedule for the BCAG Board of Directors meeting dates for the 2012 calendar year.

RECOGNITIONS

Staff informed the Board that the BCAG Board meeting on October 27th was the last meeting for BCAG Board Member Alan White. Staff presented BCAG Board Member Alan White with a plaque to say thank you for serving on the Board since 1997.

Board Member White stated he enjoyed the time he served on the Board and thanked staff for the plaque. He is very confident and has faith in his replacement Board Member Tim Titus.

ITEMS FROM THE FLOOR

Citizen Cathy Webster requested that an item be placed on a future agenda for the BCAG Board of Directors to consider urging Veolia to discontinue providing service in the West Bank as long as Palestinian citizens are prohibited from using bus service there.

Upon Board Member Kirk's question to citizen Webster, it was clarified that the reasoning for not providing service to the Palestinian citizens was Israel's policy, not Veolia's.

Citizen Linda Furr urged the Board of Directors and BCAG to consider doing a Spare the Air day campaign again. This campaign would urge more people to ride the bus.

Board Member Kirk and Board Member Schwab both agreed, the last Spare the Air campaign was successful and this new campaign would be a good opportunity to tour the new bus routes.

Staff responded they would look into doing it again.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 9:53 AM.

Attest:

*Jon Clark, Executive Director
Sylvia Narvaez, Administrative Assistant
Butte County Association of Governments*

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #5



BCAG BOARD OF DIRECTORS

Item #5 Consent

January 26, 2012

APPROVAL OF RESOLUTION AUTHORIZING APPLICATION FOR THE SUSTAINABLE COMMUNITIES PLANNING GRANT

PREPARED BY: Brian Lasagna, Senior Planner

ISSUE: BCAG is preparing a proposal to obtain Sustainable Communities Planning Grant funds (Proposition 84). The State of California requires a resolution certifying the approval of application by the BCAG Board of Directors prior to submission.

DISCUSSION: BCAG staff is currently preparing a proposal with the intent of requesting \$300K-\$400K in Proposition 84 funds to support the development of a Transit and Non-Motorized Transportation Plan to be used in preparing the 2016-2040 BCAG Metropolitan Transportation Plan / Sustainable Communities Strategy (MTP/SCS).

The intent of the proposal will be to expand on BCAG's current and past MTP/SCS planning efforts by developing a transit and non-motorized plan (pedestrian and bike) to aid in prioritizing long range projects.

BCAG's six local government members (cities of Biggs, Chico, Gridley, Oroville, Town of Paradise, and County of Butte) will be asked to partner in this proposal. As the implementing agencies for local pedestrian and bike projects, these partners will play a vital role in developing the project.

STAFF RECOMMENDATION: Staff is recommending that the BCAG Board of Directors approve the Resolution No. 2011/12-13 certifying the approval of application.

Key Staff: Jon Clark, Executive Director
Iván García, Programming Manager
Brian Lasagna, Senior Planner



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2011/12-13**



**A RESOLUTION OF THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE SUSTAINABLE
COMMUNITIES PLANNING GRANT AND INCENTIVES PROGRAM**

Name of Proposal: BCAG MTP/SCS Transit and Non-Motorized Transportation Plan

WHEREAS, the Legislature and Governor of the State of California have provided funds for the Sustainable Communities Planning Grant and Incentives Program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84); and

WHEREAS, the Strategic Growth Council has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures require all award recipients commit to threshold requirements;

WHEREAS, said procedures established by the Strategic Growth Council require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the State; and

WHEREAS, the applicant, if selected, will enter into an agreement with the State of California to carry out the development of the proposal:

NOW, THEREFORE, BE IT RESOLVED that the Butte County Association of Governments Board of Director's:

1. Approves the filing of an application for the BCAG MTP/SCS Transit and Non-Motorized Transportation Plan in order to become a more sustainable community; and
2. Certifies that applicant will have sufficient funds to develop the Proposal or will secure the resources to do so; and
3. Certifies that the Proposal will comply with any applicable laws and regulations including being consistent with the State's Planning Priorities identified in Government Code section 65041.1 and summarized below:
 - a. Promote infill development and invest in existing communities
 - b. Protect, preserve and enhance agricultural land and natural resources; and
 - c. Encourage location and resource efficient new development; and

4. Certifies that threshold requirements outlined in the guidelines, including consideration of Ocean Protection Council Sea Level Rise Guidance will be met; and
5. Agrees to reduce, on as permanent a basis as feasible, greenhouse gas emissions consistent with California Global Warming Solutions Act of 2006 (Division 25.5 (commencing with Section 3850) of the Health and Safety Code); any applicable regional plan; and
6. Agrees to meet the Collaboration Requirements of the focus area applicable to the Proposal; and includes all required documents in the application package; and
7. Appoints the Executive Director or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

PASSED AND ADOPTED by the Butte County Association of Governments on the 26th day of January 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

BILL CONNELLY, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:

JON A. CLARK, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #6



BCAG BOARD OF DIRECTORS

Item #6 Consent

January 26, 2011

APPROVAL OF 2011 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP) AMENDMENT #08 FOR VARIOUS PROJECTS

PREPARED BY: Ivan Garcia, Programming Manager

ISSUE: The 2011 Federal Transportation Improvement Program (FTIP) is required to be amended as a result of new federal funding to the region and various programming changes discussed below.

DISCUSSION: This amendment is summarized as follows:

Federal Transit Administration Section 5310 Program – This amendment programs the new cycle of FTA 5310 grouped projects for Butte Regional Transit and the Work Training Center as approved by the California Transportation Commission (CTC) for \$1,055,888. This amendment primarily funds the replacement of paratransit vehicles.

Local Highway Bridge Program (Grouped Projects) – This amendment primarily updates the programming revenues for the existing projects currently programmed in the 2011 FTIP. There is no change in the projects with a total revenue change from \$42,153,000 to \$42,707,000 which is a 1% change.

Pearson and Recreation Drive Signalization Project – This amendment updates the programming revenues for the existing projects currently programmed in the 2011 FTIP. Total project revenues have changed from \$1,922,300 to \$1,932,648. This amendment also programs \$50,000 as a new R/W component and supplants \$552,608 in local funds in construction for 100% CMAQ funds.

Chico Downtown Complete Streets Project – This amendment programs an additional \$729,282 in Congestion Mitigation and Air Quality and \$750,000 in local city funds for a total of \$1,479,282. This project is currently programmed in the 2011 FTIP. As a result of the construction bid climate changing, additional funding is required. There is no change in project scope or schedule.

Federal Demonstration / High Priority Project – State Route 70 Passing Lane Projects (Technical Studies). This amendment is a technical correction for the project already programmed in the 2011 FTIP to include in the project description a segment from the Butte/Yuba County line to Marysville. Specific work activities will primarily consist of developing the Project Study Report/Project Design Study (PSR/PDS). This project programs \$2,742,415 in federal demonstration funds for the Preliminary Engineering component for new passing lane projects on SR 70 south of Oroville to the Marysville.

Oakdale Heights School Safe Routes to Schools Project. This amendment programs a **new** Safe Routes to Schools project for \$1,011,500. The scope of this new project is to construct sidewalks, curb and gutter improvements, ADA and crosswalk improvements. The project is exempt from a new regional emissions analysis per EPA's Transportation Conformity Rule Section 93.126 Table 2 (Air Quality) indicating that pedestrian facilities are exempt.

State Highway Operations and Protection Program (SHOPP) Roadway Preservation Grouped Projects – This amendment programs a **new** SHOPP project on SR 70 .1 mile east of Palermo Rd to .4 mile east of Garden Drive. The scope of the project is to rehabilitate the roadway for \$12.494 million in FY 11/12. The project is exempt from a new regional emissions analysis per EPA's Transportation Conformity Rule Section 93.126 Table 2 (Safety) indicating pavement rehabilitation is exempt

All material concerning the FTIP and RTP is posted on-line at:

<http://www.bcag.org/Planning/2011-FTIP/index.html> for the FTIP
<http://www.bcag.org/Planning/2008-RTP/index.html> for the RTP

STAFF RECOMMENDATION: Staff is requesting the BCAG Board of Directors approve Amendment #08 to the 2011 Federal Transportation Improvement Program (FTIP) by Resolution No. 2011/2012-12. This resolution also authorizes staff to make any necessary technical corrections and minor modifications to ensure timely state and federal approval.

Key Staff: Jon Clark, Executive Director
Andy Newsum, Deputy Director
Ivan Garcia, Programming Manager

